

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL HELD ON
MONDAY, DECEMBER 15, 2014, AT 5801 CAVENDISH BOULEVARD,
CÔTE SAINT-LUC, AT 7:00 P.M.**

PRESENT:

Mayor Anthony Housefather, B.C.L., L.L.B, M.B.A. presiding
Councillor Dida Berku, B.C.L.
Councillor Mitchell Brownstein, B. Comm., B.C.L., L.L.B.
Councillor Mike Cohen, B.A.
Councillor Steven Erdelyi, B.Sc., B.Ed.
Councillor Ruth Kovac, B.A.
Councillor Allan J. Levine, B.Sc., M.A., DPLI
Councillor Glenn J. Nashen

ALSO PRESENT:

M^e Jonathan Shecter, City Clerk, acted as Secretary of the meeting

QUESTION PERIOD

Having no residents asking any questions related to the budget and/or three-year programme of capital expenditures, there were no questions asked.

141234

ADOPTION OF THE 2015 OPERATING BUDGET

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED

"THAT Côte Saint-Luc City Council hereby adopts the 2015 Operating Budget as follows:

Revenues	\$66,669,330
Expenses and Appropriations	\$66,669,330
Surplus / (Deficit)	<u>\$ 0</u>

hereby annexed to the minutes to form an integral part of said document entitled: "APPENDIX I".

CARRIED UNANIMOUSLY

141235

**ADOPTION OF THE PROGRAMME OF THREE-YEAR CAPITAL EXPENDITURE
FOR 2015 - 2016 - 2017**

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED

"THAT Côte Saint-Luc City Council hereby accepts and adopts the Three-Year Capital Expenditure Programme for the years 2015 – 2016 – 2017 for a total of \$36,580,000.00 hereby annexed to the minutes to form an integral part of said document entitled: "APPENDIX II".

CARRIED UNANIMOUSLY

141236

APPROVAL OF THE ADJOURNMENT OF THE MEETING

It was

MOVED BY COUNCILLOR ALLAN J. LEVINE
SECONDED BY COUNCILLOR GLENN J. NASHEN

AND RESOLVED:

"THAT Council hereby authorizes the Mayor to declare the Meeting adjourned."

CARRIED UNANIMOUSLY

**AT 7:07 P.M. MAYOR HOUSEFATHER DECLARED THE MEETING
ADJOURNED.**

ANTHONY HOUSEFATHER
MAYOR

JONATHAN SHECTER
CITY CLERK

LIST OF ANNEXES		
Resolution number	Corresponding Annex¹	Document
141234	Appendix I	Operating Budget Summary for the year ended December 31, 2015
141235	Appendix II	Summary of 2015-2016-2017 Capital Projects

¹ As indicated (where applicable) by the staff member who prepared the resolution.

City of Cote Saint Luc
Operating Budget Summary
For the year ended December 31,2015

	Summaries			Variance	
	Budget 2013 \$	Budget 2014 \$	Budget 2015 \$	Budget 2015 vs- 2014	% Difference
REVENUES					
Revenues from local taxation					
Municipal Taxes	\$ 51,989,114	\$ 52,752,925	\$ 53,431,413	\$ 678,488	1.29%
Local improvement tax	140,842	141,645	103,305	(\$ 38,340)	(27.07%)
Water Tax	3,308,258	3,349,122	3,338,054	(\$ 11,068)	(0.33%)
Sub-total	55,438,214	56,243,692	56,872,772	629,080	1.12%
Compensation in lieu of taxes					
Quebec: Social Affairs and Education	1,800,000	1,550,000	1,210,210	(\$ 339,790)	(21.92%)
Canada: Post and other	67,500	68,000	69,228	\$ 1,228	1.81%
Sub-total	1,867,500	1,618,000	1,279,438	(338,562)	(20.92%)
Other revenues					
Interest revenues	661,000	835,000	665,500	(\$ 169,500)	(20.30%)
Recreation / Library and cultural activit	1,432,500	1,451,000	1,433,000	(\$ 18,000)	(1.24%)
Aquatic and Community Center	671,000	764,330	752,000	(\$ 12,330)	(1.61%)
Transfer duties	2,000,000	2,300,000	2,010,000	(\$ 290,000)	(12.61%)
Fines and costs	450,000	525,000	450,000	(\$ 75,000)	(14.29%)
Services rendered by Public Works	102,000	82,000	78,640	(\$ 3,360)	(4.10%)
Services rendered to the Fire Departm	60,000	60,000	60,000		0.00%
Services rendered by Emergency Med	10,000	7,200	7,200		0.00%
Water rechargeable connections	20,000	14,000	14,000		0.00%
Proceeds from sale of land/lanes	490,000	490,000	1,146,820	\$ 656,820	134.04%
Miscellaneous revenues & Govt grants	2,031,600	847,650	1,899,960	\$ 1,052,310	124.14%
Sub-total	7,928,100	7,376,180	8,517,120	1,140,940	15.47%
TOTAL REVENUES	\$65,233,814	\$65,237,872	\$66,669,330	1,431,458	2.19%

City of Cote Saint Luc
Operating Budget Summary
For the year ended December 31,2015

	Summaries			Variance	
	Budget 2013 \$	Budget 2014 \$	Budget 2015 \$	Budget 2015 vs- 2014	% Difference
EXPENDITURES					
General Administration					
City Council	334,194	326,892	342,758	\$ 15,866	4.85%
Finance	654,530	751,692	770,440	\$ 18,748	2.49%
General Council / Purchasing	331,343	376,360	379,770	\$ 3,410	0.91%
City Manager	383,418	375,145	385,250	\$ 10,105	2.69%
Information Systems	560,387	621,860	675,560	\$ 53,700	8.64%
Public Relations and Communication	433,830	435,539	434,280	(\$ 1,259)	(0.29%)
Legal Services / City Clerk	302,561	353,533	358,010	\$ 4,477	1.27%
Human Resources	413,985	419,540	450,930	\$ 31,390	7.48%
Undistributed Administration expenses	1,060,600	877,208	1,000,054	\$ 122,846	14.00%
Employee fringe benefits	4,092,400	4,219,264	4,537,750	\$ 318,486	7.55%
Building Maintenance - City Hall	263,463	224,687	288,790	\$ 64,103	28.53%
City Planning & City Inspection	413,993	406,918	380,420	(\$ 26,498)	(6.51%)
Sub-Total	9,244,702	9,388,638	10,004,012	615,374	6.55%
Public Safety					
Emergency Medical Services / Dispatch	656,398	669,231	668,860	(\$ 371)	(0.06%)
vCOP	15,000	17,860	18,670	\$ 810	4.54%
Public Security / Fire Department	622,843	705,832	747,150	\$ 41,318	5.85%
Sub-Total	1,294,241	1,392,923	1,434,680	41,757	3.00%

City of Cote Saint Luc
Operating Budget Summary
For the year ended December 31,2015

	Summaries			Variance	
	Budget 2013 \$	Budget 2014 \$	Budget 2015 \$	Budget 2015 vs- 2014	% Difference
Public Works					
Administration	1,338,248	1,034,952	1,123,470	\$ 88,518	8.55%
Urban Development	397,533	431,106	444,570	\$ 13,464	3.12%
Building Maintenance	874,840	944,021	903,300	(\$ 40,721)	(4.31%)
Road Services	594,188	661,434	862,500	\$ 201,066	30.40%
Vehicle Maintenance	1,223,653	1,187,622	1,198,850	\$ 11,228	0.95%
Snow Removal	2,558,908	2,187,920	2,176,540	(\$ 11,380)	(0.52%)
Street & Traffic Lights	301,000	274,668	303,360	\$ 28,692	10.45%
Parks & Green Areas	1,842,505	1,905,350	1,905,570	\$ 220	0.01%
Sub-Total	9,130,876	8,627,073	8,918,160	291,087	3.37%
Environmental Services					
Water Distribution	3,324,296	3,349,122	3,606,991	\$ 257,869	7.70%
Sewers Maintenance	5,800	752	0	(\$ 752)	(100.00%)
Garbage Removal/Disposal	1,197,232	1,127,715	1,242,060	\$ 114,345	10.14%
Sub-Total	4,527,328	4,477,589	4,849,051	371,462	8.30%

City of Cote Saint Luc
Operating Budget Summary
For the year ended December 31,2015

	Summaries			Variance	
	Budget 2013 \$	Budget 2014 \$	Budget 2015 \$	Budget 2015 vs- 2014	% Difference
Recreation					
Administration	814,550	931,983	926,275	(\$ 5,708)	(0.61%)
Building Maintenance - Recreation/Gym	223,000	197,588	157,720	(\$ 39,868)	(20.18%)
Gym Expenses	53,900	66,426	48,640	(\$ 17,786)	(26.78%)
Arena Operations	589,840	562,537	559,230	(\$ 3,307)	(0.59%)
Building Maintenance - Arena	254,350	238,760	236,790	(\$ 1,970)	(0.83%)
Skating Rink Activities	23,000	21,620	24,000	\$ 2,380	11.01%
Maintenance - Skating Rinks	47,998	56,103	8,712	(\$ 47,391)	(84.47%)
Parkhaven Pool Activities	290,200	318,461	269,125	(\$ 49,336)	(15.49%)
Tennis Club	149,650	146,145	119,100	(\$ 27,045)	(18.51%)
Parks/Playgrounds Activities	358,000	281,142	280,130	(\$ 1,012)	(0.36%)
Sports/Playground Apparatus	297,000	280,241	291,500	\$ 11,259	4.02%
Building Maintenance - Park Chalets	104,600	100,110	89,330	(\$ 10,780)	(10.77%)
P.E. Trudeau/Kirwan Parks Maintenance	182,983	153,273	144,050	(\$ 9,223)	(6.02%)
Senior Services	25,000	23,500	23,000	(\$ 500)	(2.13%)
Special Events	78,000	75,240	80,261	\$ 5,021	6.67%
Social Cultural Activities	290,000	359,496	312,500	(\$ 46,996)	(13.07%)
Sub-Total	3,782,071	3,812,625	3,570,363	(242,262)	(6.35%)
Aquatic and community centre					
Pool	931,450	1,190,362	1,212,380	\$ 22,018	1.85%
General Building	1,139,006	1,071,827	1,077,836	\$ 6,009	0.56%
Cardio-Vascular Fitness Equipment Room	5,000	6,580	11,200	\$ 4,620	70.21%
Babysitting/Toddler Exercise Room	55,000	10,688	4,000	(\$ 6,688)	(62.57%)
Teen and Game Room	65,000	22,972	21,000	(\$ 1,972)	(8.58%)
Kitchen/Multi-Purpose Room	8,000	10,340	14,860	\$ 4,520	43.71%
Sub-total	2,203,456	2,312,769	2,341,276	28,507	1.23%
Library services	2,591,150	2,537,944	2,611,224	\$ 73,280	2.89%
Library - Aquatic and community centre	110,996	67,733	50,560	(\$ 17,173)	(25.35%)
Building Maintenance - Library	189,000	172,020	248,730	\$ 76,710	44.59%
Sub-total	2,891,146	2,777,697	2,910,514	132,817	4.78%
Total expenses before debt service & financing costs	33,073,820	32,789,314	34,028,056	1,238,742	3.78%

City of Cote Saint Luc
Operating Budget Summary
For the year ended December 31,2015

	Summaries			Variance	
	Budget 2013 \$	Budget 2014 \$	Budget 2015 \$	Budget 2015 vs- 2014	% Difference
Debt Service and financing costs					
Interest Payments / C.M.M. / Reserve	2,511,896	2,512,415	2,157,389	(\$ 355,026)	(14.13%)
Capital Repayments	3,444,400	3,481,700	3,805,000	\$ 323,300	9.29%
Agglomeration Apportionment (quote-r	26,951,457	27,003,143	27,384,186	\$ 381,043	1.41%
Appropriation to/from Operating Surplu	(52,398)		(445,710)	(\$ 445,710)	
Appropriation from Water Financial Re	(194,391)		(259,591)	(\$ 259,591)	
Provincial Share of ACC Capital Repa	(500,970)	(548,700)		\$ 548,700	(100.00%)
Sub-Total	32,159,994	32,448,558	32,641,274	192,716	0.59%
TOTAL EXPENSES	\$65,233,814	\$65,237,872	\$66,669,330	\$1,431,458	2.19%
SURPLUS/(DEFICIT)	0	0	0	0	0.00%

City of Cote Saint Luc

Summary of 2015-2016 -2017 Capital Projects

	2015	2016	2017
Urban Development	\$6,965,000	\$6,850,000	\$9,700,000
Public Works	\$2,377,000	\$1,802,000	\$942,000
Parks and Recreation	\$3,015,000	\$2,420,000	\$1,270,000
Public Affairs, Communications & IT	\$417,000	\$380,000	\$242,000
Public Safety	\$200,000	\$0	\$0
Sub-total	\$12,974,000	\$11,452,000	\$12,154,000
Financing Sources			
Grants estimate	-\$1,831,654	-\$1,832,654	-\$1,923,094
Working fund	-\$872,000	-\$380,000	-\$242,000
pump station -Mtl portion	-\$650,000		
balances available from open bylaws	-\$451,544		-27,873
balances available from closed bylaws			
water reserve		-300,000	-300,000
Total to be financed	\$9,168,802	\$8,939,346	\$9,661,033

Appendix II (12/15/2014 @ 19h) Appendix II

Urban Development												
Project #	Project	2014	2015	2016	2017		2015 sources of financing					
#						WF	grants/ other	Long term debt	long term debt available but unfinanced	open bylaws	bylaw	balances available from closed
1	Road resurfacing	\$1,450,000	900,000	\$2,000,000	\$2,000,000			\$478,456		\$421,544	2427	
2	Sidewalk repair-various locations (city prking lot)	\$1,200,000	880,000	\$800,000	\$800,000			\$880,000				
3	Reconfiguration Cavendish / Kildare											
4	Sleeving project (gainage)			\$2,500,000	\$2,500,000							
5	traffic lights				\$500,000							
6	Master plan consultant -zoning bylaw update		85,000					\$85,000				
7	City Hall building envelope/library		2,650,000		\$2,500,000			\$2,500,000	\$150,000		2327	
8	MAMOT TECQ road and water main req'd study		300,000					\$300,000				
9	Public Works yard drainage	\$900,000										
10	City Hall parking lot	\$330,000										
11	City Hall Plaza				\$400,000							
12	Cavendish underpass repairs / upgrade			\$950,000								
13	CSL road pump station renovations		1,300,000				\$650,000	\$650,000				
14	Westminster underpass upgrade		550,000					\$550,000				
15	2015 professional svces excl mamot & master plan		300,000	\$600,000	\$900,000			\$300,000				
16	ICI water meters				\$100,000							
	Sub-total	\$3,880,000	\$6,965,000	\$6,850,000	\$9,700,000	\$0	\$650,000	\$5,743,456	\$150,000	\$421,544		\$0
	Total	\$3,880,000	\$6,965,000	\$6,850,000	9,700,000	\$0	\$650,000	\$5,743,456	\$150,000	\$421,544	\$0	\$0

Public Works												
Project #	Project	2014	2015	2016	2017		2015 sources of financing					
#						WF	grants/ other	Long term debt	long term debt available but unfinanced	open bylaws		balances available from closed bylaws
	Vehicles											
17	Six wheel dump truck		225,000	\$75,000	\$75,000			\$225,000				
18	garbage truck			\$300,000								
19	signage truck			\$140,000								
20	10 wheeler with dumper			\$125,000								
21	Foreman vehicles		70,000	\$35,000				\$70,000				
22	Purchase of pick-up trucks	\$33,000	90,000	\$45,000	\$45,000			\$90,000				
23	Scissor lift ACC	\$20,000										
24	Ice resurfacing equipment -zamboni	\$170,000										
27	tree pruner truck		160,000					\$160,000				
28	replacement for railing for westminster underpass	\$110,000										
30	Tractor with salt spreader	\$70,000	150,000					\$150,000				
31	Loader with snow-blower	\$360,000	375,000	\$375,000				\$375,000				
32	Backhoe		165,000		\$45,000			\$165,000				
33	Cargo Van -Buildings & trades		80,000	\$40,000				\$80,000				
34	Cargo Van -urban development		40,000					\$40,000				
35	Public Security vehicle	\$52,000	52,000	\$52,000	\$52,000			\$52,000				
36	Snow Blower				\$165,000							
37	sidewalk cleaner -bombardier		200,000	\$175,000	\$175,000			\$200,000				
38	Flusher -roads and horticulture		250,000					\$250,000				
39	Asphalt trailer for roads & closed trailer for horticulture		30,000							\$30,000	2362	
40	trailer with boom			\$60,000								
41	robotic arm		30,000					\$30,000				
42	salt boxes		65,000	\$65,000	\$65,000			\$65,000				
43	hydraulic lift		75,000					\$75,000				
44	snowplows (shovels)		80,000					\$80,000				
45	small tractors john deere			\$60,000								
46	street broom			\$225,000								
47	ten-wheeler with HIAB				\$150,000							
48	Boom truck				\$150,000							
49	forklift				\$20,000							
50	Vcop vehicle		25,000					\$25,000				
	subtotal		\$2,162,000	\$1,772,000	\$942,000			\$2,132,000		\$30,000		
	2. Buildings and Civil properties											
51	HVAC system assessment & repairs / replacement											
52	Public Works building roof replacement	\$500,000										
53	ACC generator	\$650,000										
54	Conversion of outdoor pool to natural gaz	\$350,000										
55	Modification to the auditorium		190,000			\$190,000						
56	Library Bathrooms	\$100,000										
57	Library study rooms		25,000			\$25,000						
58	garage windows public works											
	3. Horticulture											
59	Community gardens & urban agriculture											
60	Purchase of trees	\$30,000	0	\$30,000		\$0						
61	Grass & sod 3 new Cavendish parks & Marc Chagall	\$180,000										
	Sub-total all projects	\$2,625,000	\$2,377,000	\$1,802,000	\$942,000	\$215,000	\$0	\$2,132,000	\$0	\$30,000		\$0
	secondary projects											
	Total	\$2,625,000	\$2,377,000	\$1,802,000	\$942,000	\$215,000	\$0	\$2,132,000	\$0	\$30,000	\$0	\$0

Parks and Recreation												
Project #	Project	2014	2015	2016	2017	2015 sources of financing						
#						WF	grants/ other	Long term debt	long term debt available but unfinanced	open bylaws		balances available from closed bylaws
	1. Parks											
62	Arthur Zygielbaum Park, Levine playground	\$560,000										
63	Earle, Fletcher, Silverson				\$300,000							
64	Richard Schwartz Park & Nathan Shuster Park											
65	Cavendish green spaces 1, 2	\$180,000										
66	Cavendish & the Avenue park				\$700,000							
67	Prud'homme Park, Emerald				\$200,000							
68	park upgrades & playground equipment											
69	upgrade to trudeau park											
70	Greenspon Park			\$70,000	\$70,000							
71	Marc Chagall Park											
72	Yitzak Rabin Park											
73	Trudeau Park (include sculpture garden)prof fees 195k		2,505,000					\$2,505,000				
74	Kirwan Park			\$1,500,000								
75	Isadore goldberg play equip upgrade			\$150,000								
76	foley park equip upgrade											
78	Kildare Cavendish corner		220,000					\$220,000				
79	Ruth Kovac Park			\$700,000								
80	Professional fees		250,000					\$250,000				
	3. Tennis											
81	Côte Saint-Luc Tennis Club parking lot		0									
	4. Pools											
82	Municipal Outdoor Swimming Pool	\$60,000	\$40,000			\$40,000						
	Sub-total	\$800,000	\$3,015,000	\$2,420,000	\$1,270,000							
	Total	\$800,000	\$3,015,000	\$2,420,000	\$1,270,000	\$40,000	\$0	\$2,975,000	\$0	\$0	\$0	\$0

IT												
Project #	Project	2014	2015	2016	2017	2015 sources of financing						
#						WF	grants/ other	Long term debt	long term debt available but unfinanced	open bylaws		balances available from closed bylaws
83	Microsoft Server Licences (Normalize and upgrade - 12 Servers)	\$30,000	\$16,000	\$5,000		\$16,000						
84	Microsoft Office Licences staff	\$30,000	\$6,000	\$5,000		\$6,000						
85	Server rooms provision for relocation - City Hall and ACC	\$45,000	\$115,000	\$10,000		\$115,000						
86	Personal Computers upgrade (40 PCs)	\$45,000	\$35,000	\$25,000	\$25,000	\$35,000						
87	UPS system (Upgrade of City Hall and New for ACC)	\$23,000	\$40,000	\$15,000		\$40,000						
88	Call Manager (Telephony Upgrade 120 phones)	\$37,000	\$25,000	\$15,000	\$15,000	\$25,000						
89	Access control system (key replacement)RFID locks	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000						
90	Server room storage upgrade	\$25,000	\$50,000	\$15,000		\$50,000						
91	Switching system upgrade	\$15,000	\$45,000	\$35,000	\$25,000	\$45,000						
92	Mobile & Online services for residents (e-City)	\$25,000		\$50,000								
93	Security cameras system	\$30,000	\$30,000	\$15,000	\$17,000	\$30,000						
95	Audio/video conference room equip upgrade	\$30,000		\$65,000								
96	plotter and scanner upgrade			\$15,000								
97	HR Solution upgrade			\$25,000								
98	electronic document management			\$55,000								
99	cabling in telecom rooms		\$25,000		\$45,000	\$25,000						
100	Cell phones - new contract				\$18,000							
101	Microsoft Software Assurance Re				\$12,000							
102	recreation software replacement				\$55,000							
Sub-total		\$335,000	\$417,000	\$380,000	\$242,000	\$417,000						
Total		\$335,000	\$417,000	\$380,000	\$242,000	\$417,000						

Project #		Public Safety											
#	Project	2014	2015	2016			2015 sources of financing						
						WF	grants/ other	Long term debt	long term debt available but unfinanced	open bylaws		balances available from closed bylaws	
103	Dispatch Centre relocation	\$40,000											
104	SERAM radio communication system		\$200,000			\$200,000							
105	Dispatch Centre CAD system	\$40,000											
106	Emergency preparedness equipment	\$50,000											
Sub-total		\$130,000	\$200,000	\$0		\$200,000							
Total		\$130,000	\$200,000	\$0		\$200,000							
							Grants						
							Totals -Source of Financing						
							<u>\$872,000</u>						
							<u>\$12,974,000</u>						
							-\$1,831,654						
							\$650,000						
							\$9,018,802						
							\$150,000						
							\$451,544						
							\$0						
							\$0						
							\$9,168,802						