

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL HELD ON
MONDAY, JANUARY 30, 2012, AT 5801 CAVENDISH BOULEVARD,
CÔTE SAINT-LUC, AT 6:00 P.M.**

PRESENT:

Mayor Anthony Housefather, B.C.L., L.L.B, M.B.A. presiding
Councillor Dida Berku, B.C.L.
Councillor Mitchell Brownstein, B. Comm., B.C.L., L.L.B.
Councillor Steven Erdelyi, B.Sc., B.Ed.
Councillor Sam Goldbloom, B.A.
Councillor Ruth Kovac, B.A.
Councillor Allan J. Levine, B.Sc., M.A., DPLI
Councillor Glenn J. Nashen

ALSO PRESENT:

Ms. Tanya Abramovitch, City Manager
M^e Jonathan Shecter, City Clerk, acted as Secretary of the meeting

QUESTION PERIOD

Having no residents present, there were no questions asked.

120150

**LOAN BY-LAW NUMBER 2377 ENTITLED: "BY-LAW AUTHORIZING A LOAN
OF \$210,000 FOR THE RESURFACING OF VARIOUS ROADS AND THE
REPLACEMENT OF VARIOUS SIDEWALK SECTIONS" - ADOPTION**

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

"THAT by-law authorizing a loan of \$210,000 for the resurfacing of various roads and the replacement of various sidewalk sections is hereby adopted and numbered 2377;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed fifteen (15) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2377."

CARRIED UNANIMOUSLY

120151

LOAN BY-LAW NUMBER 2378 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$2,200,000 FOR THE RESURFACING OF VARIOUS ROADS” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$2,200,000 for the resurfacing of various roads is hereby adopted and numbered 2378;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed fifteen (15) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2378.”

CARRIED UNANIMOUSLY

120152

LOAN BY-LAW NUMBER 2379 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$2,160,000 FOR WATER INFRASTRUCTURE REPAIRS AND SLEEVING” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$2,160,000 for water infrastructure repairs and sleeving is hereby adopted and numbered 2379;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed fifteen (15) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2379.”

CARRIED UNANIMOUSLY

120153

LOAN BY-LAW NUMBER 2380 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$500,000 FOR RENOVATIONS TO BUILDINGS AND VARIOUS CIVIL PROPERTIES OF THE CITY OF CÔTE SAINT-LUC” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI

SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$500,000 for renovations to buildings and various civil properties of the City of Côte Saint-Luc is hereby adopted and numbered 2380;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed fifteen (15) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2380.”

CARRIED UNANIMOUSLY

120154

LOAN BY-LAW NUMBER 2381 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$135,000 FOR UNDERPASS INSPECTIONS AND REPAIRS ON CAVENDISH BOULEVARD AND WESTMINSTER AVENUE” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$135,000 for underpass inspections and repairs on Cavendish Boulevard and Westminster Avenue is hereby adopted and numbered 2381;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed fifteen (15) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2381.”

CARRIED UNANIMOUSLY

120155

LOAN BY-LAW NUMBER 2382 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$35,000 FOR THE REPLACEMENT OF WINDOWS AT THE GARAGE OF THE PUBLIC WORKS BUILDING LOCATED AT 7001 MACKLE ROAD” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$35,000 for the replacement of windows at the garage of the Public Works building located at 7001 Mackle Road is hereby adopted and numbered 2382;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed fifteen (15) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2382.”

CARRIED UNANIMOUSLY

120156

NOTICE OF MOTION – BY-LAW 2383 TO BE ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$265,000 FOR PLAYGROUND EQUIPMENT AND PARK FACILITY UPGRADES FOR IMAGINATION PARK”

Councillor Mitchell Brownstein gave Notice of Motion that By-Law 2383 to be entitled: “By-law authorizing a loan of \$265,000 for playground equipment and park facility upgrades for Imagination Park” will be presented at a later meeting for adoption.

120157

RESOLUTION TO WAIVE THE READING OF BY-LAW 2383 TO BE ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$265,000 FOR PLAYGROUND EQUIPMENT AND PARK FACILITY UPGRADES FOR IMAGINATION PARK”

WHEREAS, the above captioned by-law was given to members of Council on Thursday, January 26, 2012;

WHEREAS, all Council members present hereby declare that they have read said by-law and waive the reading thereof;

It was

MOVED BY COUNCILLOR MITCHELL BROWNSTEIN
SECONDED BY COUNCILLOR GLENN J. NASHEN

AND RESOLVED:

“THAT the Council of the City of Côte Saint-Luc unanimously waives the reading of By-Law 2383 to be entitled: “By-law authorizing a loan of \$265,000 for playground equipment and park facility upgrades for Imagination Park” when it will be presented for adoption, the whole in accordance with the law.”

CARRIED UNANIMOUSLY

120158

LOAN BY-LAW NUMBER 2384 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$100,000 FOR PLAYGROUND EQUIPMENT AND PARK FACILITY UPGRADES FOR VARIOUS PARKS WITHIN THE CITY OF CÔTE SAINT-LUC” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$100,000 for playground equipment and park facility upgrades for various parks within the City of Côte Saint-Luc is hereby adopted and numbered 2384;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed twenty (20) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2384.”

CARRIED UNANIMOUSLY

120159

LOAN BY-LAW NUMBER 2385 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$50,000 FOR PLAYGROUND EQUIPMENT AND PARK FACILITY UPGRADES FOR PIERRE-ELLIOT TRUDEAU PARK” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$50,000 for playground equipment and park facility upgrades for Pierre-Elliot Trudeau Park is hereby adopted and numbered 2385;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed twenty (20) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2385.”

CARRIED UNANIMOUSLY

120160

LOAN BY-LAW NUMBER 2386 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$18,000 FOR THE PURCHASE AND INSTALLATION OF VARIOUS TRAFFIC CONTROL DEVICES” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$18,000 for the purchase and installation of various traffic control devices is hereby adopted and numbered 2386;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed fifteen (15) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2386.”

CARRIED UNANIMOUSLY

120161

LOAN BY-LAW NUMBER 2387 ENTITLED: “BY-LAW AUTHORIZING A LOAN OF \$937,000 FOR THE PURCHASE OF VARIOUS VEHICLES AND ANY EQUIPMENT PERTAINING THERETO” - ADOPTION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT by-law authorizing a loan of \$937,000 for the purchase of various vehicles and any equipment pertaining thereto is hereby adopted and numbered 2387;

THAT said loan by-law is subject to the approval of the MAMROT;

THAT financing for said by-law shall not exceed ten (10) years;

THAT said by-law shall be authorized to have an object in general terms;

THAT funds for the expenses incurred for the project in this entitled By-law shall be extracted from loan By-law number 2387.”

CARRIED UNANIMOUSLY

120162

HUMAN RESOURCES – APPOINTMENT OF INTERIM HUMAN RESOURCES DIRECTOR, MANAGEMENT POSITION

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR GLENN J. NASHEN

AND RESOLVED

“THAT the Côte Saint-Luc City Council appoints Pascahl Scott as interim Human Resources Director (management, temporary position) effective as of the departure of Nadia DiFuria for her maternity leave up to and until the return of the aforementioned Ms. DiFuria (the permanent Human Resources Director) from her maternity leave;

THAT Treasurer's certificate number 12-0020 dated January 24, 2012 has been issued by the City Treasurer, attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

120163

URBAN DEVELOPMENT – ADOPTION OF A BID WEIGHTING AND EVALUATING SYSTEM FOR ROAD RE-SURFACING PROFESSIONAL SERVICES

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT the attached bid weighting and evaluating system be adopted for road re-surfacing professional services (C-03-12) said bid weighting and evaluation system annexed herewith as Annex A to form an integral part of the Minutes."

CARRIED UNANIMOUSLY

120164

URBAN DEVELOPMENT – ADOPTION OF A BID WEIGHTING AND EVALUATING SYSTEM FOR FUTURE PROFESSIONAL SERVICES

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT the attached bid weighting and evaluating system be adopted for tenders ENG 2012-04, "Water Main Sleeving Projects", 2012-06, "City Hall and Library Building Envelope" and 2012-07, "Underpass Inspection and Repairs";

THAT the aforementioned bid weighting and evaluating system be annexed to the Minutes as Annex B to form an integral part of the Minutes as if cited hereinafter at length."

CARRIED UNANIMOUSLY

120165

APPROVAL OF ADDITIONAL EXPENSES INCURRED IN 2011 FOR ROAD SALT

This item was deferred to a subsequent meeting.

120166

APPROVAL OF THE ADJOURNMENT OF THE MEETING

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

“THAT Council hereby authorizes the Mayor to declare the Meeting adjourned.”

CARRIED UNANIMOUSLY

**AT 6:57 P.M. MAYOR HOUSEFATHER DECLARED THE MEETING
ADJOURNED.**

ANTHONY HOUSEFATHER
MAYOR

JONATHAN SHECTER
CITY CLERK

Engineering Division City of Côte Saint-Luc

Evaluation Criteria - Professional Services	Scale	Score				
		Exceptionnal	Superior	Adequate	Fair	Insufficient
Name of the firm: _____	TOTAL ON:					
1. Field of expertise of the firm						
1.1 The firm's experience on the territory and in the municipal environment	10	10	8	6	4	2
1.2 Similar projects (carried out during the last 10 years)	10	10	8	6	4	2
Total 1	20					
2. Team's competence						
2.1 Project manager's experience	15	15	13	12	5	2
2.2 Team members' experience	15	15	13	12	5	2
Total 2	30					
3. Comprehension, methodology and alternatives						
3.1 Understanding of expectations and the scope of the project	5	5	4	3	2	1
3.2 Organisation of the project and scheduling	10	10	8	7	5	2
3.3 Analysis of alternatives, auscultation, proposed choice	10	10	8	7	5	2
Total 3	25					
4. Other considerations						
4.1 Quality insurance program	5	5	4	3	2	1
4.2 Clarity of the service offer, general presentation	10	10	8	7	5	2
4.3 Workforce continuity capacity	10	10	8	7	5	2
Total 4	25					
TOTAL SCORE	100					

Annex B - Annexe B - 01/30/2012

Professional Services Bid Weighting and Evaluation System

Engineering Division City of Côte Saint-Luc

Evaluation Criteria - Professional Services	Scale	Score				
		Exceptional	Superior	Adequate	Fair	Insufficient
Name of the firm: _____	TOTAL ON:					
1. Expertise of the firm						
1.1 Prior experience planning & supervising government contracts of approximately \$500,000 or more (before taxes)	10	10	8	5	4	0
1.2 Similar projects for any level of government carried out during the last 5 years	10	10	8	5	4	0
1.3 Client references (including the City if applicable) &/or trade reputation	10	10	8	5	4	0
SubTotal 1	30					
2. Team's competence						
2.1 Project manager's experience (must be dedicated for term of project)	10	10	8	5	4	0
2.2 Experience of site superintendant (must be dedicated for term of project)	10	10	8	5	4	0
2.3 Past experience of senior engineer and other team members	5	5	4	3	2	0
2.4 Workforce continuity capacity: replacement/succession	5	5	4	3	2	0
SubTotal 2	30					
3. Comprehension, methodology and alternatives						
3.1 Understanding of expectations and the scope of the project	10	10	8	5	4	0
3.2 Organization of the project, efficiency, scheduling/timeline for deliverables, meeting deadlines	5	5	4	3	2	0
3.3 Quality assurance program	5	5	4	3	2	0
3.4 Degree of State of Art of methods, technologies, etc.	5	5	4	3	2	0
3.5 Analysis of cost saving alternatives, recommendations, problem-solving	10	10	8	5	4	0
SubTotal 3	35					
4. Other considerations						
4.1 Clarity of the service offer, general presentation etc.	5	5	4	3	2	0
SubTotal 4	5					
TOTAL SCORE	100					

Date:	Total score:
Evaluator's name	