MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON MONDAY, AUGUST 12, 2013, AT 5801 CAVENDISH BOULEVARD, CÔTE SAINT-LUC, AT 8:00 P.M.

#### PRESENT:

Mayor Anthony Housefather, B.C.L., L.L.B, M.B.A. presiding Councillor Dida Berku, B.C.L.
Councillor Mike Cohen, B.A.
Councillor Steven Erdelyi, B.Sc., B.Ed.
Councillor Sam Goldbloom, B.A.
Councillor Ruth Kovac, B.A.
Councillor Allan J. Levine, B.Sc., M.A., DPLI
Councillor Glenn J. Nashen

### ALSO PRESENT:

Ms. Tanya Abramovitch, City Manager Ms. Nadia DiFuria, Associate City Manager Me Jonathan Shecter, City Clerk, acted as Secretary of the meeting

### PRESENTATION - MAYOR HOUSEFATHER

Councillor Berku explained to the public that this past month, at the Maccabiah games, the City was honoured and privileged to have *Côte Saint-Lucers* represent our community; one in particular that she would like to salute and that the whole council wants to salute - is the City's own Mayor, Anthony Housefather. Mayor Anthony Housefather, she explained, won seven (7) medals for Canada in the Maccabiah games. She then further explained that Mayor Housefather won silver medals in: the open water swim, the 100 meter butterfly, the 400 meter free-style, the 50 meter backstroke and the medley relay. She then explained that Mayor Housefather also won bronze medals in both the 200 meter free-style and the free-style relay.

She then presented an honourary, commerative plaque to Mayor Housefather subsequent to which a photo was taken.

### **QUESTION PERIOD**

The question period started at 8:10 p.m. and finished at 9:15 p.m. Seven (7) people asked to speak and they were heard.

### 1) Ron Basal

The Developer for the project pursuant to the Zoning Amendment on tonight's Council Agenda requested to have another meeting with concerned residents to which Mayor Housefather responded that the City could provide a location for this meeting which the Developer wishes to initiate.

#### 2) Dr. Bernard Tonchin

The resident wished to congratulate Mayor Anthony Housefather for having won seven medals at the most recent Maccabiah Games.

The resident requested a Citizen's Railway Committee subsequent to the incident which occurred at Lac Mégantic. Mayor Housefather then clarified for the resident that CP has agreed to meet representatives of the City once they have done the analysis of the tragedy and what, if anything, they must now do to avoid a similar tragedy in their rail yards. Mayor Housefather also explained that the federal government has a significant role to play in railway safety matters. He then explained to the resident that the City would consider the possibility to have a resident's railway committee.

The resident then inquired as to whether the railways pay taxes to the City of Côte Saint-Luc to which Mayor Housefather responded that they do. He then further explained that previously, the railways had a form of tax break<sup>1</sup> but that Councillor Berku led the charge to have the legislation modified so that railways currently no longer have the same tax break that they once did.

### 3) Irving Itman

The resident also requested that the City re-establish a train committee so this committee can address railway safety and security along with both federal and provincial levels of government. All members of Council then took note of the resident's suggestion.

The resident then congratulated Mayor Housefather for having won seven medals at the most recent Maccabiah Games.

The resident personally opined that those who knew of the surrounding issues related to the individual who was recently arrested by police relative to an incident that occurred on or around Guelph Avenue should have done more to intervene. All members of Council took note of the resident's personal opinion regarding the incident.

The resident requested that the City re-institute a neighbourhood watch programme. Mayor Housefather responded that because the City has its vCOP programme, this satisfies the same need as the City's vCOP s have been highly effective at being the eyes and ears of its community. Councillor Allan J. Levine then responded by explaining that in his most recent visit to the United States, he noticed that every Tuesday, it was a *neighbour's night out*. He then stated that next year, he would like to work with Councillor Nashen to implement a similar project.

The resident then advised members of council how much he appreciated Côte Saint-Luc's first Farmer's Market.

### 4) Bram Eisenthal

The resident inquired regarding Côte Saint-Luc's portion of Meadowbrook and whether there has been any recent talk of its immediate development to which Mayor Housefather stated that there has not been any such talk and that the City has no intention to modify the zoning which it currently has in place.

### 5) Maria Bertucci

The resident requested to be on the City's Planning Advisory Committee ("PAC") stating that as a proximate neighbour to the Zoning Change on tonight's agenda for adoption, she should have been on a committee to evaluate the project. Mayor Housefather explained to the resident that such a Committee is highly technical in nature and that the City currently has as its practice, the appointment of architects to this committee. He then further explained that it would not be pragmatic to hire proximate neighbours on such a committee as the entire City is affected by many

<sup>&</sup>lt;sup>1</sup> As per provincial law

projects and this would mean the City would have to re-hire its members each time it met and dealt with an issue.

### 6) Janice Fainman

The resident complained that there wasn't enough publicity regarding the zoning amendment on tonight's council agenda including more going door-to-door within additional surrounding areas of the proposed project and advising residents of the weekend hours in the library to sign Applications to have a Register.

Mayor Housefather explained that the City did advise residents both by sending letters to those most affected by the project and by going door-to-door. He then stated that he announced the hours people can file their application for a Register in library at the most recent Public Consultation Meeting held on July 8, 2013. He then stated that the City could make an even greater effort next time.

Councillor Nashen then stated that if enough people were to sign a Register to force the potential for a referendum, he would respect their decision.

### 7) Mr. Biasini

The resident asked for more information regarding the logistics of the zoning amendment on tonight's Council agenda to which Mayor Housefather responded that the proposal is comprised of 50 townhouse units as well as a multi-storey building. Mayor Housefather then referred the resident to Director Charles Senekal, in the audience tonight, for more detailed information.

### 130801

# CONFIRMATION OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL DATED JULY 8, 2013

It was

MOVED BY COUNCILLOR ALLAN J. LEVINE SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

"THAT the Minutes of the Regular Meeting of Council dated July 8, 2013 be and are hereby approved as submitted." CARRIED UNANIMOUSLY

### 130802

# CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL DATED JULY 15, 2013

It was

MOVED BY COUNCILLOR ALLAN J. LEVINE SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

"THAT the Minutes of the Special Meeting of Council dated July 15, 2013 be and are hereby approved as submitted." CARRIED UNANIMOUSLY 130803

### **MONTHLY DEPARTMENTAL REPORTS FOR JULY 2013**

It was

MOVED BY COUNCILLOR GLENN J. NASHEN SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

"THAT the monthly departmental reports submitted for July, 2013 be and are hereby approved as submitted." CARRIED UNANIMOUSLY

COUNCILLORS DIDA BERKU AND STEVEN ERDELYI LEFT THE MEETING.

#### 130804

NOTICE OF MOTION – BY-LAW 2420 TO BE ENTITLED: "BY-LAW CREATING THE FEE SCHEDULE FOR THE ELEANOR LONDON CÔTE SAINT-LUC PUBLIC LIBRARY FOR SEPTEMBER 2013 TO MARCH 2014 PERIOD"

Councillor Sam Goldbloom gave Notice of Motion that By-Law 2420 to be entitled: "By-law creating the fee schedule for the Eleanor London Côte Saint-Luc Public Library for September 2013 to March 2014 period" will be presented at a later meeting for adoption.

#### 130805

RESOLUTION TO WAIVE THE READING OF BY-LAW 2420 TO BE ENTITLED: "BY-LAW CREATING THE FEE SCHEDULE FOR THE ELEANOR LONDON CÔTE SAINT-LUC PUBLIC LIBRARY FOR SEPTEMBER 2013 TO MARCH 2014 PERIOD"

WHEREAS, the above captioned by-law was given to members of Council on Thursday, August 8, 2013;

WHEREAS, all Council members present hereby declare that they have read said by-law and waive the reading thereof;

It was

MOVED BY COUNCILLOR SAM GOLDBLOOM SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED:

"THAT the Council of the City of Côte Saint-Luc unanimously waives the reading of By-Law 2420 to be entitled: "By-law creating the fee schedule for the Eleanor London Côte Saint-Luc Public Library for September 2013 to March 2014 period" when it will be presented for adoption, the whole in accordance with the law."

CARRIED UNANIMOUSLY

COUNCILLORS BERKU AND ERDELYI RETURNED TO THE MEETING.

130806

RESOLUTION TO CONFIRM THE TOTAL FULFILLMENT OF BY-LAW OBJECTIVES AND THE CANCELLATION OF SEVERAL RESIDUAL BALANCES

WHEREAS the City of Côte Saint-Luc ("City") has entirely fulfilled the objectives of the by-laws listed in the Annex<sup>2</sup>, as per what was expected;

WHEREAS permanent financing was secured for part of these by-laws;

WHEREAS, with regards to these by-laws, there are non-contracted balances on the loans approved by the ministre des Affaires municipales, des Régions et de l'Occupation du territoire which cannot be used for other purposes;

WHEREAS financing is not required for these balances, which should no longer appear in the Ministry's registers;

WHEREAS, consequently, there is a need to modify the loan by-laws identified in the Annex to adjust the amount of the expense and the amount of the loan and, if necessary, to allocate a grant or a sum from the Municipality's General Fund;

It was

MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT Côte Saint-Luc City Council modifies the by-laws identified in the Annex:

- 1. By replacing the expense or loan amounts with the amounts indicated under the headings "New Expense Amount" and New Loan Amount" in the Annex;
- 2. By adding a provision to the effect that, to discharge a portion of the expense, the Municipality will allocate from its General Fund the amount shown under the heading "General Fund" in the Annex;
- 3. By modifying the provision concerning the allocation of a grant to indicate the amount shown under the heading "Grant" in the Annex. The attached memorandums of understanding are deemed to be part of the corresponding by-laws indicated in the Annex;

THAT the Côte Saint-Luc City Council authorizes the City of Côte Saint-Luc to inform the Ministère des Affaires municipales, des Régions et de l'Occupation du territoire that the borrowing authority for the by-laws identified in the Annex will not be used entirely because of the changes made to the by-laws by this resolution and, where applicable, the quotas paid by the proponents or the amounts received from the tax payers in a single instalment for their capital payment. The amounts of these allocations are shown under the headings "Proponents" and "Cash Payment" in the Annex;

THAT the Côte Saint-Luc City Council ask the Ministry to cancel, in its registers, the residual balances mentioned in the Annex;

<sup>&</sup>lt;sup>2</sup> To the Minutes

THAT a certified true copy of this resolution be sent to the Ministère des Affaires municipales, des Régions et de l'Occupation du territoire;

THAT the Côte Saint-Luc City Council hereby thus confirms the total fulfillment of by-law objectives and the cancellation of several residual balances." CARRIED UNANIMOUSLY

130807

RESOLUTION TO APPROVE ADDITIONAL FINANCING REQUIRED FOR NATHAN SHUSTER AND RICHARD SCHWARTZ PARKS IN THE AMOUNT OF \$650,000

This item was deferred to a subsequent meeting.

130808

RESOLUTION TO CONFIRM THAT THE COSTS OF THE SOCCER FIELD – SINGERMAN PARK PROJECT ARE BORNE BY THE CITY OF CÔTE SAINT-LUC OUT OF ITS ADMINISTRATION FUND

WHEREAS the Municipality of the City of Côte Saint-Luc ("City") carried out works for total eligible costs amounting to \$410,027, that is, for a grant of \$136,676;

WHEREAS, as part of the *Programme d'infrastructures de loisirs (PIL)*, the Government of Quebec granted the Municipality of the City of Côte Saint-Luc financial assistance in the amount of \$136,676 for Project 809061 (Soccer Field-Singerman Park);

WHEREAS these costs were paid out of the Administration Fund of the City of Côte Saint-Luc;

It was

MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED:

"THAT Côte Saint-Luc City Council hereby confirms that the costs for the Soccer Field–Singerman Park project are borne by the Administration Fund." CARRIED UNANIMOUSLY

130809

RESOLUTION TO APPROVE THE DISBURSEMENTS FOR THE PERIOD OF JUNE 1, 2013 TO JUNE 30, 2013

It was

MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED

"THAT the Côte Saint-Luc City Council approves the attached list of disbursements for the period of June 1, 2013 to June 30, 2013 for a total amount of \$18,239,380.42 in Canadian Funds;

THAT Treasurer's certificate No.13-0129 dated August 6, 2013 has been issued by the City Treasurer attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

130810

RESOLUTION TO APPROVE THE DISBURSEMENTS FOR THE PERIOD OF JULY 1, 2013 TO JULY 31, 2013

It was

MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED

"THAT the Côte Saint-Luc City Council approves the attached list of disbursements for the period of July 1, 2013 to July 31, 2013 for a total amount of \$2,972,450.82 in Canadian Funds;

THAT Treasurer's certificate No.13-0130 dated August 6, 2013 has been issued by the City Treasurer attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

130811

RESOLUTION TO CONFIRM THE IMMEDIATE PAYMENT FOR THE REIMBURSEMENT OF THE CITY OF CÔTE SAINT-LUC'S SHARE OF ADMISSIBLE WATER INFRASTRUCTURE WORKS TO THE CITY OF MONTREAL CONCERNING THE TECQ AND THE FCCQ GRANT PROGRAMS FOR THE 2012 CALENDAR YEAR

It was

MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED

"THAT Côte Saint-Luc City Council hereby confirms the recommendation of Ruth Kleinman, City Treasurer and authorizes herewith the reimbursement of the City of Côte Saint-Luc's share of admissible Water Infrastructure works concerning the TECQ and the FCCQ grant programs for the 2012 calendar year (works performed during 2012 calendar year) representing an amount of five hundred sixteen thousand, six hundred and one dollars and fifty nine cents (\$516,601.59) by way of immediate payment to the City of Montreal;

THAT Côte Saint-Luc City Council further authorizes the City Treasurer to sign any document to give effect to this resolution;

THAT Treasurer's certificate No.13-0134 dated August 7, 2013 has been issued by the City Treasurer attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

130812

HUMAN RESOURCES — ELEANOR LONDON CÔTE SAINT-LUC PUBLIC LIBRARY – ABOLISHMENT OF LIBRARIAN POSITION – PROFESSIONAL, PERMANENT

It was

MOVED BY COUNCILLOR SAM GOLDBLOOM SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED

"THAT the Côte Saint-Luc Council approves the abolishment of one (1) Professional permanent position entitled "Librarian – Eleanor London Côte Saint-Luc Public Library" effective January 1, 2013." CARRIED UNANIMOUSLY

130813

HUMAN RESOURCES - PUBLIC AFFAIRS AND COMMUNICATIONS - APPOINTMENT OF PRINT SHOP ASSISTANT - WHITE COLLAR, AUXILIARY TEMPORARY REPLACEMENT

It was

MOVED BY COUNCILLOR MIKE COHEN SECONDED BY COUNCILLOR SAM GOLDBLOOM

AND RESOLVED

"THAT the Côte Saint-Luc City Council appoints Brian Blumer as Print Shop Assistant (white collar, auxiliary, temporary replacement) effective August 5, 2013." CARRIED UNANIMOUSLY

130814

HUMAN RESOURCES – PARKS AND RECREATION DEPARTMENT – APPOINTMENT OF A SECRETARY, ADMINISTRATIVE SERVICES, PERMANENT POSITION

It was

MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT the Côte Saint-Luc City Council approves the appointment of Katayoun Nasr-Esfahani as a Secretary, Administrative Services (white collar, permanent position) effective November 26, 2012."

CARRIED UNANIMOUSLY

130815

**HUMAN RESOURCES - PUBLIC WORKS - EXTENSION OF CONTRACT** 

WHEREAS Jonathan Braziller was hired under contract as Coordinator of Recreational Facilities, in the Public Works Department, for the period commencing September 24, 2012 and ending September 20, 2013;

WHEREAS the City wishes to approve the extension of his employment contract for a further six (6) month period from September 21, 2013 to March 21, 2014;

It was

MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT the Côte Saint-Luc City Council approves the extension of the employment contract of Jonathan Braziller as a Coordinator of Recreational Facilities, Public Works, for a further six (6) month period from September 21, 2013 to March 21, 2014;

THAT Treasurer's certificate number 13-0118, dated July 18, 2013, has been issued by the City Treasurer, attesting to the availability of funds to cover the above described expenses."

CARRIED UNANIMOUSLY

130816

HUMAN RESOURCES - PUBLIC SAFETY - HIRING OF A DISPATCHER - WHITE COLLAR, AUXILIARY POSITION

It was

MOVED BY COUNCILLOR GLENN J. NASHEN SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOVED

"THAT the Côte Saint-Luc City Council approves the hiring of Mitchell Gabrial as an on-call Dispatcher (white collar, auxiliary position), effective July 16, 2013;

THAT Treasurer's certificate number 13-0121 dated July 24, 2013 has been issued by the City Treasurer, attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

130817

HUMAN RESOURCES - PARKS AND RECREATION DEPARTMENT - HIRING OF WHITE COLLAR AUXILIARY EMPLOYEES - STUDENT JOBS

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR GLENN J. NASHEN

AND RESOLVED

"THAT the Côte Saint-Luc City Council approves the hiring of the White Collar student employees whose names are listed on the document entitled "Part-Time

Employees – White Collars - Hiring", dated July 22, 2013 and that said employees' term of employment will be as per the conditions of the collective agreement;

THAT Treasurer's certificate number 13-0119 dated July 23, 2013 has been issued by the City Treasurer, attesting to the availability of funds to cover the above described expenses."

CARRIED UNANIMOUSLY

130818

# HUMAN RESOURCES - PUBLIC WORKS DEPARTMENT - TERMINATION OF EMPLOYMENT OF BLUE COLLAR AUXILIARY EMPLOYEE

It was

MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT the Côte Saint-Luc City Council approves the termination of employment of Blue Collar auxiliary employee number 2794, effective June 23, 2013."

CARRIED UNANIMOUSLY

130819

# HUMAN RESOURCES - PUBLIC WORKS DEPARTMENT - HIRING OF BLUE COLLAR AUXILIARY EMPLOYEES

It was

MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT the Côte Saint-Luc City Council approves the hiring of the Blue Collar auxiliary employees whose names are listed on the document entitled "Auxiliary Employees – Blue Collars – Seasonal – Public Works Department", dated August 2, 2013 and that said employees' term of employment will be as per the conditions of the collective agreement;

THAT Treasurer's certificate number 13-0128 dated August 6, 2013 has been issued by the City Treasurer, attesting to the availability of funds to cover the described expenses."

**CARRIED UNANIMOUSLY** 

130820

# AUTHORIZATION TO ENTER IN TO A NEW BANKING AGREEMENT WITH THE ROYAL BANK OF CANADA

WHEREAS the City of Côte Saint-Luc ("the City") currently has a banking services agreement with the Royal Bank of Canada ("RBC");

WHEREAS the City requested that RBC issue more favourable conditions in terms of service charges and interest rates taking in to consideration the nature and volume of the City's operations namely, its existing cash flow;

WHEREAS RBC has agreed to award the City the same terms and conditions within its current agreement but enhancing: a) the current interest rate in the City's bank account; and b) refunding some of the City's service charges (collectively referred to as "the Enhancement");

WHEREAS in order to benefit from the Enhancement, the City wishes to resiliate its current contract with the RBC and adopt a new contract ("the Agreement") for a one year term retroactive to June 1, 2013;

WHEREAS the Agreement by and between the City and RBC, including the Enhancement is set out in a four (4) page document dated June 14, 2013;

It was

MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED

"THAT the preamble of this resolution shall form an integral part thereof as if cited hereinafter at length;

THAT the Côte Saint-Luc City Council ("Council") hereby authorizes the City to resiliate its existing contract with RBC dated October 3, 2012;

THAT Council further authorizes the signature of the Agreement by and between the City and RBC said Agreement dated June 14, 2013, entitled, "Banking Services Agreement (2nd revision)", addressed to Mrs. Ruth Kleinman, Treasurer and comprised of four pages for a term of one year, retroactively commencing June 1, 2013 and ending on May 31, 2014;

THAT Council further authorizes any of the following individuals to sign any document - including, but not limited to, the Agreement - to give effect to the foregoing:

Mayor Anthony Housefather, B.C.L., L.L.B, M.B.A.
Councillor Dida Berku, B.C.L.
Councillor Mitchell Brownstein, B. Comm., B.C.L., L.L.B.
Tanya Abramovitch, City Manager
Nadia Di Furia, Associate City Manager
Ruth Kleinman, City Treasurer
Jonathan Shecter, City Clerk

THAT Treasurer's certificate number 13-0125 dated August 2, 2013 has been issued by the City Treasurer, attesting to the availability of funds for the above-described purpose for the 2013 portion of the expense."

CARRIED UNANIMOUSLY

#### 130821

PURCHASING/ELECTIONS - CONTRACTS FOR THE GOODS AND CONSULTING SERVICES OF INNOVISION +

WHEREAS the City of Côte Saint-Luc ("City") wishes to hire the services of Innovision + for the 2013 Municipal Elections;

It was

# MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR ALLAN J. LEVINE

### AND RESOLVED:

"THAT, the Côte Saint-Luc City Council hereby awards a contract to Innovision + for a total amount of \$16,329.28, plus applicable taxes the whole as per the terms and conditions substantially similar to the fourteen (14) page draft agreement dated July 8, 2013 including Annexes A-E;

THAT Treasurer's certificate TC-13-0133 dated August 7, 2013 has been issued by the City Treasurer, attesting to the availability of funds to cover the described expenses from the working fund;

THAT the City Clerk or either of the City's General Counsel be and are hereby authorized to sign and execute any document giving effect to the foregoing."

CARRIED UNANIMOUSLY

### 130822

# PARKS AND RECREATION - PRINTING CONTRACT FOR FALL/WINTER 2013-2014 PROGRAM BOOKLETS

WHEREAS, the City of Côte Saint Luc requires the printing of 16,000 full color (including cover) program booklets for the Fall/Winter 2013-2014 Parks and Recreation season and TLC Global Impressions was the lowest conforming bidder pursuant to Quotation Q-11-13;

It was

# MOVED BY COUNCILLOR MIKE COHEN SECONDED BY COUNCILLOR SAM GOLDBLOOM

### AND RESOLVED:

"THAT the Côte Saint-Luc City Council ("Council") ratifies the awarding of a printing contract pursuant to Quotation Q-11-13 to TLC Global Impressions for the printing of the Parks and Recreation Program of Activities and Services Fall/Winter 2013-2014 booklet, for 16,000 copies (including delivery and mailing costs) of a 56-page full colour booklet (with cover);

THAT Council further approves and ratifies the associated expense in the amount of \$10,851.00, plus applicable taxes;

THAT Treasurer's certificate number 13-0122 dated July 26, 2013 has been issued by the City Treasurer attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

#### 130823

### PARKS AND RECREATION – IMAGINATION PARK ENTRANCE WAYS

WHEREAS the City of Côte Saint-Luc ("City") issued a quotation under Q-09-13 for the construction and landscaping of Imagination Park entrance ways and did not receive any bids; WHEREAS the City issued a second quotation for the same project under Q-10-13;

WHEREAS one conforming bid was received from Les Terrassements Multi-Paysages Inc.;

It was

# MOVED BY COUNCILLOR GLENN J. NASHEN SECONDED BY COUNCILLOR RUTH KOVAC

### AND RESOLVED:

"THAT the Côte Saint-Luc City Council hereby awards the contract for the construction and landscaping of the Imagination Park entrance ways under quotation no. Q-10-13 to the only conforming bidder, namely, Les Terrassements Multi-Paysages Inc., and authorizes payment of an amount not to exceed \$21,249.40, plus applicable taxes;

THAT Treasurer's Certificate number 13-0120 has been issued by the City Treasurer on July 23, 2013 attesting to the availability of funds to cover the described expenses."

CARRIED BY THE MAJORITY OF VOTES WITH COUNCILLORS ALLAN J. LEVINE AND DIDA BERKU BOTH DISSENTING

#### 130824

# PUBLIC WORKS - PARTICIPATION IN DDO GROUP TENDER FOR RECYCLING COLLECTION SERVICES

WHEREAS the City of Dollard-des-Ormeaux ("DDO") is planning to launch a group tender for recycling collection services ("Tender") to take effect as of April 1, 2014;

WHEREAS the City of Côte Saint-Luc ("City") is eligible, and wishes to adhere to the DDO Tender as a member of this group;

It was

# MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

### AND RESOLVED

"THAT the City hereby confirms its adherence (i.e., participation) in the eventual tendered contract to be awarded by the City of DDO for recycling collection services to take effect as of April 1, 2014;

THAT for the duration of the contract term (including any applicable option years) the City shall administer the said contract on its own behalf, including ratifying it (following the awarding of the contract by DDO), managing it, and (if necessary) terminating it;

THAT for the portion of 2014 of the initial contract year, and for each subsequent calendar year (or portion thereof) of the contract term (including any applicable option years), a Treasurer's Certificate shall be procured from the City Treasurer, to attest to the availability of funds to cover the described expenses associated with such calendar year (or portion thereof) of the contract term." CARRIED UNANIMOUSLY

130825

# PUBLIC WORKS - APPROVAL OF EXPENDITURE FOR ASPHALT - LES PAVAGES CHENAIL INC.

It was

# MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT the City of Côte Saint-Luc ("City") hereby approves the issuance of an open purchase order to Les Pavages Chenail Inc. for the purchase of asphalt for the 2013 calendar year, and this, for up to a maximum of \$18,000.00, plus applicable taxes;

THAT the City is hereby authorized to pay the invoices of Les Pavages Chenail Inc. relating to actual purchases by the City of asphalt in 2013 that are covered by such purchase order, for up to a maximum of \$18,000.00, plus applicable taxes (subject to the City's change order procedures);

THAT Treasurer's Certificate TC 13-0132 has been issued by the City Treasurer on August 7, 2013 attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

130826

# PUBLIC WORKS - APPROVAL OF EXPENDITURE FOR STREET WASTE DISPOSAL - GROUPE MELIMAX

This item was deferred to a subsequent meeting.

130827

# URBAN DEVELOPMENT – AWARDING OF A CONTRACT FOR A SLEEVING PROJECT, CONTRACTOR SERVICES (TENDER C-15-13)

WHEREAS the City of Côte Saint-Luc ("City") issued a public call for tenders for contractor services for its 2013 sleeving project (C-15-13) and received 2 bids;

WHEREAS the bid of Aquaréhab (Canada) Inc. is the lowest conforming bid;

It was

# MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

### AND RESOLVED

"THAT the City hereby awards a contract for contractor services for its 2013 sleeving project in accordance with Tender C-15-13, to the lowest conforming bidder, namely, Aquaréhab (Canada) Inc., and this for \$1,730,350.00, plus applicable taxes;

THAT furthermore, the City shall reserve, by internal purchase order, for potential contingencies and extras that are first approved according to the City's procedures, an amount of \$173,035.00, plus applicable taxes;

THAT Treasurer's Certificate TC 13-0124 has been issued by the City Treasurer on August 2, 2013 attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

### 130828

URBAN DEVELOPMENT – AWARDING OF A CONTRACT FOR ITS BUILDING ENVELOPE/COOLING TOWER PROJECT, CONTRACTOR SERVICES; TENDER C-09-13 (ENG PROJECT 2013-xx)

WHEREAS the City of Côte Saint-Luc ("City") issued a public call for tenders for contractor services for Phase A of its building envelope/cooling tower project for its City Hall/Library complex and received 4 bids;

WHEREAS the bid of Dorbec Construction Inc. is the lowest conforming bid; and

WHEREAS the bid of Maçonnerie Rainville et Frères Inc. is non-conforming;

It was

MOVED BY COUNCILLOR DIDA BERKU SECONDED BY COUNCILLOR STEVEN ERDELYI

### AND RESOLVED:

"THAT the City hereby declares the bid of Maçonnerie Rainville et Frères Inc. non-conforming;

THAT the City hereby awards a contract for contractor services for Phase A of its building envelope/cooling tower project for its City Hall/Library complex in accordance with Tender C-09-13, to the lowest conforming bidder, namely, Dorbec Construction Inc., and this for \$978,473.00, plus applicable taxes;

THAT furthermore, the City shall reserve, by internal purchase order, for potential contingencies and extras that are first approved according to the City's procedures, an amount of \$97,848.00, plus applicable taxes;

THAT the source of the financing for the aforementioned expenses shall be an allocation from the City's unrestricted surplus account in the amount of \$436,601, plus applicable taxes on the aggregate expenditures; with the balance (without taxes) being sourced from the following by-laws for the following amounts:

TOTAL <sup>3</sup> :	\$1,265,334
TOTAL:	\$828,733
By-law 2289	\$100,000
By-law 2306	\$200,000
By-law 2360	\$68,395
By-law 2380	\$460,338

THAT Council hereby authorizes the City Treasurer to modify her revised Treasurer's Certificate TC 13-0123 on August 6, 2013 attesting to the availability of funds to cover the described expenses in order to comply with the above-delineated financing."

CARRIED UNANIMOUSLY

130829

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<sup>&</sup>lt;sup>3</sup> Including the \$436,601 appropriated from the unrestricted surplus

# URBAN DEVELOPMENT – AWARD OF CONTRACT FOR ITS WATER MAIN CORROSION STUDY PROJECT, PROFESSIONAL SERVICES (TENDER C-13-13 (ENG PROJECT 2013-05)

WHEREAS the City of Côte Saint-Luc ("City") issued a public call for tenders for professional services for its water main corrosion study project and received 2 bids, both of which received the minimum 70 threshold points for the opening of their respective second (price bid) envelope;

WHEREAS the bid of Inspec-Sol Inc. was non-conforming;

WHEREAS the bid of LVM Inc. scored the highest final points according to the Bid Weighting and Evaluating System; and

WHEREAS the bidder with the highest final score is deemed to be the lowest bidder at law;

It was

MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

"THAT the City hereby declares the bid of Inspec-Sol Inc. non-conforming;

THAT the City hereby awards a contract for professional services for its water main corrosion study project in accordance with Tender C-13-13, to the bidder with the highest final score, being deemed the lowest bidder at law; namely, LVM Inc., and this for \$138,080.00, plus applicable taxes;

THAT furthermore, the City shall reserve, by internal purchase order, for potential contingencies and extras that are first approved according to the City's procedures, an amount of \$13,808.00, plus applicable taxes;

THAT Treasurer's Certificate TC 13-0127 has been issued by the City Treasurer on August 6, 2013 attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

130830

URBAN DEVELOPMENT – AWARD OF CONTRACT FOR 2013 ROAD RESURFACING, CONTRACTOR SERVICES (TENDER C-14-13)

WHEREAS the City of Côte Saint-Luc ("City") issued a public call for tenders for contractor services for its 2013 road resurfacing project under its Tender No. C-14-13 and received 6 bids:

WHEREAS the bid of Les Entreprises Canbec Construction Inc. was the lowest conforming bid;

It was

MOVED BY COUNCILLOR STEVEN ERDELYI SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

"THAT the City hereby awards a contract for contractor services for its 2013 road resurfacing project in accordance with Tender C-14-13, to the lowest conforming bidder; namely, Les Entreprises Canbec Construction Inc., and this for \$530,914.10, plus applicable taxes;

THAT furthermore, the City shall reserve, by internal purchase order, for potential contingencies and extras that are first approved according to the City's procedures, an amount of \$53,091.41, plus applicable taxes;

THAT the source of financing for the above-described expense shall be as follows:

By-law 2305	\$100,552.00
By-law 2324	\$4,803.00
By-law 2357	\$194,645.00

THAT the City be and is hereby authorized to appropriate \$284,008.51 from the City's unrestricted surplus in anticipation of receiving its TECQ (grant) monies and until such time said monies have indeed been received by the City;

THAT furthermore, the City Treasurer has issued Treasurer's Certificate TC 13-0126 on August 2, 2013 attesting to the availability of funds to cover the described expenses."

CARRIED UNANIMOUSLY

### 130831

URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMS (SPAIP) – 5620-5622 EMERALD – CITY OF CÔTE SAINT-LUC

This item was deferred to a subsequent meeting.

### 130832

URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMS (SPAIP) – 5748 PARK PLACE – CITY OF CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

### AND RESOLVED:

"THAT the site planning and architectural integration programs - received July 4, 2013 showing elevations for the construction of a detached single-family dwelling on lot 4670125 at 5748 Park Place and prepared by Missyl Design Inc., designer, following the Planning Advisory Committee meeting of June 18, 2013 - be approved according to the provisions of Chapter 14 of by-law 2217, of the City of Côte Saint-Luc."

**CARRIED UNANIMOUSLY** 

#### 130833

URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMS (SPAIP) – 5787 JUBILEE – CITY OF CÔTE SAINT-LUC

It was

# MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

### AND RESOLVED:

"THAT the site planning and architectural integration programs dated May 15, 2013 showing revised elevations for the construction of a new detached single-family dwelling on lot 4670141 at 5787 Jubilee and prepared by Missyl Design Inc., designer, be approved according to the provisions of Chapter 14 of by-law 2217, of the City of Côte Saint-Luc." CARRIED UNANIMOUSLY

130834

URBAN PLANNING – SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMS (SPAIP) – 7950 WAVELL – CITY OF CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED:

"THAT the site planning and architectural integration programs - received May 1, 2013 showing the addition of a third storey to an existing school on lot 1053314 at 7950 Wavell and prepared by Cohen and Rubin, architects; for the Planning Advisory Committee meeting of May 21, 2013 - be approved according to the provisions of Chapter 14 of by-law 2217, of the City of Côte Saint-Luc." CARRIED UNANIMOUSLY

130835

URBAN PLANNING - MINOR EXEMPTION - 6560 COLLINS - CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED:

"THAT in accordance with the provisions of by-law G18-0005, the request for a Minor Exemption regarding the property located at 6560 Collins, Lot 5097143, be and is hereby approved, the whole as more amply delineated hereunder:

The request is to allow the height of the ground floor level of a semi-detached single-family dwelling to be at 2,18m (7.18') above the City sidewalk level instead of the maximum allowable height of 2,13m (7.0') above the City sidewalk level the whole in accordance with Zoning by-law No. 2217, article 4-6-1 b)." CARRIED UNANIMOUSLY

130836

URBAN PLANNING - MINOR EXEMPTION - 6562 COLLINS - CÔTE SAINT-LUC

# MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

### AND RESOLVED:

"THAT in accordance with the provisions of by-law G18-0005, the request for a Minor Exemption regarding the property located at 6562 Collins, Lot 5097142, be and is hereby approved, the whole as more amply delineated hereunder:

The request is to allow the height of the ground floor level of a semi-detached single-family dwelling to be at 2,24m (7.35') above the City sidewalk level instead of the maximum allowable height of 2,13m (7.0') above the City sidewalk level the whole in accordance with Zoning by-law No. 2217, article 4-6-1 b)."

CARRIED UNANIMOUSLY

130837

URBAN PLANNING - MINOR EXEMPTION - 5736-5738 ELDRIDGE - CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED:

"THAT in accordance with the provisions of by-law G18-0005, the request for a Minor Exemption regarding the property located at 5736-5738 Eldridge, Lot 1053738, be and is hereby approved, the whole as more amply delineated hereunder:

The request is in order to allow an existing semi-detached, bi-family dwelling to be located at 4,52m (14.82') from the front property (land) line instead of the minimum required front setback of 6,09m (20.0') the whole in accordance with Zoning by-law No. 2217, Annex "B" (zone RB-6). "
CARRIED UNANIMOUSLY

130838

URBAN PLANNING - MINOR EXEMPTION - 5620-5622 EMERALD - CÔTE SAINT-LUC

This item was deferred to a subsequent meeting.

130839

URBAN PLANNING – MINOR EXEMPTION – 5727 RAND – CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED:

"THAT in accordance with the provisions of by-law G18-0005, the request for a Minor Exemption regarding the property located at 5727 Rand, Lot 1052749, be and is hereby approved, the whole as more amply delineated hereunder:

The request in order to allow:

- 1. an existing semi-detached single-family dwelling to be located at 5,46m (17.91') from the rear property (land) line instead of the minimum required rear setback of 6,09m (20.0') and;
- 2. an existing rear wood balcony to be located at 2,15m (7.05') from the rear property (land) line instead of the minimum required distance of 3,05m (10.0') from the rear property (land) line.

The preceding requests are in accordance with Zoning by-law No. 2217, Annex "B" and article 4-2-2."

130840

URBAN PLANNING - MINOR EXEMPTION - 7950 WAVELL - CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

AND RESOLVED:

"THAT in accordance with the provisions of by-law G18-0005, the request for a Minor Exemption regarding the property located at 7950 Wavell, Lot 1053314, be and is hereby approved, the whole as more amply delineated hereunder:

The request is to allow the addition of a third storey to an existing institutional building (school) to be located at:

- 1) 2,538m (8'-4") from the front property (land) line instead of the minimum required front setback of 6,09m (20'-0");
- 2) 3,148m (10'-4") from the rear property (land) line instead of the minimum required rear setback of 7,62m (25'-0"); and
- 3) 0,0m (0'-0") from the South West side property (land) line instead of the minimum required side setback of 7,62m (25'-0").

All of the preceding requests are in accordance with Zoning by-law 2217, Annex "B" (zone IR-5)." CARRIED UNANIMOUSLY

130841

URBAN PLANNING – MINOR EXEMPTION – 632 WESTLUKE – CÔTE SAINT-LUC

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR STEVEN ERDELYI

AND RESOLVED:

"THAT in accordance with the provisions of by-law G18-0005, the request for a Minor Exemption regarding the property located at 632 Westluke, Lot 1290481, be and is hereby approved, the whole as more amply delineated hereunder:

The request is to allow the stairway at the ground level of a detached single-family dwelling to be erected at 2,438m (8'-0") from the side of the City sidewalk instead of the minimum required distance of 3,65m (12'-0") from the side of the City sidewalk the whole in accordance with Zoning by-law 2217, article 4-2-2-1." CARRIED UNANIMOUSLY

### 130842

RESOLUTION TO ADOPT THE ZONING BY-LAW NO. 2217-47 ENTITLED: "BY-LAW TO AMEND THE ZONING BY-LAW NO. 2217 OF THE CITY OF CÔTE SAINT-LUC IN ORDER TO TO REPEAL THE ZONE IR-15 AND TO CREATE, WITHIN THE FORMER LIMITS OF ZONE IR-15, THE NEW ZONE RM-63"

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR GLENN J. NASHEN

### AND RESOLVED:

"THAT in conformity with "An Act respecting Land Use and Development", the Council of the City of Côte Saint-Luc hereby adopts the By-Law No. 2217-47 entitled: "By-law to amend the zoning by-law No. 2217 of the City of Côte Saint-Luc in order to repeal the zone IR-15 and to create, within the former limits of zone IR-15, the new zone RM-63."

CARRIED UNANIMOUSLY

### 130843

# URBAN DEVELOPMENT - SALE OF A PORTION OF CITY-OWNED LANE ADJACENT TO 5823 WOLSELEY AVENUE

It was

MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR ALLAN J. LEVINE

### AND RESOLVED:

"THAT the City of Côte Saint-Luc ("City") hereby accepts the purchase proposal by Franco Forlini and Talia Ciampini (collectively "Purchaser") of 300.3 square feet of City-owned property, cadastral number 5 335 916, adjacent to 5823 Wolseley Avenue owned by the Purchaser, and this for the sum of \$41.81 per square foot, for a total of \$12,555.54 ("Price"), plus applicable taxes, the whole in accordance with the Agreement referenced below;

THAT the non-refundable deposit of \$1,441.79 previously paid by the Purchaser shall be credited against the Price;

THAT the City Council hereby authorizes any one of the City's General Counsel to negotiate and execute on the City's behalf a notarial Deed of Sale incorporating the terms of the signed Offer to Purchase Agreement dated April 15, 2013 ("Agreement");

THAT the City Council hereby authorizes the City Clerk to sign a document entitled, "Approbation du Propriétaire" (dossier 1026555), prepared by Denis Ethier, arpenteur-géomètre and dated June 20, 2013, minute number 7917 the whole pursuant to a plan numbered with the indication AG 1172-3-1;

THAT the City Clerk and/or General Counsel shall also be further authorized to sign any other document to give effect to the foregoing." CARRIED UNANIMOUSLY

130844

RESOLUTION TO ESTABLISH THE STANCE OF THE CITY OF CÔTE SAINT-LUC COUNCIL ON ISSUES TO BE PRESENTED AT THE MONTREAL URBAN AGGLOMERATION COUNCIL MEETING

WHEREAS according to section 4 of *An Act respecting the exercise of certain municipal powers in certain urban agglomerations* (R.S.Q., c. E-20.001) (hereinafter "the Act"), the urban agglomeration of Montreal is made up *inter alia*, of the City of Côte Saint-Luc since January 1, 2006;

WHEREAS according to section 58 of the Act, every central municipality has an urban agglomeration council, the nature, composition and operating rules of which are set out in an order in council and that this agglomeration council constitutes a deliberative body of the municipality;

WHEREAS under section 59 of the Act, every municipality must be represented on the urban agglomeration council;

WHEREAS according to section 61 of the Act, at a meeting of the council of a related municipality, the Mayor informs the council of the matters that are to be considered at a future meeting of the urban agglomeration council, sets out the position the Mayor intends to take on any matter referred to at the urban agglomeration council meeting, discusses that position with the other members present and proposes the adoption of a resolution establishing the council's stance:

WHEREAS agglomeration council meetings may be held in September 2013 for which members of the municipal council shall establish the stance that it wishes to take:

It was

MOVED BY COUNCILLOR GLENN J. NASHEN SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED

"THAT Council take the following stance in view of any Agglomeration Council meetings to be held in September 2013 as follows:

to authorize the Mayor or his duly authorized replacement to make any decisions he deems necessary and in the best interest of the City of Côte Saint-Luc and its residents regarding the items on the agenda of the Agglomeration Council meetings to be held in September 2013 based on the information to be presented during those meetings."

CARRIED UNANIMOUSLY

The second question period started at 10:44 p.m. and finished at 10:50 p.m. Six (6) people asked to speak and they were heard.

### 1) Rhoda Albert

The resident advised Mayor Housefather that she had a suggestion to name a building after someone and inquired as to how to go about imparting this suggestion to which Mayor Housefather responded that she should e-mail him as well as Councillor Cohen.

### 2) Toby Shulman

The resident sought an update regarding her suggestion to hold a Town Hall Meeting to which Mayor Housefather responded that the City is still considering her suggestion.

The resident then inquired as to why certain human-resources-related decisions take such a considerable time prior to being adjudicated upon to which Mayor Housefather responded that the decisions (on tonight's council agenda) to which she refers were not time-sensitive.

The resident then inquired as to when the parking lot at City Hall will be resurfaced to which Engineering Manager, Dr. Mohammed Ali, in the audience tonight, responded that this project is on his list for due consideration in the future.

### 3) Brahm Eisenthal

The resident opined that Kirwan Park should be renovated to which Mayor Housefather responded that it is being considered for renovation in future but currently, other parks are ahead of it on the City's list of priorities. Mayor Housefather then added that recently a Community Gardens was indeed created within Kirwan Park. He also then mentioned other recent renovations done within that area.

### 4) Dr. Bernard Tonchin

The resident opined that City photocopies should be done recto-verso.

### 5) Maria Bertucci

The resident inquired as to the legal nature of the density for the zoning amendment on tonight's council agenda more specifically, whether it was considered medium or high density to which Mayor Housefather responded that the terms to which she referred are often used by the general public as vernacular terms but are not legal definitions.

The resident then inquired as to whether residents (without a professional background or expertise) would be considered for the Planning Advisory Committee to which Mayor Housefather responded that this would not be an appropriate committee for those residents to serve.

### 6) Irving Itman

The resident requested pic-nic tables and benches for Yitzchak Rabin Park as well as for the City to re-do the entrance in front of City Hall to which Mayor Housefather responded that the City could look in to those suggestions.

#### 130845

It was

# MOVED BY COUNCILLOR RUTH KOVAC SECONDED BY COUNCILLOR GLENN J. NASHEN

AND RESOLVED:

"THAT Council hereby authorizes the Mayor to declare the Meeting adjourned."

CARRIED UNANIMOUSLY

AT 10:59 P.M. MAYOR HOUSEFATHER DECLARED THE MEETING ADJOURNED.

ANTHONY HOUSEFATHER MAYOR

JONATHAN SHECTER CITY CLERK