

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON
MONDAY, APRIL 9, 2018, AT 5801 CAVENDISH BOULEVARD,
CÔTE SAINT-LUC, AT 8:00 P.M.**

PRESENT:

Mayor Mitchell Brownstein, B. Comm., B.C.L., L.L.B. presiding
Councillor Sidney Benizri
Councillor Dida Berku, B.C.L.
Councillor Mike Cohen, B.A.
Councillor Steven Erdelyi, B.Sc., B.Ed.
Councillor Ruth Kovac, B.A.
Councillor Mitch Kujavsky, B. Comm.
Councillor Oren Sebag, B.Sc. RN MBA
Councillor David Tordjman, Eng.

ALSO PRESENT:

Ms. Tanya Abramovitch, City Manager
Ms. Nadia Di Furia, Associate City Manager
M^e Jonathan Shecter, Associate City Manager and City Clerk
M^e Frédérique Bacal, Assistant City Clerk, acted as Secretary of
the meeting

Mayor Brownstein began by welcoming former Mayor of Côte-Saint-Luc and current MP for Mount Royal, Mr. Anthony Housefather as well as Executive Director of B'nai Brith, Mr. Harvey Levine.

Mayor Brownstein then encouraged residents to attend the official commemoration for Yom HaShoah (Holocaust Remembrance Day) at Tifereth Beth David Jerusalem ("TBDJ").

TRIBUTE TO HOLOCAUST SURVIVOR MARCEL ZIELINSKI

Mayor Brownstein presented a video featuring Holocaust survivor Mr. Marcel Zielinski.

Mayor Brownstein presented a certificate of appreciation to Mr. Marcel Zielinski for his ongoing effort to share his personal story and for teaching people about the Holocaust in order to hopefully prevent Genocide.

QUESTION PERIOD

The question period started at 8:21 p.m. and finished at 8:48 p.m. Eight (8) people asked to speak and they were heard.

1) Elie Antebi

The resident requested to increase the availability of "Open Swim" at the City's recreational swimming pool.

The resident then proposed to publish the Open Swim Schedule as well as any changes to it on the City's website.

Mayor Brownstein responded that Cornelia Ziga, Director of Parks and Recreation, will look into this matter (soliciting your input). Mayor Brownstein then mentioned however, that it is difficult to allocate more Open Swim hours since the City must also allocate hours for the necessary aquatic lessons.

The resident then proposed to implement additional safety measures on the streets surrounding Hebrew Academy to further enhance pedestrian safety. Mayor Brownstein then responded that this matter will be added to the next Traffic Committee Meeting for discussion.

2) Toby Shulman

The resident sought an update regarding organic waste collection in multifamily dwellings. The resident then complained that the existing multifamily dwellings do not permit organic waste collection. Mayor Brownstein responded that the City's new multifamily dwellings must be built with a three-way chute to allow residents to dispose of organic waste, recyclable materials and garbage. Councillor Erdelyi mentioned that the apartment building on The Avenue is the first multifamily dwelling in the City of Côte Saint-Luc to have a three-way chute system and the multifamily dwellings being built on Marc Chagall will have one too. Councillor Erdelyi then added that the City is looking into providing organic waste collection to the existing multifamily dwellings, but the City does not have a detailed timeline for this project at the moment.

The resident then requested to paint the street lines, more precisely on Cavendish Boulevard, prior to winter instead of subsequent to winter. Mayor Brownstein responded that the City will take note of her request.

The resident then proposed to install electronic doors for the changing rooms at the City's Aquatic and Community Centre. Mayor Brownstein responded that the City will look into it.

3) Deena Dlusy-Apel

The resident complained that the current City street lights on Guelph, Kildare and Mackle do not provide sufficient lighting. Mayor Brownstein responded that LED street lights will be installed throughout the City and it will improve the lighting throughout the City. Councillor Erdelyi then mentioned that the City is mandating (this year) a consultant for the purchase of the most appropriate lights and they should be installed next year.

4) Lili Yesovitch

The resident began by thanking Holocaust survivor Mr. Marcel Zielinski for sharing his story.

The resident then inquired as to which residents (from neighbouring cities) are allowed to become a member of the Eleanor London Côte Saint-Luc Public Library. Mayor Brownstein responded that pursuant to an Agreement between the City of Côte Saint-Luc and Montreal-West, the residents from Montreal-West can become a member of the Eleanor London Côte Saint-Luc Public Library at a special rate. Mayor Brownstein then added that all other residents such as those in the Town of Hampstead can join at the non-resident rate.

The resident then encouraged the residents to celebrate Israel's Independence Day at the Israel Day Rally in Montreal on April 19, 2018.

5) Lionel Rossdeutscher

The resident complained regarding the by-law prohibiting parking on the streets between 3:00 am and 6:00 a.m. He then added that some residents living in multifamily dwellings must purchase long-term overnight parking permits. Mayor Brownstein responded that the City must prohibit overnight parking for security reasons and in the winter, in order to perform proper snow removal. He then added it was unlikely these restrictions would change.

6) Raphael Rossdeutscher

The resident complained that STM buses park (without turning off their engines) at the corner of Westminster and Kildare which causes his house to shake and causes intolerable noise considering he lives in the neighbouring vicinity. Mayor Brownstein responded that despite the matter being the STM's purview, the City will take note of the resident's complaint but invited him to provide the City's Engineering Department with his recommendation. Councillor Berku mentioned that the City will be meeting with the STM to discuss this matter.

7) Rhoda Albert

The resident complained that the volume of snow in the City's snow dump is higher than the maximum allowable height (higher than the poll).

The resident inquired if the City of Côte Saint-Luc will incur a greater amount of costs to break up the pile of snow in the City's snow dump as a result of allowing the Town of Hampstead to dump its snow in it. Mayor Brownstein responded that the City awards a contract to break up the pile of snow in the City's snow dump regardless whether the Town of Hampstead dumps its snow in the City of Côte Saint-Luc's snow dump. Mayor Brownstein then mentioned that the Agreement for the dumping of snow stipulates that the City of Côte Saint-Luc reserves the right to restrict the amount of snow blown by Hampstead if the volume of snow reaches a certain capacity.

The resident then requested to blow snow on the lawns in order to reduce the volume of snow in the City's snow dump. Mayor Brownstein responded that the City of Côte Saint-Luc does indeed already blow snow onto the residents' lawns and onto City property.

8) Harvey Wieskopf

The resident complained about Hebrew Academy's request to build its proposed extension to its current immovable. Mayor Brownstein responded that since some residents living near Hebrew Academy have expressed concerns about the proposed extension, the City will convene a meeting on April 23, 2018 to allow residents to discuss the proposed extension with the project developer. Mayor Brownstein then mentioned that the residents who are invited to this meeting will receive a letter shortly.

180403

**CONFIRMATION OF THE MINUTES OF THE REGULAR MEETING OF
COUNCIL DATED MARCH 12, 2018 AT 8:00 P.M.**

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED:

“THAT the Minutes of the Regular Meeting of Council dated March 12, 2018 at 8:00 p.m. be and are hereby approved as submitted.”
CARRIED UNANIMOUSLY

180404

**CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL
DATED MARCH 16, 2018 AT 4:30 P.M.**

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED:

“THAT the Minutes of the Special Meeting of Council dated March 16, 2018 at 4:30 p.m. be and are hereby approved as submitted.”
CARRIED UNANIMOUSLY

180405

**CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL
DATED MARCH 26, 2018 AT 7:30 P.M.**

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED:

“THAT the Minutes of the Special Meeting of Council dated March 26, 2018 at 7:30 p.m. be and are hereby approved as submitted.”
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM PREVIOUS COUNCIL MINUTES

None.

180406

MONTHLY DEPARTMENTAL REPORTS FOR MARCH 2018

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR DAVID TORDJMAN

AND RESOLVED:

“THAT the monthly departmental reports submitted for March 2018 be and are hereby approved as submitted.”

CARRIED UNANIMOUSLY

180407

BY-LAW 2509 ENTITLED: "BY-LAW AMENDING THE FEES AND FINES SCHEDULE FOR THE ELEANOR LONDON CÔTE SAINT-LUC PUBLIC LIBRARY" - ADOPTION

It was

MOVED BY COUNCILLOR DAVID TORDJMAN
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED:

"THAT By-law 2509 entitled: "By-law amending the fees and fines schedule for the Eleanor London Côte Saint-Luc Public Library" be and is hereby adopted."
CARRIED UNANIMOUSLY

180408

LIBRARY – APPROVAL FOR THE PURCHASE OF IPAD LENDING KIOSK (K-31-18)

WHEREAS the City of Côte Saint-Luc ("City") wishes to purchase and install an iPad lending kiosk at the Eleanor London Côte Saint-Luc Public Library ("Library");

It was

MOVED BY COUNCILLOR DAVID TORDJMAN
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED:

"THAT the Côte Saint-Luc City Council ("Council") hereby approves and awards a contract for the purchase and installation of a NetSpot kiosk in the amount of \$14,395.00, plus applicable taxes, as well as the associated annual license fees in the amount of \$1,475.00, plus applicable taxes, for a total amount of \$15,870.00, plus applicable taxes to Stay Connected and authorizes the payment of \$15,870.00, plus applicable taxes for the aforementioned purchases and installation;

THAT the above-described expenses shall be financed from the Eleanor London Côte Saint-Luc Public Library's deferred revenue account;

THAT the Treasurer's certificate No. TC 18-0072 dated April 3, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses."

CARRIED UNANIMOUSLY

180409

TABLING OF THE CITY TREASURER'S ACTIVITY REPORT CONCERNING ELECTION EXPENSES FOR 2017 FISCAL YEAR

The City Treasurer tabled the Activity Report concerning election expenses for 2017 fiscal year entitled: "*Ville de Côte Saint-Luc – Rapport d'activités du trésorier au conseil municipal*".

180410

**TABLING OF REIMBURSEMENT OF COUNCILLOR'S RESEARCH AND
SUPPORT EXPENSES FOR 2017 FISCAL YEAR**

Item is deferred to a subsequent meeting.

180411

**RESOLUTION TO APPROVE THE DISBURSEMENTS FOR THE PERIOD OF
MARCH 1, 2018 TO MARCH 31, 2018**

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

"THAT the Côte Saint-Luc City Council approves the attached list of disbursements for the period of March 1, 2018 to March 31, 2018 for a total amount of \$18,569,321.26 in Canadian Funds;

THAT Treasurer's certificate No.18-0083 dated April 3, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses."

CARRIED UNANIMOUSLY

COUNCILLOR DAVID TORDJMAN LEFT THE ROOM

180412

CITY MANAGER - ADOPTION OF A MUNICIPAL NAMING POLICY

WHEREAS the City of Côte-Saint-Luc ("City") recognizes that the naming of municipal property reflects the values, culture, history and identity of the community;

WHEREAS the City requires a systematic and consistent approach for the official naming of municipal property;

WHEREAS a nomination process for honouring individuals through naming needs to be established;

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT the Côte Saint-Luc City Council hereby adopts the Municipal Naming Policy dated April 9, 2018, attached herewith as Annex A to form an integral part of this resolution."

CARRIED UNANIMOUSLY

COUNCILLOR DAVID TORDJMAN RE-ENTERED THE ROOM

180413

**HUMAN RESOURCES — URBAN DEVELOPMENT – EXTENSION OF
MANDATE FOR ENGINEERING STUDENT – 2018**

It was

MOVED BY COUNCILLOR MITCH KUJAVSKY
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT the Côte Saint-Luc City Council hereby extends the mandate of the Engineering student in the Urban Development Department from April 6, 2018 to June 29, 2018:

THAT Treasurer’s certificate No. 18-0075 dated March 28, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses.”

CARRIED UNANIMOUSLY

180414

**HUMAN RESOURCES – PARKS AND RECREATION DEPARTMENT - HIRING
OF WHITE COLLAR, AUXILIARY EMPLOYEES**

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR SIDNEY BENIZRI

AND RESOLVED:

“THAT the Côte Saint-Luc City Council approves the hiring of the White Collar auxiliary employees whose names are listed on the document entitled “Auxiliary Employees – White Collars - Hiring” dated March 27, 2018 and that said employees’ term of employment will be as per the conditions of the collective agreement;

THAT Treasurer’s certificate No. 18-0078 dated March 28, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses.”

CARRIED UNANIMOUSLY

180415

**HUMAN RESOURCES – ELEANOR LONDON CÔTE SAINT-LUC PUBLIC
LIBRARY – HIRING OF FOUR (4) ON-CALL LIBRARY CLERKS – WHITE
COLLAR, AUXILIARY POSITIONS**

It was

MOVED BY COUNCILLOR DAVID TORDJMAN
SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT the Côte Saint-Luc City Council approves the hiring of Evelyn Richardson-Haughey, Taleen Aktorosian, Samantha Dagres and Rachele Ruscito as on-call Library Clerks (white collar, auxiliary positions), with the effective dates of March 16, March 16, March 21 and March 23, 2018, respectively:

THAT Treasurer's certificate No. 18-0077 dated March 28, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses."

CARRIED UNANIMOUSLY

180416

HUMAN RESOURCES – PARKS AND RECREATION DEPARTMENT - STATUS CHANGE OF THE COORDINATOR OF RECREATION AND LEISURE PROGRAMS – FROM CONTRACT MANAGEMENT TO PERMANENT MANAGEMENT

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR MITCH KUJAVSKY

AND RESOLVED:

"THAT the Côte Saint-Luc City Council approves the status change of the Coordinator of Recreation and Leisure Programs position, currently held by Sarah Houle, from contract management to permanent management, effective February 16, 2018;

THAT Treasurer's certificate No. 18-0076 dated March 28, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses."

CARRIED UNANIMOUSLY

180417

HUMAN RESOURCES – ELEANOR LONDON CÔTE SAINT-LUC PUBLIC LIBRARY – TERMINATION OF EMPLOYMENT OF WHITE COLLAR, AUXILIARY EMPLOYEE

It was

MOVED BY COUNCILLOR DAVID TORDJMAN
SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT the Côte Saint-Luc City Council approves the termination of employment of white collar, auxiliary employee number 3149, effective March 16, 2018.

CARRIED UNANIMOUSLY

180418

RATIFICATION OF FILING OF PROCEEDINGS – CNA SOCIÉTÉ FINANCIÈRE INC.

WHEREAS on December 12, 2017, a driver for Coffrage Atlantique Inc. (“the Company”) caused damage to the City of Côte Saint-Luc’s (“the City”) lamppost (“the Damages”);

WHEREAS the City filed Proceedings (“the Proceedings”) against the Company’s insurer, CNA Société Financière Inc. (“the Insurer”) on March 1, 2018 to collect the amount owed said amount being \$4,640.97;

WHEREAS subsequent to the filing of Proceedings, the Insurer agreed to pay the Damages in full, including the court costs (“Costs”) of \$282.44;

WHEREAS the City has now received a cheque from the Insurer for \$4,931.41 representing the full amount of the Costs;

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

“THAT the preamble of this resolution shall form an integral part thereof as if cited hereinafter at length;

THAT the Côte Saint-Luc City Council (“Council”) hereby ratifies the filing of Proceedings bearing docket number 500-22-245470185;

THAT further to the filing of the Proceedings, Council hereby takes note that the Costs resulting from the Damages, in the amount of \$4,931.41, have been paid in full;

THAT M^e Jonathan Shecter, the Attorney of Record, or the City’s General Counsel be and is hereby authorized to sign any document to give effect to the foregoing.”

CARRIED UNANIMOUSLY

180419

CONFIRMATION TO APPOINT THE UMQ AS MANDATORY FOR THIS GROUP AND AUTHORIZATION TO SIGN THE NEW GENERAL INSURANCE AGREEMENT OF THE GROUP OF RECONSTITUTED MUNICIPALITIES

WHEREAS the Transition Committee of the Montreal Agglomeration adopted an agreement in the name of the fifteen reconstituted municipalities located on or around the Island of Montreal concerning the common purchasing of general insurance;

WHEREAS the agreement which ended on January 1, 2009 was re-adopted for a five-year term;

WHEREAS the agreement which ended on January 1, 2014, was then re-adopted for another, additional five-year term;

CONSIDERING that, in conformity with article 29.9.1 of the *Cities and Towns Act* (“CTA”) the municipality of Côte Saint-Luc wishes to join, once again with the *Union des municipalités du Québec* (“UMQ”) and the group to which it is part of within the current agreement in view of purchasing general liability insurance as well as for services of a consultant and risk manager for the period between January 1, 2019 and December 31, 2023;

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR OREN SEBAG

AND RESOLVED:

“THAT the City of Côte Saint-Luc:

JOINS, once again, the group of 15 reconstituted cities along with the UMQ as the duly appointed authorized mandatory (pursuant to article 29.9.1 CTA) within the Agglomeration of Montreal to form a general insurance group in view of awarding a property insurance contract;

ADOPTS an agreement (“Agreement”) for a five-year term to commence January 1, 2019 and to end December 31, 2023 said Agreement entitled “Agreement relating to a grouping of municipalities concerning the common purchasing of general insurance” annexed herewith as Annex “B” to form an integral part of the minutes as if cited hereinafter at length;

AUTHORIZES the Mayor or the City Clerk or the City’s General Counsel to sign the Agreement on behalf of the City.”

CARRIED UNANIMOUSLY

180420

AUTHORIZATION TO SEEK A LEGAL SUBSIDY FROM THE UMQ FOR THE CASE ENTITLED: *MARIE-THÉRÈSE RUMEBE AND FRANÇOIS MARÉCHAL V. CITY OF CÔTE SAINT-LUC AND DESJARDINS ASSURANCES*, BEARING DOCKET NUMBER 500-22-243700-179

WHEREAS Proceedings were instituted against the City of Côte Saint-Luc (“City”) by Marie-Thérèse Rumebe and François Maréchal bearing docket number 500-22-243700-179 (the “Proceedings”);

WHEREAS the proceedings comprise many questions relevant to municipal law for which a legal subsidy from the UMQ is expedient;

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR OREN SEBAG

AND RESOLVED:

“That the Côte Saint-Luc City Council (“Council”) hereby authorizes the Director of Legal Services to apply for a subsidy from the UMQ for the case entitled: *Marie-Thérèse Rumebe and François Maréchal v. City of Côte Saint-Luc and Desjardins Assurances*, bearing docket number 500-22-243700-179.”

CARRIED UNANIMOUSLY

180421

NOTICE OF MOTION – BY-LAW 2510 TO BE ENTITLED: “BY-LAW 2510 CREATING THE FEE SCHEDULE FOR CULTURE, SPORTS AND LEISURE ACTIVITES FOR THE FALL OF 2018 AND WINTER OF 2019”

Councillor Ruth Kovac gave Notice of Motion that By-Law 2510 to be entitled: “By-Law 2510 creating the fee schedule for culture, sports and leisure activities for the fall of 2018 and winter of 2019” will be presented at a later meeting for adoption.

Councillor Ruth Kovac mentioned the object and the scope of By-Law 2510 to be entitled: “By-Law 2510 creating the fee schedule for culture, sports and leisure activities for the fall of 2018 and winter of 2019”.

180422

TABLING OF DRAFT BY-LAW 2510 ENTITLED: “BY-LAW 2510 CREATING THE FEE SCHEDULE FOR CULTURE, SPORTS AND LEISURE ACTIVITES FOR THE FALL OF 2018 AND WINTER OF 2019”

Councillor Ruth Kovac tabled (*présenté*) draft By-Law 2510 entitled: “By-Law 2510 creating the fee schedule for culture, sports and leisure activities for the fall of 2018 and winter of 2019”.

180423

PROCLAMATION DECLARING APRIL 15 TO APRIL 21, 2018 AS NATIONAL VOLUNTEER WEEK

WHEREAS 12.7 million Canadian volunteers devote their time to help others, contributing close to 2 billion volunteer hours per year;

WHEREAS the volunteers in the City of Côte Saint-Luc (“the City”) perform tasks such as: mentor children, comfort the lonely, beautify green spaces, and fundraise for charitable organizations;

WHEREAS the volunteers in the City are highly diverse being both young and old, composed of individuals and entire families, in the work force and retirees, men and women; all of whom come from various backgrounds;

WHEREAS the collective result of the work done by the City’s volunteers is that the City is a more desirable place to live;

WHEREAS volunteers in the City play such diverse roles including assisting with the organization of special events, coaching many youth- related sports teams, providing much needed support in various social agencies such as: senior residences and local hospitals;

WHEREAS the City relies on fundamental organizations throughout its territory such as the City’s: Côte Saint-Luc Dramatic Society, Emergency Medical Service, vCOP, the Senior Social Club, the Senior Men’s Club, the Garden Club, the Royal Canadian Legion, Brigadier Frederick Kisch, Branch 97, the Côte Saint-Luc Minor Hockey and Figure Skating Associations, the Côte Saint-Luc Adult Sports Associations, the Côte Saint-Luc Tennis Club, the Côte Saint-Luc Cat’s Committee and all of the Library’s volunteers;

WHEREAS volunteers play a critical role in impacting the decision- making process on important issues for the City of Côte Saint-Luc by serving on various Committees such as: Library and Culture as well as Sponsorship;

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR DAVID TORDJMAN

AND RESOLVED:

“THAT the Côte Saint-Luc City Council hereby ratifies the decision to proclaim April 15 to April 21, 2018 as National Volunteer Week in the City of Côte Saint-Luc,

and urges the residents of Côte Saint-Luc to recognize the crucial role played by the City of Côte Saint-Luc's volunteers;

THAT this proclamation be forwarded to National, Provincial and local Volunteer Bureaus and appropriate media to inform them of the City of Côte Saint-Luc's recognition of all its volunteers."

CARRIED UNANIMOUSLY

180424

IT – AWARDING OF CONTRACTS FOR THIRTY-THREE (33) MULTIFUNCTION COPIERS AND PRINTERS AND FOR ONE (1) PRODUCTION COPIER (K-05-18-20)

WHEREAS on February 11, 2013, by resolution no. 130218, the City of Côte Saint-Luc ("City") awarded a contract to Sharp Electronics Canada Ltd. – for the leasing and service of 35 multifunction copiers and printers, and a contract to Xerox Canada Ltd. - for the leasing and service of 1 production copier, for a 60-month period;

WHEREAS the abovementioned contracts expire on April 30, 2018;

WHEREAS the City wishes to purchase the equipment from the suppliers and to award two (2) service contracts for a period of two (2) years, in respect to those equipments, starting May 1, 2018;

WHEREAS as per article 12.1 of the City's By-law no. 2497 entitled: "By-law concerning contract management", the City is allowed to award a contract by mutual agreement for an amount between \$25,000 and \$100,000 if it is in the best interest of the City (criteria (b) and (f));

It was

MOVED BY COUNCILLOR MIKE COHEN
SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT the Côte Saint-Luc City Council ("Council") hereby awards a contract to Sharp Electronics Canada Ltd. for the purchase of thirty-three (33) printers for the amount of \$6,800.00, plus applicable taxes and a two (2) year service contract, starting May 1, 2018 and ending April 30, 2020, for a total estimated amount of \$70,000.00, plus applicable taxes, for a total amount of the contract of \$76,800.00, plus applicable taxes;

THAT Treasurer's Certificate No. TC18-0081 dated April 3, 2018 has been issued by the City Treasurer attesting to the availability of funds in the amount of \$30,133.00 to cover the above-described expenses for the period of May to December 2018;

THAT Council hereby awards a contract to Xerox Canada Ltd. for the purchase of one (1) production copier for the amount of \$5,500.00, plus applicable taxes and a two (2) year service contract, for a total estimated amount of \$7,000.00, plus applicable taxes, for a total amount of the contract of \$12,500.00, plus applicable taxes;

THAT Treasurer's Certificate No. TC18-0080 dated April 3, 2018 has been issued by the City Treasurer attesting to the availability of funds in the amount of \$7,833.00 to cover the above-described expenses for the period of May to December 2018;

THAT Treasurer's Certificates must be obtained to attest to the availability of funds at the beginning of each subsequent year that the abovementioned contracts are in effect."

CARRIED UNANIMOUSLY

180425

PUBLIC AFFAIRS AND COMMUNICATIONS – PRINTING OF CITY NEWSLETTER (K-27-18)

WHEREAS The City of Côte Saint-Luc ("City") wishes to print two issues of its newsletter in 2018;

WHEREAS the City asked and received quotations from three companies;

WHEREAS Impart Litho submitted the lowest quotation;

It was

MOVED BY COUNCILLOR MIKE COHEN
SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT the Côte Saint-Luc City Council awards a contract to Impart Litho in order to print two (2) issues of the City newsletter for an amount not to exceed \$12,876.00, plus applicable taxes;

THAT Treasurer's Certificate No. 18-0079 dated April 3, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses."

CARRIED UNANIMOUSLY

180426

PURCHASING – AWARDING OF A CONTRACT FOR PURCHASE OF PAPER FOR PRINTERS AND COPIERS FOLLOWING A CSPQ GROUP TENDER (G-02-18-19)

WHEREAS the City of Côte Saint-Luc ("City") is part of the CSPQ group tender for purchase of paper for printers and copiers since 2015;

WHEREAS CSPQ launched a new tender (CSPQ Tender No. 999108014) in order to award this contract for the period of March 1, 2018 to February 28, 2019 and the winning bidder was Grand & Toy Limited;

It was

MOVED BY COUNCILLOR MITCH KUJAVSKY
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

"THAT the Côte Saint-Luc City Council hereby awards a contract for the purchase of paper for copiers and printers to Grand & Toy Limited for the term of March 1, 2018 to February 28, 2019, for a maximum estimated amount of \$15,000.00, plus applicable taxes;

THAT Treasurer's Certificate No. TC18-0046 dated February 7, 2018 was issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses for the 2018 portion of the contract;

THAT another Treasurer's Certificate will be issued at the beginning of the 2019 year to attest to the availability of funds to cover the above-described expenses for the 2019 portion of the contract;

THAT if actual consumption during the contract term exceeds this maximum estimate, the excess shall be approved in accordance with the City's procedures."

CARRIED UNANIMOUSLY

180427

PUBLIC WORKS – AWARDING OF A CONTRACT FOR DISPOSAL OF WASTE FROM THE CITY'S STREET SWEEPERS AND FROM THE MUNICIPAL SNOW DUMP (C-01-18-22)

WHEREAS the City of Côte Saint-Luc ("City") issued Public Tender no. C-01-18-22 seeking a disposal site for the disposal of waste from the City's street sweepers and from the municipal snow dump and received three (3) conforming bids;

WHEREAS Recyclage Notre-Dame Inc. was the lowest conforming bidder;

It was

MOVED BY COUNCILLOR SIDNEY BENIZRI
SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT pursuant to the terms of Tender no. C-01-18-22 seeking a disposal site for the City's street sweeper waste and from the municipal snow dump, the Côte Saint-Luc City Council ("Council") hereby awards a contract for the 2018 season to Recyclage Notre-Dame Inc., the lowest conforming bidder, based on the unit cost tendered per metric ton, up to a maximum of \$44,415.00, (inclusive of the applicable government "redevance") plus applicable taxes;

THAT Council hereby reserves its rights, without any obligation on its part, in respect of each of the four optional seasons of 2019, 2020, 2021 and 2022;

THAT Treasurer's Certificate No. TC 18-0082 dated April 3, 2018 was issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses for the 2018 season."

CARRIED UNANIMOUSLY

180428

URBAN DEVELOPMENT – APPROVAL OF CONTRACT FOR REPLACEMENT OF THE ELECTRICAL CONTROL PANELS FOR THE LIGHTING OF THE BASEBALL FIELDS AND THE OUTDOOR RINK IN PIERRE-ELLIOTT TRUDEAU PARK (C-05-18C-1)

WHEREAS the City of Côte Saint-Luc ("City") issued an invited call for tenders and invited three (3) contractors under Tender no. C-05-18C-1 for the replacement of the electrical control panels for the lighting of the baseball fields and the outdoor rink in Pierre-Elliott Trudeau Park and received two (2) bids;

WHEREAS the lowest conforming bid was received from Systèmes Urbains Inc. in the amount of \$20,835.00, plus applicable taxes;

It was

MOVED BY COUNCILLOR MITCH KUJAVSKY
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

“THAT the Côte Saint-Luc City Council hereby awards a contract to Systèmes Urbains Inc., the lowest conforming bidder, for the replacement of the electrical control panels for the lighting of the baseball fields and the outdoor rink in Pierre-Elliott Trudeau Park pursuant to the terms of invited tender no. C-05-18C-1, in the amount of \$20,835.00, plus applicable taxes;

THAT furthermore, the City may consider an amount of 10%, plus applicable taxes for any potential contingencies and extras if required that shall first be approved according to the City’s procedures;

THAT the awarding of the aforementioned contract shall be subject to the approval of loan by-law 2504 entitled: “By-Law 2504 authorizing a loan of \$457,000 for various facility upgrades for Trudeau Park” by the *Ministère des Affaires municipales et de l’Occupation du territoire* (“MAMOT”);

THAT the above-described expenses shall be financed from loan by-law 2504 entitled: “By-Law 2504 authorizing a loan of \$457,000 for various facility upgrades for Trudeau Park”, subject to the MAMOT’s approval;

THAT as per article 544.1 of the *Cities and Towns Act*, an expenditure of up to 5% of the total loan by-law is permitted prior to the approval of the MAMOT;

THAT the amount of \$20,835.00, plus applicable taxes is less than 5% of the total amount of the loan by-law 2504;

THAT Treasurer’s Certificate No. TC-18-0074 dated March 22, 2018 has been issued by the City Treasurer attesting to the availability of funds to cover the above-described expenses.”

CARRIED UNANIMOUSLY

180429

URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMS (SPAIP) – 5501 WESTMINSTER (GARDERIE SESAME) – CITY OF CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

“THAT the site planning and architectural integration programs received March 12, 2018 showing the installation on the wall of a new illuminated sign for Garderie Sesame on lot 1053808 at 5501 Westminster and prepared by Slon Signs, designer; for the Planning Advisory Committee meeting of March 20, 2018, be approved (subject to an approved location to be submitted by the owner of the building) according to the provisions of Chapter 14 of by-law 2217, of the City of Côte Saint-Luc.”

CARRIED UNANIMOUSLY

180430

**URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION
PROGRAMS (SPAIP) – 5650 WOLSELEY – CITY OF CÔTE SAINT-LUC**

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

“THAT the site planning and architectural integration programs received January 18, 2018 showing the construction of a new, single-family, dwelling on lot 1052964 at 5650 Wolseley and prepared by Missyl Design, designer; for the Planning Advisory Committee meeting of January 30, 2018, be approved according to the provisions of Chapter 14 of by-law 2217, of the City of Côte Saint-Luc.”

CARRIED BY THE MAJORITY OF VOTES WITH COUNCILLOR STEVEN ERDELYI DISSENTING

180431

**URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION
PROGRAMS (SPAIP) – 5700 KELLERT – CITY OF CÔTE SAINT-LUC**

Item is deferred to the Council Meeting of May 14, 2018.

180432

**URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION
PROGRAMS (SPAIP) – 5786 BLOSSOM – CITY OF CÔTE SAINT-LUC**

Councillor Erdelyi: I will not be voting as I have a pecuniary interest in the property.

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

“THAT the site planning and architectural integration programs received March 12, 2018 showing modifications to the exterior material on the front façade of an existing, single-family, semi-detached dwelling on lot 1051920 at 5786 Blossom and prepared by the owner; for the Planning Advisory Committee meeting of March 20 2018, be approved according to the provisions of Chapter 14 of by-law 2217, of the City of Côte Saint-Luc.”

CARRIED BY THE MAJORITY OF VOTES WITH COUNCILLOR STEVEN ERDELYI ABSTAINING FOR THE REASONS CITED ABOVE

180433

**URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION
PROGRAMS (SPAIP) – 5825 TOMMY DOUGLAS – CITY OF CÔTE SAINT-LUC**

It was

MOVED BY COUNCILLOR DIDA BERKU
SECONDED BY COUNCILLOR OREN SEBAG

AND RESOLVED:

“THAT the site planning and architectural integration programs received February 16, 2018 showing modifications to the exterior materials and to the façade of an existing, single-family, detached dwelling on lot 2086954 at 5825 Tommy Douglas and prepared by Atelier U.R.A., architect; for the Planning Advisory Committee meeting of March 20, 2018, be approved according to the provisions of Chapter 14 of by-law 2217, of the City of Côte Saint-Luc.”

CARRIED UNANIMOUSLY

180434

URBAN PLANNING – MINOR EXEMPTION – 5700 KELLERT – CÔTE SAINT-LUC

Item is deferred to the Council Meeting of May 14, 2018.

180435

RESOLUTION TO ESTABLISH THE STANCE OF THE CITY OF CÔTE SAINT-LUC COUNCIL ON ISSUES TO BE PRESENTED AT THE MONTREAL URBAN AGGLOMERATION COUNCIL MEETING

WHEREAS according to section 4 of *An Act respecting the exercise of certain municipal powers in certain urban agglomerations* (CQLR, c. E-20.001) (hereinafter “the Act”), the urban agglomeration of Montreal is made up *inter alia*, of the City of Côte Saint-Luc since January 1, 2006;

WHEREAS according to section 58 of the Act, every central municipality has an urban agglomeration council, the nature, composition and operating rules of which are set out in an order in council and that this agglomeration council constitutes a deliberative body of the municipality;

WHEREAS under section 59 of the Act, every municipality must be represented on the urban agglomeration council;

WHEREAS according to section 61 of the Act, at a meeting of the council of a related municipality, the Mayor informs the council of the matters that are to be considered at a future meeting of the urban agglomeration council, sets out the position the Mayor intends to take on any matter referred to at the urban agglomeration council meeting, discusses that position with the other members present and proposes the adoption of a resolution establishing the council’s stance;

WHEREAS agglomeration council meetings may be held in May 2018 for which members of the municipal council shall establish the stance that it wishes to take;

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR MITCH KUJAVSKY

AND RESOLVED:

“THAT Council take the following stance in view of any Agglomeration Council meetings to be held in May 2018 as follows:

- to authorize the Mayor or his duly authorized replacement to make any decisions he deems necessary and in the best interest of the City of Côte Saint-Luc and its residents regarding the items on the agenda of the Agglomeration Council meetings to be held in May 2018 based on the information to be presented during those meetings.”

CARRIED UNANIMOUSLY

OTHER BUSINESS

None.

SECOND QUESTION PERIOD

The second question period started at 9:43 p.m. and finished at 9:45 p.m. One (1) person asked to speak and they were heard.

- 1) Tamar Hertz

The resident inquired if the Municipal Naming Policy adopted at tonight's Council Meeting includes sponsorship opportunities in order to generate revenue.

City Manager Abramovitch responded that the Municipal Naming Policy is not intended to address corporate sponsorship opportunities because the City already offers sponsorship opportunities through the "City of Côte Saint-Luc Sponsorship, Naming Rights and Donation Guidelines".

The resident then inquired if the Municipal Naming Policy provides any mechanism to ensure that City property is named after both men and women (equally). Mayor Brownstein responded that it is a good idea to explore having more City properties named after women.

180436

APPROVAL OF THE ADJOURNMENT OF THE MEETING

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR MITCH KUJAVSKY

AND RESOLVED:

“THAT Council hereby authorizes the Mayor to declare the Meeting adjourned.”

CARRIED UNANIMOUSLY

**AT 9:45 P.M. MAYOR BROWNSTEIN DECLARED THE MEETING
ADJOURNED.**

MITCHELL BROWNSTEIN
MAYOR

FRÉDÉRIQUE BACAL
ASSISTANT CITY CLERK

LIST OF ANNEXES		
Resolution number	Corresponding Annex	Document
180412	Annex A	Municipal Naming Policy
180419	Annex B	Agreement relating to a grouping of municipalities concerning the common purchasing of general insurance

Municipal Naming Policy

POLICY #	PUB-001	VERSION	
ADOPTED	April 9, 2018	UPDATED	
DRAFTED BY	Tanya Abramovitch	TITLE	

POLICY STATEMENT

City properties forms an integral part of the fabric of a city, its culture and identity. The name of a City Property reflects the unique location, geography, or community of where the property is located and/or recognizes the exceptional contributions of individuals or groups to the neighbourhood, the City, Quebec, Canada, or the world.

PURPOSE

The purpose of this policy is to:

- Establish a systematic and consistent approach for the official naming of Public Spaces, Facilities and streets;
- Provide guidelines and criteria that reflect the City's heritage, values, and character of the area or neighbourhood;
- Recognize significant contributions that organizations or individuals have made to public life and the well-being of the people of Côte Saint-Luc;
- Provide direction on how to apply for approval to name, re-name or dedicate City Property.

SCOPE

This policy applies to the City Council and municipal staff with respect to naming City Property.

The policy is not intended to address:

- Individual memorial dedications such as commemorative benches, trees, or plaques;
- Naming Rights/Sponsorship opportunities.

DEFINITIONS

Term: Public Spaces

Definition: Outdoor spaces in the public right of way, owned by the City, and including the following: parks, lanes, paths, gardens, fields, playgrounds, plazas, green spaces, forests, parkettes, sidewalks, roadside setbacks and similar spaces.

Term: Public Facilities

Definition: Municipally-owned buildings and their major elements, including but not limited to: City Hall, the Library, arenas, Confederation Annex, the Public Works building, the Recreation Building, the Gym, the Aquatic and Community Centre, the Public Safety Station, all park chalets, in addition to the spaces surrounding and any rooms or halls contained within them.

Term: City Property

Definition: Refers to all Public Spaces, Public Facilities, and streets, including major elements thereof.

RESPONSIBILITIES

The naming, renaming, and dedication of City Property shall be the responsibility of the City Council. Council may, at any time, direct that a specific name be used for a specific Public Space, Facility, street or a part thereof.

CRITERIA

The criteria for naming Public Spaces, Public Facilities, or Streets are as follows:

- a. In honour of a person who has directly impacted the lives of Côte Saint-Luc residents, through:
 - i. Outstanding service to the community;
 - ii. Extensive volunteer work in the City;
 - iii. Leadership in a religious or community institution or organization.

In the aforementioned cases, the person must have been active in the community for a period of at least twenty (15) years.

- b. In honour of a person who has served as the Mayor or on the Council. In this case, the person can no longer be in office, and must have served a minimum of two (2) terms.
- c. In honour of a person who has served on staff. In this case, the person can no longer be an employee of the City. The person must have worked in the City for a minimum of fifteen (15) years, had an outstanding impact on the organization or the City itself, and been retired from office.
- d. In honour of a person who has served in levels of government other than municipal. In this case, the person can no longer be in office.
- e. In honour of an exceptional person of historical and/or cultural importance to the City or its citizens.
- f. In honour of a group or groups of people who have an impact on the City and/or its development.
- g. In honour of a significant geographic place, historical event, battle, anniversary, or monument.
- h. In accordance with the sponsorship criteria as set out in the “City of Côte Saint-Luc Sponsorship, Naming Rights and Donation Guidelines.”
- i. After local flora, fauna, or natural phenomena.
- j. Public Spaces may be named after adjacent streets, and streets may be named after adjacent Public Facilities.

GENERAL PROVISIONS

- a. Only one Public Space, Public Facility, or street should be named after a single person.
- b. Once a Public Space, Public Facility or street is named after an individual, it should not be renamed unless it is found that the individual’s personal character is or was

such that the continued use of their name for City Property would not be in the best interest of the community, or would taint the City and its reputation.

- c. When naming City Property after a person, the full name of that person is employed.
- d. Names shall not be or be perceived as being discriminatory or derogatory of race, colour, ethnic origin, gender identity or expression, sex, sexual orientation, creed, political affiliation, disability or other social factors.
- e. The rationale associated with the use of particular names shall be understandable to the majority of Côte Saint-Luc residents.
- f. The City of Côte Saint-Luc makes all final decisions concerning what is placed or occurs on City Property and in its buildings.

PROCEDURES

The following are procedures that must take place in order to name or rename City Property:

The Process

- a. The decision to bring a suggestion forward for naming or renaming City Property must be brought to the Council for deliberation through an Agenda Information Request Form (AIRF) created by the City Manager for an In-Committee meeting. If named after a person, the requestor must fill out the form entitled ‘Nomination for Naming a Public Space, Public Facility, or Street,’ with the relevant criteria outlined in the section above.
- b. In all cases, at least three names must be considered for the naming of a piece of City Property. Names besides the one proposed above may come from a Names Bank.
- c. The naming of anywhere in the Public Domain should be decided upon by consensus.
- d. When a decision is rendered, it is announced publicly by resolution.

- e. A sign must be created for the City Property according to design norms set out by the Department of Public Affairs and Communication.
- f. An official public ceremony must take place *in situ* to officially name the Public Space, Public Facility or street. The Mayor presides over the ceremony.

Honourific Naming

- a. Anyone from the public (“Nominating Person”) wishing to put forward the name of a person after which to name a Public Space, Facility, or street (“Nominee”) must present to the City Manager’s Office the filled out form entitled ‘Nomination for Naming a Public Space, Public Facility, or Street.’
- b. The Council is under no obligation to name any part of City Property after a Nominee if it does not see fit to do so. The Nominee’s name may be added to the Names Bank as described below, at Council’s sole discretion.
- c. The Council selects the appropriate Public Space, Facility, or street if it chooses to name one after a Nominee.
- d. The Nominating Person is informed formally in writing of the acceptance or refusal of the nomination.
- e. If accepted, the steps outlined in ‘The Process’ section of the procedures is followed, with the addition of an invitation of the family or friends of the Nominee being invited to the public ceremony.

NAMES BANK

The Council may create a Names Bank.

Names that are approved by Council shall be placed in a Names Bank, along with all records related to the history of the approved name. Where an approved name is not assigned to a specific asset immediately, it shall remain in the Names Bank for future use.

RELATED CITY GUIDELINES

This policy is meant to compliment the “City of Côte Saint-Luc Sponsorship, Naming Rights and Donation Guidelines” from August 21, 2007.

AGREEMENT

RELATING TO A GROUPING OF MUNICIPALITIES CONCERNING THE COMMON PURCHASING OF GENERAL INSURANCE

- **TOWN OF BAIE D'URFÉ** situated at 20410, Lakeshore in Baie d'Urfé (Québec) H9X 1P7, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;
- **CITY OF BEACONSFIELD** situated at 303, Beaconsfield Boulevard in Beaconsfield (Québec) H9W 4A7, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;
- **CITY OF CÔTE SAINT-LUC** situated at 5801, Cavendish Boulevard in Côte Saint-Luc (Québec) H4W 3C3, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;
- **CITY OF DOLLARD-DES-ORMEAUX** situated at 12001, de Salaberry Boulevard in Dollard-des-Ormeaux (Québec) H9B 2A7, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;
- **CITY OF DORVAL** situated at 60, Martin Avenue in Dorval (Québec) H9S 3R4, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;
- **TOWN OF HAMPSTEAD** situated at 5569, Queen Mary Road in Hampstead (Québec) H3X 1W5, represented by, (*title*) and, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;
- **MUNICIPALITY OF L'ÎLE-DORVAL** situated at case postale 53061, comptoir postal Dorval in l'Île-Dorval (Québec) H9S 5W4, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **TOWN OF KIRKLAND** situated at 17200, Hymus Boulevard in Kirkland (Québec) H9J 3Y8, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **TOWN OF MONTRÉAL-EAST** situated at 11370, Notre-Dame East Street in Montréal-Est (Québec) H1B 2W6, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **TOWN OF MONTREAL WEST** situated at 50, Westminster South Avenue in Montréal-Ouest (Québec) H4X 1Y7, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **TOWN OF MONT-ROYAL** situated at 90, Roosevelt Avenue in Mont-Royal (Québec) H3R 1Z5, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **CITY OF POINTE-CLAIRE** situated at 451, Saint-Jean Boulevard in Pointe-Claire (Québec) H9R 3J3, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **TOWN OF SAINTE-ANNE-DE-BELLEVUE** situated at 109, Sainte-Anne Street in Sainte-Anne-de-Bellevue (Québec) H9X 1M2, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **MUNICIPALITY OF SENNEVILLE** situated at 35, Senneville Road in Senneville (Québec) H9X 1B8, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

- **CITY OF WESTMOUNT** situated at 4333, Sherbrooke West Street in Westmount (Québec) H3Z 1E2, represented by, (*title*) and ,, (*title*) who are duly authorized pursuant to resolution no., adopted at a meeting on, which said resolution is attached hereto;

HEREINAFTER DESIGNATED AS MEMBERS OF THE GROUP OF MUNICIPALITIES ON THE ISLAND OF MONTREAL.

THEREFORE, the parties agree as follows:

ARTICLE 1: OBJECTIVE

The objective of this agreement is to permit the parties to have a common Tender for the purpose of:

- 1) Procuring General insurance at the best cost, and to obtain, if possible, guarantees which might not be available on an individual basis; and
- 2) Hiring a Professional consultant to render services in general insurance matters.

ARTICLE 2: PARTY DESIGNATED TO MAKE A COMMON CALL FOR PUBLIC TENDERS

In conformity with the law, each municipality has designated, by resolution, *l'Union des municipalités du Québec* ("UMQ") as their duly authorized mandatory who is hereby authorized to make a common Tender on behalf of all of the parties; both for a public tender to procure damage insurance and a Call for Tenders to hire a Professional Services Consultant.

ARTICLE 3: DURATION OF THE AGREEMENT

This agreement is valid for a period of five (5) years effective January 1, 2019 to December 31, 2023.

ARTICLE 4: AMENDMENTS TO THE AGREEMENT

Any amendment proposed to this agreement shall be approved unanimously by all parties who are part of this agreement. Such amendment shall be in writing and attached to this agreement.

ARTICLE 5: FORMATION AND COMPOSITION OF A COMMITTEE

A Committee composed of the Director General or the City/Town Clerk or their duly authorized mandatories, shall oversee the implementation of this agreement and make the recommendations that may be required.

ARTICLE 6: COMMITTEE QUORUM

Representatives of the parties present at a meeting shall constitute a Quorum for the purposes of holding a meeting of the Committee.

ARTICLE 7: POWERS OF THE COMMITTEE

The committee may establish its own internal rules of procedure and shall forward a copy thereof to all parties.

Upon presentation of the results of public bidding or the renewal conditions of the insurance contract, each participant is entitled to issue comments which will be taken into consideration the priority being the interests of the group as a whole.

ARTICLE 8: UNDERTAKING BY THE PARTIES

Each party agrees to purchase its own general insurance and agrees to hire a common Professional Services Consultant from the bidder retained by the duly authorized mandatory (the UMQ) the whole, in conformity with the law.

Each party shall provide all of the information necessary for the preparation of the tender documents. Each party undertakes to manage its risks in a prudent and reasonable manner so as to minimize them.

ARTICLE 9: SERVICES BY CONSULTANT: PREPARATION OF THE CALL FOR TENDERS.

Services provided by the consultant include:

During a Call for Tenders:

- Preparation and presentation of the specifications in conformity with the law; including the insurance profile and the characteristics of each participant (in this agreement) ensuring to obtain the approval of the UMQ on the content;
- Ensure the legal validity of the tender documents;
- To annex a copy of the *proposed approach* to the tender documents;
- Submit the tender documents to the UMQ representative for review and approval at least Five (5) working days prior to the date from the publication of the tender and make any necessary changes to said document;
- Supervision of the Call for Tender process;
- Analysis of the tenders received;
- Drafting and presentation of the analysis report and issuance of recommendations to the members of the group;
- Transmission of the adjudication information;
- Verification of the coverage notes and the insurance policies;
- Ensure the follow-up concerning the remittal of the *avenants* by the winning bidder.

During *de gré à gré* negotiations :

- Update the information of every member of the group; their individual insurance characteristics and insurance premiums;
- Analyze and negotiate the renewal conditions submitted by the insurance broker;
- Draft the analysis report and issue recommendations to the *Regroupement* including individual recommendations for each member;
- Verify the coverage notes and renewal documents;
- Ensure the follow-up of the issuance of *Avenants* from the winning bidder;

Obligations during the contract:

- The consultant and risk manager must also assist the UMQ in its promotion of the “Solutions-UMQ”;
- Propose, on a continuous basis, improvements to make on insurance coverage held by the members of the group and therefore assist with the improvement of the “Solutions-UMQ”. This portion of the consultant risk manager’s mandate shall first be realized with the assistance of the UMQ;
- Support the UMQ and the development of new solutions in damage insurance;
- Respond to questions from members of the group and the UMQ on the guarantees of the insurance programs that are currently in effect as well as questions related to claims;
- Meet members of the group Two (2) to Four (4) times per annum for: the renewal of their insurance contract, giving instruction on how to prevent claims and how to follow-up on existing claims;
- The meeting concerning risk prevention shall last for a minimum of one-half-day up to a (maximum) one-day period. The consultant and risk manager must also submit to members of the group and to the UMQ proposals as well as the subject-matter for the meeting regarding risk management and risk prevention and, between the parties; organize and animate this meeting. The consultant and risk manager must also produce a reference document on the subject chosen and must remit a copy to each representative of the entire group;
- Put in place a system to follow up on various delays;
- Give members of the group the methodology and advise them of related actions in order to implement a risk management committee in every municipality that is a member of the group. This shall be in addition to the assistance given to each municipality that is a member of the group for the implementation of the aforesaid committee;
- Assist the UMQ, as much as possible, to procure documents containing case law, legal opinions and prevention tips that shall permit members of the group to more optimally manage their insurance dossiers. Different documents may also be available for members of the group via the UMQ Internet website;
- Collaborate and participate with the UMQ to prepare an offer to train and make training available in a domain related to damage insurance every Two (2) years which shall be given to members of the *Regroupement* and their general representatives; and
- Collaborate with the UMQ in the recruitment of other members to participate in the “Solutions-UMQ”.

ARTICLE 10: FEES AND COSTS

The cost of publication of the public notices and other related to the process, as well as the costs related to the Professional Services Consultant (set by the Tender launched by the UMQ) will be individually invoiced to each participant in equal share.

ARTICLE 11: GENERAL INSURANCE POLICY

Each party shall determine the level of insurance protection that it requires.

This level of protection and all of the applicable conditions that are specific to each party shall be contained in distinct insurance policies and/or insurance certificates that shall be customized to the requirements of the individual parties, which shall refer to master-policies and which shall also be issued in that party's name.

ARTICLE 12: INSURANCE PREMIUM AND LITIGATION

Each party shall be billed individually for their premiums which shall reflect that party's insurance experience and applicable guarantees.

Each party shall settle individually any litigation that might arise between such party and the insurance companies.

ARTICLE 13: MEMBERSHIP OF A PARTY

A municipality that is not a participant in this agreement between the reconstituted cities may, by resolution, request admission. It shall mandate the UMQ and the consultant that has been chosen to review the applicant's insurance portfolio and experience. The cost of this analysis and any steps required to be taken to join the group shall be borne and payable by the municipality requesting admission.

The committee shall thereafter review the request for membership. It may either accept or refuse the application, according to the criteria previously established. A decision to accept a new member must be unanimous. If the committee accepts the request for admission, the new member shall adopt a resolution stipulating that the new member Undertakes to respect all of the provisions of this agreement and sign same.

ARTICLE 14: WITHDRAWAL OF A PARTY

Notwithstanding article 3 hereof, a municipality may request, by resolution, to withdraw from the agreement. It shall mandate the consultant chosen to evaluate the impact of such withdrawal on the group. Such evaluation and all associated costs shall be borne by the party requesting the withdrawal.

The committee shall then review the request for withdrawal. It may accept or refuse the request in accordance with criteria that it has previously established. If the committee unanimously accepts the request for withdrawal, the requesting party shall adopt a resolution under the terms of which it agrees to be bound by the conditions established for withdrawal.

ARTICLE 15: EXPULSION OF A PARTY

The committee reserves the right to expel a party that does not abide by the decisions rendered by the committee and the notices provided to such party. The committee may mandate the consultant chosen to evaluate the impact of such expulsion on the group. This evaluation and all of the costs associated with such expulsion shall be paid by the group and the party that is sought to be expelled in equal amounts. The costs assumed by the group shall be shared equally by the remaining parties.

Pursuant to the filing of the consultant's report, the decision to expel or not expel the party shall be unanimous. The municipality that has been expelled shall adopt a resolution under which it undertakes to abide by the condition of expulsion.

ARTICLE 16: CO-PAYMENT OF THE COLLECTIVE DEDUCTIBLE AND PENALTY COSTS.

Each party agrees that its co-payment of the deductible shall be established by the insurer. Every member of the group accepts to be invoiced and pay pro-rated amount on the total premium of the group which shall be determined when the premium is known, each year of the contract.

Each participant authorizes the UMQ to keep the interest income generated from the co-payment fund, as a fee for overseeing the insurer's operations as well as for managing the co-payment collective deductible.

ARTICLE 17: FEES

Each participant undertakes to pay to the UMQ, an annual fee of 1% of its premium paid, subject to a minimum aggregate fee of 4 000\$ for the entire group the whole, subject to applicable taxes.

AGREEMENT

RELATING TO A GROUPING OF MUNICIPALITIES CONCERNING THE
COMMON PURCHASING OF GENERAL INSURANCE

IN WITNESS WHEREOF THE PARTIES HAVE SIGNED THIS
AGREEMENT ON THE DATES AND AT THE LOCATIONS
HEREINAFTER STATED:

MUNICIPALITY : _____

AT : _____

DATE: _____

By : _____

By : _____

Title _____

Title _____