

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL HELD ON  
MONDAY, DECEMBER 12, 2016, AT 5801 CAVENDISH BOULEVARD,  
CÔTE SAINT-LUC, AT 7:00 P.M.**

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**PRESENT:**

Mayor Mitchell Brownstein, B. Comm., B.C.L., L.L.B. presiding  
Councillor Sidney Benizri  
Councillor Dida Berku, B.C.L.  
Councillor Mike Cohen, B.A.  
Councillor Steven Erdelyi, B.Sc., B.Ed.  
Councillor Sam Goldbloom, B.A.  
Councillor Ruth Kovac, B.A.  
Councillor Allan J. Levine, B.Sc., M.A., DPLI  
Councillor Glenn J. Nashen

**ALSO PRESENT:**

Ms. Nadia Di Furia, Interim City Manager  
M<sup>e</sup> Jonathan Shecter, Interim Associate City Manager and City  
Clerk, acted as Secretary of the meeting

**QUESTION PERIOD**

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Having no members of the public present, no questions were asked.

161201  
**ADOPTION OF THE 2017 OPERATING BUDGET**

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It was

MOVED BY COUNCILLOR STEVEN ERDELYI  
SECONDED BY COUNCILLOR DIDA BERKU

**AND RESOLVED:**

"THAT Côte Saint-Luc City Council hereby adopts the 2017 Operating Budget as follows:

Revenues	\$ 68,328,950
Expenses and Appropriations	<u>\$ 68,328,950</u>
Surplus / (Deficit)	<u>\$ 0</u>

hereby annexed to the minutes to form an integral part of said document entitled:  
"APPENDIX I".

CARRIED BY THE MAJORITY OF VOTES WITH COUNCILLOR RUTH KOVAC  
DISSENTING

161202

**ADOPTION OF THE THREE YEAR CAPITAL EXPENDITURE PROJECTS FOR  
2017 - 2018 - 2019**

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It was

MOVED BY COUNCILLOR STEVEN ERDELYI  
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

"THAT Côte Saint-Luc City Council hereby accepts and adopts the Three Year Capital Expenditure Program for the years 2017 – 2018 – 2019 for a total of \$43,940,418 hereby annexed to the minutes to form an integral part of said document entitled: "APPENDIX II".  
CARRIED UNANIMOUSLY

161203

**APPROVAL OF THE ADJOURNMENT OF THE MEETING**

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It was

MOVED BY COUNCILLOR GLENN J. NASHEN  
SECONDED BY COUNCILLOR RUTH KOVAC

AND RESOLVED:

"THAT Council hereby authorizes the Mayor to declare the Meeting adjourned."  
CARRIED UNANIMOUSLY

**AT 7:07 P.M. MAYOR BROWNSTEIN DECLARED THE MEETING  
ADJOURNED.**

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MITCHELL BROWNSTEIN  
MAYOR

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JONATHAN SHECTER  
CITY CLERK

LIST OF ANNEXES		
Resolution number	Corresponding Annex	Document
161201	Appendix I	Operating Budget Summary for the year ending December 31, 2017
161202	Appendix II	Summary of 2017-2018-2019 Capital Projects

City of Cote Saint Luc  
Operating Budget Summary  
For the year ending December 31, 2017

APPENDIX I

Summaries				Variance	
Budget 2015	Budget 2016	Budget 2017		Budget 2017 vs. 2016	% Difference
\$	\$	\$		\$	
<b>REVENUES</b>					
<b>Revenues from local taxation</b>					
Municipal Taxes	53,431,413	54,716,690	56,242,797	1,526,107	2.79%
Local Improvement tax	103,305	103,790	83,048	(20,742)	(19.98%)
Water Tax	3,338,054	3,409,954	3,637,577	227,623	6.68%
<b>Sub-total</b>	<b>56,872,772</b>	<b>58,230,434</b>	<b>59,963,422</b>	<b>1,732,988</b>	<b>2.98%</b>
<b>Compensation in lieu of taxes</b>					
Quebec: Social Affairs and Education	1,210,208	1,211,994	1,234,800	22,806	1.88%
Canada: Post and other	69,230	70,540	78,960	8,420	11.94%
<b>Sub-total</b>	<b>1,279,438</b>	<b>1,282,534</b>	<b>1,313,760</b>	<b>31,226</b>	<b>2.43%</b>
<b>Other revenues</b>					
Interest revenues	665,500	635,500	627,500	(8,000)	(1.26%)
Recreation / Library and cultural activities	1,433,000	1,469,650	1,472,565	2,915	0.20%
Aquatic and Community Center	752,000	847,000	869,180	22,180	2.62%
Transfer duties	2,010,000	2,050,000	2,130,000	80,000	3.90%
Fines and costs	450,000	450,000	455,000	5,000	1.11%
Services rendered by Public Works	78,640	129,000	115,500	(13,500)	(10.47%)
Services rendered to the Fire Department	60,000	60,000	60,000	0	0.00%
Services rendered by Emergency Medical Services	7,200	8,000	8,000	0	0.00%
Water rechargeable connections	14,000	14,000	14,000	0	0.00%
Proceeds from sale of land/lanes	1,146,820	10,000	10,000	0	0.00%
Miscellaneous revenues & Government grants	1,899,960	1,849,926	1,290,023	(559,903)	(30.27%)
<b>Sub-total</b>	<b>8,517,120</b>	<b>7,523,076</b>	<b>7,051,768</b>	<b>(471,308)</b>	<b>(6.26%)</b>
<b>TOTAL REVENUES</b>	<b>\$66,669,330</b>	<b>\$67,036,044</b>	<b>\$68,328,950</b>	<b>\$1,292,906</b>	<b>1.93%</b>

APPENDIX I

City of Cote Saint Luc  
Operating Budget Summary  
For the year ending December 31, 2017

Summaries				Variance	
Budget 2015	Budget 2016	Budget 2017		Budget 2017 vs. 2016	% Difference
\$	\$	\$		\$	
<b>EXPENDITURES</b>					
<b>General Administration</b>					
City Council	342,758	339,321	348,142	8,821	2.60%
Finance	770,440	780,978	820,030	39,052	5.00%
General Council / Purchasing	379,770	294,985	351,841	56,856	19.27%
City Manager	385,250	292,800	319,249	26,449	9.03%
Information Systems	675,560	703,977	828,330	124,353	17.66%
Public Relations and Communication	434,280	326,560	343,920	17,360	5.32%
Legal Services / City Clerk	358,010	375,754	397,026	21,272	5.66%
Human Resources	450,930	460,795	509,045	48,251	10.47%
Undistributed Administration expenses	1,000,054	977,150	972,829	(4,321)	(0.44%)
Employee fringe benefits	4,537,750	5,109,090	5,101,910	(7,180)	(0.14%)
Building Maintenance - City Hall	288,790	287,519	299,132	11,613	4.04%
City Planning & City Inspection	380,420	421,837	437,221	15,385	3.65%
<b>Sub-Total</b>	<b>10,004,012</b>	<b>10,370,765</b>	<b>10,728,675</b>	<b>357,910</b>	<b>3.45%</b>
<b>Public Safety</b>					
Emergency Medical Services / Dispatch	668,860	650,745	740,320	89,575	13.76%
VCOP	18,670	13,124	13,124	0	0.00%
Public Security / Fire Department	747,150	789,444	784,855	(4,589)	(0.58%)
<b>Sub-Total</b>	<b>1,434,680</b>	<b>1,453,313</b>	<b>1,538,299</b>	<b>84,986</b>	<b>5.85%</b>
<b>Public Works</b>					
Administration	1,123,470	996,266	1,012,230	15,964	1.60%
Urban Development	444,570	413,336	449,259	35,923	8.69%
Building Maintenance	903,300	880,399	960,674	80,275	9.12%
Road Services	862,500	765,125	992,900	227,775	29.77%
Vehicle Maintenance	1,198,850	1,203,189	1,245,265	42,076	3.50%
Snow Removal	2,176,540	2,330,955	2,282,655	(48,300)	(2.07%)
Street & Traffic Lights	303,360	307,304	309,350	2,046	0.67%
Parks & Green Areas	1,905,570	1,372,408	1,396,610	24,202	1.76%
<b>Sub-Total</b>	<b>8,918,160</b>	<b>8,268,982</b>	<b>8,648,943</b>	<b>379,961</b>	<b>4.60%</b>
<b>Environmental Services</b>					
Water Distribution	2,803,310	2,778,641	2,761,694	(16,947)	(0.61%)
Garbage Removal/Disposal	1,091,060	1,096,808	1,093,240	(3,568)	(0.33%)
<b>Sub-Total</b>	<b>3,894,370</b>	<b>3,875,449</b>	<b>3,854,934</b>	<b>(20,515)</b>	<b>(0.53%)</b>

City of Cote Saint Luc  
Operating Budget Summary  
For the year ending December 31, 2017

APPENDIX I

Summaries			Variance	
Budget 2015	Budget 2016	Budget 2017	Budget 2017 vs. 2016	% Difference
\$	\$	\$	\$	
<b>Recreation</b>				
Administration	926,275	901,272	916,027	14,755 1.64%
Building Maintenance - Recreation/Gym/Pool	157,720	129,136	144,640	15,504 12.01%
Gym Expenses	48,640	51,500	50,290	( 1,210) (2.35%)
Arena Operations	559,230	585,541	614,379	28,838 4.93%
Building Maintenance - Arena	236,790	241,159	251,350	10,191 4.23%
Skating Rinks	32,712	24,000	25,410	1,410 5.88%
Parthaven Pool Activities	269,125	244,016	298,114	54,098 22.17%
Tennis Club	119,100	107,000	121,480	14,480 13.53%
Parks/Playgrounds Activities	280,130	284,000	315,393	31,393 11.05%
Sports/Playground Apparatus	291,500	295,000	289,179	( 5,821) (1.97%)
Building Maintenance - Park Chalets	89,330	73,170	77,170	4,000 5.47%
P.E. Trudeau/Kirwan Parks Maintenance	144,050	149,454	178,123	28,669 19.18%
Senior Services	23,000	23,000	22,100	( 900) (3.91%)
Special Events	80,261	107,000	122,000	15,000 14.02%
Social Cultural Activities	312,500	304,000	297,689	( 6,311) (2.08%)
<b>Sub-Total</b>	<b>3,570,364</b>	<b>3,519,248</b>	<b>3,723,344</b>	<b>204,096 5.80%</b>
<b>Aquatic and community centre</b>				
Pool	1,212,380	1,116,088	1,273,890	157,802 14.14%
General Building	1,077,836	1,190,250	1,312,377	122,127 10.26%
Cardio-Vascular Fitness Equipment Room	11,200	13,000	38,810	25,810 198.54%
Babysitting/Toddler Exercise Room	4,000	14,000	28,400	14,400 102.86%
Teen and Game Room	21,000	24,000	21,150	( 2,850) (11.88%)
Kitchen/Multi-Purpose Room	14,860	19,289	19,290	1 0.01%
<b>Sub-total</b>	<b>2,341,276</b>	<b>2,376,627</b>	<b>2,693,917</b>	<b>317,290 13.35%</b>
<b>Library</b>				
Library services	2,661,784	2,330,300	2,492,385	162,085 6.96%
Building Maintenance - Library	248,730	238,324	238,324	0 0.00%
<b>Sub-total</b>	<b>2,910,514</b>	<b>2,568,624</b>	<b>2,730,709</b>	<b>162,085 6.31%</b>
<b>Total expenses before debt service &amp; financing costs</b>	<b>33,073,376</b>	<b>32,433,008</b>	<b>33,918,821</b>	<b>1,485,813 4.58%</b>
<b>Debt Service and financing costs</b>				
Interest Payments / C.M.M. / Reserve	2,157,389	2,234,293	1,643,332	( 590,961) (26.45%)
Capital Repayments	3,805,000	4,203,501	3,702,600	( 500,902) (11.92%)
Agglomeration Apportionment (Quote-part)	27,384,186	27,279,050	26,956,435	( 322,615) (1.18%)
Quote-part Agglomeration - cost of water	803,681	835,292	1,333,512	498,220 59.65%
Quote-part Agglomeration- Contribution of expenses Centre-Ville	0	0	553,850	553,850 0.00%

City of Cote Saint Luc  
Operating Budget Summary  
For the year ending December 31, 2017

APPENDIX I

	Summaries			Variance	
	Budget 2015	Budget 2016	Budget 2017	Budget 2017 vs. 2016	Difference %
	\$	\$	\$	\$	
Appropriation to/from Capital(working) Fund	0	230,000	400,000	170,000	73.91%
Appropriation to/from Operating Surplus	( 294,711)	( 129,000)	0	129,000	(100.00%)
Appropriation from Water Financial Reserve	( 259,591)	( 200,000)	( 143,000)	57,000	(28.50%)
Appropriation needed in future -pension & other		149,900	( 36,600)	( 186,500)	(124.42%)
Sub-Total	33,595,954	34,603,036	34,410,129	( 192,908)	(0.56%)
TOTAL EXPENSES	\$66,669,330	\$67,036,044	\$68,328,950	\$1,292,906	1.93%
SURPLUS/(DEFICIT)	0	0	0	0	

City of Cote Saint Luc			
Summary of 2017-2018 -2019			
	Cap	Projects	
	2017	2018	2019
Urban Development	\$9,730,000	\$15,800,000	\$3,800,000
Public Works	\$1,868,000	\$1,315,000	\$320,000
Parks and Recreation	\$1,635,000	\$5,400,000	\$1,100,000
Public Affairs, Communications & IT	\$380,000	\$65,000	\$115,000
Public Safety	\$80,000	\$185,000	\$60,000
Sub-total	\$13,693,000	\$22,765,000	\$5,395,000
non refundable QST	\$682,938	\$1,135,404	\$269,076
Capital projects(net taxes)	\$14,375,938	\$23,900,404	\$5,664,076
Financing Sources			
Grants estimate *(pending approval)	-\$6,200,000	-\$11,800,000	\$0
Working fund	-\$408,000	-\$350,000	-\$175,000
balances available from open bylaws	-560,000		
balances available from closed bylaws	-\$500,000		
water reserve	-350,000		
Total to be financed	\$6,357,938	\$11,750,404	\$5,489,076



Project #	Urban Development	2016 sources of financing										
#	Project	2016	2017	2018	2019	W/F	grants/ other	Long term debt	long term debt available but unfinanced	open bylaws	bylaw	balances available from closed
1	Road resurfacing -TECQ 2016 only	\$125,000	\$100,000	\$500,000	\$1,500,000			\$100,000				
2	City Hall parking lot (TECQ)		\$1,400,000				\$1,400,000				2427	
3	Sidewalk repair-various locations	\$800,000	\$560,000	\$600,000	\$600,000					\$80,000	2442	
4	Reconfiguration Cavendish / Kildare											
5	Sewer repair project -TECQ		\$800,000	\$3,000,000			\$800,000					
6	Sleeving project (gainage) TECQ		\$1,600,000	\$0			\$1,600,000					
7	Traffic lights			\$700,000								
9	City Hall building envelope(library isTECQ Project)	\$1,900,000	\$150,000	\$1,900,000					\$150,000		2446	
10	City Hall Plaza				\$700,000							
11	Cavendish underpass repairs / upgrade		\$2,200,000				\$600,000	\$1,600,000				
12	CSL road pump station renovations (100k prof fees)	\$900,000										
13	Westminster underpass upgrade	\$1,100,000										
14	Plans & Specifications (park,arena)	\$800,000	\$570,000						\$570,000		2459/2446	
15	ICI water meters		\$350,000				\$350,000					
16	CSL underpass repairs 50% cost share			\$100,000	\$1,000,000							
Sub-total		\$5,625,000	\$7,730,000	\$6,800,000	\$3,800,000	\$0	\$4,750,000	\$1,700,000	\$720,000	\$560,000		\$0
Total		\$5,625,000	7,730,000	6,800,000	3,800,000	\$0	\$4,750,000	\$1,700,000	\$720,000	\$560,000	\$0	\$0



Public Works												
Project #	Project	2016	2017	2018	2019	2016 sources of financing						
						WF	grants/Parkland	Long term debt	long term debt available but unfinanced	open bylaws	bylaw	balances available from closed bylaws
Vehicles												
17	Six wheel dump truck	\$75,000	1	\$75,000	\$75,000			\$75,000				
18	garbage truck											
19	signage truck	\$140,000										
20	10 wheeler with dumper	\$0		\$150,000								
21	Foreman vehicles	\$0										
22	Purchase of pick-up trucks	\$45,000	1	\$45,000	\$35,000	\$45,000		\$45,000				
23	tree pruner truck											
24	Tractor with salt spreader			\$125,000								
25	Loader with snow-blower	\$375,000		\$375,000								
26	Backhoe		1	\$45,000				\$45,000				
27	Cargo Van -Buildings & trades	\$40,000										
28	Cargo Van -urban development											
29	Public Security vehicles	\$98,000	1	\$100,000	\$0	\$100,000		\$100,000				
30	Snow Blower		1	\$165,000				\$165,000				
31	sidewalk cleaner -bombardier	\$0	1	\$175,000	\$175,000			\$175,000				
32	Flusher -roads and horticulture											
33	Asphalt trailer for roads & closed trailer for horticulture											
34	trailer with boom	\$60,000										
35	robotic arm											
36	salt boxes	\$65,000	1	\$65,000				\$65,000				
37	hydraulic lift											
38	snowplows (shovels)											
40	small tractors john deere	\$60,000										
41	street broom	\$225,000										
42	ten-wheeler with HIAB		1	\$150,000				\$150,000				
43	Boom truck		1	\$150,000				\$150,000				
44	forklift		1	\$20,000				\$20,000				
45	Vcop vehicle											
46	EMS			\$100,000								
47	Mad Vac			\$80,000								
	subtotal	\$1,183,000		\$990,000	\$1,115,000	\$320,000		\$990,000				
2. Buildings and Civil properties												
48	Modification of public works yard			\$100,000								
49	Replacement of broken street cans & park benches	\$50,100										
50	Auditorium		1	\$2,000,000	\$9,000,000		\$1,800,000	\$200,000				
51	City Hall HVAC (70k)		1	\$570,000				\$570,000				
52	Library Furniture & Floor	\$80,000										
53	Library study rooms(5k)	\$25,000	1	\$30,000		\$30,000						
54	blinds & carpets		1	\$18,000		\$18,000						
54	Modification of Public works fence		1	\$25,000		\$25,000						
55	Recreation/swimming Equipment	\$65,000										
56	Dog run (15k)	\$0	1	\$85,000		\$85,000						
3. Horticulture												
57	Community gardens & urban agriculture											
58	Purchase of trees (Cavendish & City)	\$87,000	1	\$150,000	\$100,000			\$150,000				
Sub-total all projects		\$1,490,100		\$3,868,000	\$10,315,000	\$320,000	\$158,000	\$1,800,000	\$1,910,000	\$0	\$0	\$0
Total		\$1,450,100		\$3,868,000	\$10,315,000	\$320,000	\$158,000	\$1,800,000	\$1,910,000	\$0	\$0	\$0



Parks and Recreation											
Project #	Project	2016	2017	2018	2019	2015 sources of financing					
#						WF	grants/ other	Long term debt	long term debt available but unfinanced	open bylaws	bylaw available from closed bylaws
1. Parks											
59	Cavendish green spaces 1, 2										
60	Cavendish & the Avenue park										
61	Prudhomme Park, Emerald										
62	park upgrades & playground equipment			\$100,000	\$100,000						
63	Greenspon Park										
64	Marc Chagall Park										
65	Yitzak Rabin Park(40k)		\$300,000					\$300,000			
66	Trudeau Park (include sculpture garden)	\$2,505,000									
67	Kiwan Park Fences (15k)		\$265,000					\$265,000			
68	Isadore goldberg play equip upgrade										
69	foley park equip upgrade										
70	Kildare Cavendish corner	\$220,000									
71	Ruth Kovac Park										
72	Wiffie ball (singeman pik)(15k)		\$70,000					\$70,000			
73	Large park renovation (220k plans)			\$2,500,000	\$1,000,000						
2. Arena											
74	R22 Conversion to Co2 or Ammonia (250k)			\$2,800,000							
3. Pools											
75	Municipal Outdoor Swimming Pool(100k)	\$140,000	\$1,000,000					\$500,000			\$500,000
Sub-total		\$2,865,000	\$1,635,000	\$5,400,000	\$1,100,000	\$0		\$1,135,000	\$0	\$0	
Total		\$2,865,000	\$1,635,000	\$5,400,000	\$1,100,000	\$0	\$0	\$1,135,000	\$0	\$0	\$500,000



IT													
Project #	Project	2016	2017	2018	2019	2015 sources of financing							
						WF	grants/	other	Long term	long term debt	open by/laws	bylaw	balances
									debt	available but			available
										unfinanced			from
													closed
													by/laws
76	Microsoft Server Licences (Normalize and upgrade - 12 Servers)	\$5,000											
77	Microsoft Office Licences staff	\$5,000											
78	Server rooms provision for relocation - City Hall and	\$140,000											
79	Personal Computers upgrade (40 PCs)	\$25,000											
80	UPS system (Upgrade of City Hall and New for ACC)	\$15,000		\$15,000									
81	Call Manager (Telephony Upgrade 120 phones)	\$15,000											
82	Access control system (key replacement)RFID locks	\$75,000	\$75,000						\$75,000				
83	Server room storage upgrade	\$15,000											
84	Switching system upgrade	\$35,000	\$47,000			\$47,000							
85	Public wifi project extension												
86	Security cameras system	\$15,000	\$43,000			\$43,000							
87	Audio/video conference room equip upgrade	\$15,000			\$65,000								
88	plotter and scanner upgrade cancelled												
90	electronic document management(archiving)	\$55,000	\$95,000						\$95,000				
91	cabling in telecom rooms,arena,EMS	\$25,000	\$27,000			\$27,000							
92	Cell phones - new contract		\$18,000			\$18,000							
94	Network security firewall subscriptions	\$35,000											
95	63 office 2013 licences			\$20,000									
96	possible secondary SAN in recreation		\$15,000			\$15,000							
97	Integration Parking software ICO to accting software PG		\$20,000	\$30,000		\$20,000							
98	Electronic signage City Hall counter				\$50,000								
99	RBC Banking tool update	\$50,000											
100	online 3 years certificates Sierra library system												
101	paperless office		\$40,000						\$40,000				
102	Plotter replacement												
103	Punching system upgrade												
104	??Inventory public works												
Sub-total		\$525,000	\$380,000	\$65,000	\$115,000	\$170,000			\$210,000				
Secondary projects		\$325,000											
Total		\$200,000	\$380,000	\$65,000	\$115,000	\$170,000			\$210,000				

Public Safety										
Project #	Project	2016	2017	2018	2019	2016 sources of financing				
#						WF	grants/sparplan d	Long term debt	long term debt available but unfinanced	open bylaws
105	SECI electronic tickets		1	\$40,000		\$40,000				
106	Building access controls	\$10,000								
107	VCOP CAD									
108	On board computers			\$35,000						
109	defibrillators				\$60,000					
	PW PS									
110	Road signage plan		1	\$40,000		\$40,000				
111	Digital signage board			\$150,000						
	Sub-total	\$10,000		\$80,000	\$60,000	\$80,000		\$0		
	secondary projects	\$0		\$185,000						
	Total	\$10,000	\$80,000	\$185,000	\$60,000	\$80,000		\$0		