# Operating Budget and Capital Investment Budget Three-Year Plan 2020-2021-2022

2020

Special Council meeting December 16, 2019



#### Summary of Presentation

- Budget Process and Guiding Principles
- 2020 Budget Overview
- 2020 Operating Budget Details
  - Local and Agglomeration Services
  - Revenues
  - Expenses
- Municipal Property and Water Reserve Tax Rates
- Capital Investment Priorities for 2020
- Capital Investment Three-Year Plan 2020-2021-2022
- Question Period

### **Budget Building Process**



#### **Guiding Principles**

The 2020 budget building process guiding principles are as follows:

- ensure that there is a balance between revenues and expenses;
- ensure that property tax revenues cover increases in net operating expenses while minimizing the additional burden on taxpayers;
- ensure long-term financial viability of the City and sustainability of services and programs;
- optimize external funding opportunities, in addition to federal and provincial grants, to support infrastructure improvements;
- ensure that, whenever possible, the City leverage internal funding sources for capital investment projects in order reduce the cost of debt service;

#### Guiding Principles (cont'd)

- ensure that adequate funds are made available to sustain on-going operating costs following new construction or upgrades to City facilities;
- ensure that when new services and associated costs are added to the budget, the services must be for the greater good of the community;
- the budget building process ensure efficiency and transparency, and the budget monitoring process ensure a City-wide commitment for controlling costs in all departments;

As in previous years, the 2020 operating budget will continue to prioritize resources that ensure quality services and programs are provided to all residents of the City.

#### Local vs. Agglomeration Services

#### Local - City of Côte Saint-Luc

- Administration
- Public works
- Road and water infrastructure maintenance
- Waste management collection and transport (Recycling, organic and refuse)
- Public safety and security and EMS
- Recreation
- Library
- Aquatic and Community Center (ACC)
- Debt service/CMM

#### **Agglomeration - City of Montreal**

- Police
- Fire.
- Municipal court
- Municipal Evaluation
- Public transportation
- Water treatment and distribution
- Emergency 911 centre
- Social housing

### Operating Budget

### Overview

#### 2020 Budget - Overview

- First year of new 3-year tax roll: 2020-2021-2022
- The increase in municipal taxation revenue is 1.9% which is in line with what the Conference Board of Canada has forecasted for 2020 for the greater Montreal area
- Total increase in net taxation revenues is 1.6% due to the increase in the provision for potential property valuation contestations
- Total increase in other revenues is 2.0%
- Total increase in budget expenses (including Agglo and Local) is 1.7%
- Major Capital Investment projects:
  - Road resurfacing / Sidewalk repairs
  - Traffic lights / LED streetlight fixtures
  - Arena roof replacement
  - City Hall building envelope

### 2020 Budget Impact of New Valuation Roll

- First year of new 3-year valuation roll: 2020-2021-2022
- The value of residential properties in Côte Saint-Luc rose by 14.8%
  - There were differences in the average rise based on type of property

    - Condominiums/Townhouses ▲ 8.2 %

    - Apartments (6+)
       ▲ 19.7 %
- The value of non-residential properties in Côte Saint-Luc rose by 7.8%
- The variation between the 2017-2019 and 2020-2022 roll will be spread over three (3) years

#### Property/Water Tax Increase

#### The 2020-2022 property evaluation roll will be spread over three (3) years

On January 1, 2020;

- the average residential home evaluation in Côte Saint-Luc increased by 14.2%
- the average value of a single family house (excluding condo/townhouse) is \$692,300
- the average value of a single family condo/townhouse is \$377,600
- the average family home (house/condo/townhouse) is \$545,000

Example of three-year spreading for municipal taxation purposes:

Property evaluation on January 1, 2019	\$477,200	
Property evaluation 2020-2022	\$545,000	(14,2% increase)
Property evaluation increase	\$67,800	/ 3 years
Three-year spreading	Annual Increase	Taxable Evaluation
Year 1 - 2020	\$22,600	\$499,800
Year 2 - 2021	22,600	522,400
Year 3 - 2022	22,600	545,000

#### Property/Water Tax Increase Example 1 - Average Residential Home (house, condominium, townhouse)

Example of a tax bill for an average family home with a value of \$545,000

Property evaluation for taxation purpose	S
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Tax rates per \$100 of property evaluation:

General tax rate

**Special Tax - Water Reserve** 

**Total taxes** 

Increase/(decrease) in taxes

Percentage taxes increase/(decrease)

<u></u>	2020		2017		
\$499	,800		\$477,200		
Rate	\$		Rate	\$	
1.0419	\$5,208		1.0781	\$5,145	
0.0503	\$251		0.0517	\$247	
1.0922	\$5,459		1.1298	\$5,392	
	\$67				
1.2	2%				

2019

2020

Note: For comparison purposes, the 2019 property evaluation has been restated to include newly constructed homes 2020 property evaluation represents 1/3 of the increase between the 2017-2019 and 2020-2022 valuation rolls

## Property/Water Tax Increase Example 2 - Average House

Example of a tax bill for an average single family house with a value of \$692,300

2020

Property	y evaluation	for taxation	purposes

Tax rates per \$100 of property evaluation:

General tax rate

**Special Tax - Water Reserve** 

**Total taxes** 

Increase/(decrease) in taxes

Percentage taxes increase/(decrease)

2020			2017		
\$625	\$625,200		\$591,700		
Rate	\$		Rate	\$	
1.0419	\$6,514		1.0781	\$6,379	
0.0503	\$314		0.0517	\$306	
1.0922	\$6,828		1.1298	\$6,685	
	\$143				
2.1	1%				

2019

Note: For comparison purposes, the 2019 property evaluation has been restated to include newly constructed homes 2020 property evaluation represents the 1/3 of the increase between the 2017-2019 and 2020-2022 valuation rolls



### Operating Budget

### Revenues

#### Revenues \$73,997,900

		Budget 2020	Budget 2019
Revenues from taxes Revenues from local improvement taxes	Note 1	64,354,200 79,900	63,338,500 79,480
Compensation "In-lieu of taxes"  Other revenues	Note 2	1,532,400 8,031,400	1,462,800 7,912,230
Total Revenues	<u> </u>	\$73,997,900	\$72,793,010
Increase over prior year		1.66%	3.19%

Note 1: Local and Agglomeration

Note 2: Federal and Provincial government buildings - post office, schools and hospitals

### Estimated Revenues from Taxes \$64,354,200

		Budget 2020	Budget 2019
Residential properties	Note1	39,767,000	39,430,700
Apartments 6+ units		11,208,500	10,761,100
Vacant land		207,300	204,800
Non-residential properties		9,544,500	9,185,400
Water reserve		3,787,400	3,806,500
Municipal tax provision	Note2	-160,500	-50,000
Total		\$64,354,200	\$63,338,500
Increase over prior year		1.60%	2.75%

Note 1: Based on a 1.9% property tax increase for all types of properties

Note 2: Reserve for contestation of municipal taxes

## Other Revenues - Details \$8,031,400

	Budget	Budget
	2020	2019
Recreation / Library and cultural activities	1,418,480	1,504,180
Aquatic and Community Center	734,680	812,900
Permits and Licences	467,800	611,800
Property Transfer duties	2,800,000	2,650,000
Fines and costs	475,000	475,000
Interest revenues	611,500	611,000
Proceeds from sale of land/lanes	10,000	25,000
Services rendered by Public Works/Engineering	102,000	95,000
Services rendered to the Fire Department	60,000	60,000
Services rendered by Emergency Medical Services	16,800	16,800
Government Grants	1,100,990	811,400
Miscellaneous Revenues	234,150	239,150
Total	\$8,031,400	\$7,912,230
Increase over prior year	1.51%	6.84%

### Government Grants \$1,100,990

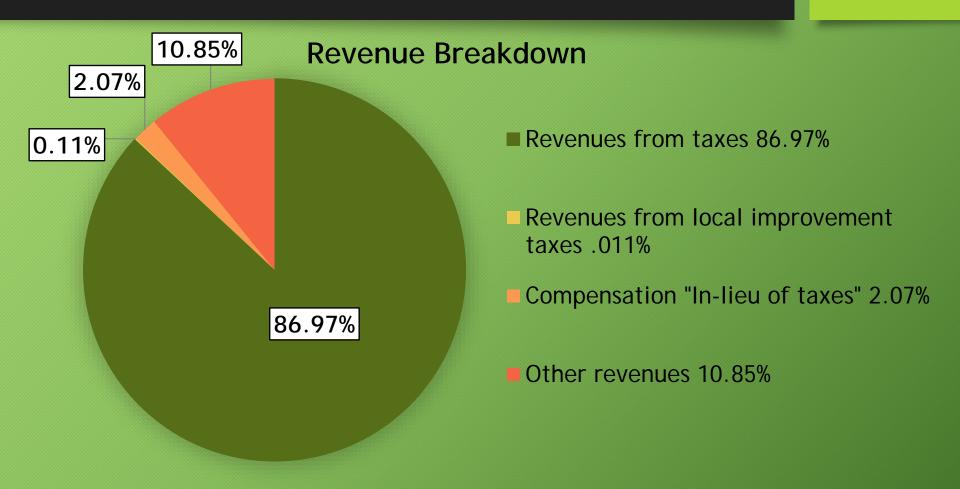
#### **Provincial Grants**

- MDDELCC Redevance household waste tonnage diverted from landfills (\$330,000)
- Recyc-Quebec Recycling materials (\$217,000)
- Library materials (\$60,000)
- SHQ PAD program materials (\$6,000)
- Min. of Finance Interest on provincial portion of long-term debt (\$197,290)
- MAMH pacte-fiscal agreement (\$280,700) new for 2020

#### Federal Grant

Summer student program (\$10,000)

#### Revenue Breakdown



### Operating Budget

## Expenses

### Summary of Local Expenses \$45,549,300

	Budget 2020		Budget 2019
General Administration	12,452,710		12,142,670
Public Safety (Public Security/EMS/vCOP) Public Works	1,826,260 9,901,130		1,782,610 9,375,250
Environmental Services Recreation and Culture	4,625,590 4,198,970		3,837,440 4,239,000
Library Aquatic and Community Centre	3,088,060 2,707,130		2,951,600 2,896,500
Sub-Total  CMM, Debt Service, Financing Costs	\$38,799,850° 6,749,450	4.23% 5.19%	
Total Local Expenses	\$45,549,300		\$43,641,350
Increase over prior year	4.37%		5.04%

# Summary of Agglomeration Apportionment \$28,448,600

		Budget 2020	_	Budget 2019
General		24,354,100		24,337,650
Water services	Note 1	1,569,000	0.75%	1,557,289
Water meters		900		835
Arterial Roads - 2006-2008 debt		4,700		4,789
Contribution to Centre Ville	Note 2	551,000		551,000
Capital Investment Projects - TECQ/FCCQ		416,100		376,944
2017/2018 Agglomeration deficit		176,500		978,483
Total Fixed Apportionment		\$27,072,300	-2.64%	\$27,806,990
Cost of water	Note 3	1,376,300	<u> </u>	1,344,670
Total Variable Apportionment		1,376,300	2.35%	1,344,670
Total Apportionment		\$28,448,600	<u> </u>	\$29,151,660
Decrease over prior year		-2.41%		0.55%

Note 1: Water services are still based on the taxation potential of the City among the demerged cities

Note 2: As of November 8, 2016, there was a new agreement with Montreal going forward that each demerged city will pay its prorated share which is set in 2017 at \$8 M (indexed annually)

Note 3: Drinking water is now based on consumption rather than taxation potential.

The cost of water has increased from 12.63 cents (2016) per cubic metre to 21.18 cents per cubic metre (2020)

# Local Expenses General Administration \$12,452,710

		Budget 2020	Budget 2019
City Council		435,770	435,760
Finance		884,850	840,360
General Council / Purchasing		363,870	343,090
City Manager		601,100	590,320
Information Systems		810,160	851,600
Public Relations and Communication		463,790	444,370
Legal Services / City Clerk		332,590	317,490
Human Resources		605,260	595,720
Undistributed Administration expenses	Note 1	983,640	595,020
Employee's Contributions - Fringe Benefits	Note 2	5,515,500	5,725,100
Building Maintenance - City Hall		366,950	333,400
Engineering		540,530	534,070
City Planning & City Inspection		548,700	536,370
Total Expenditures		\$12,452,710	\$12,142,670
Increase over prior year		2.55%	6.62%

Note 1: Salary savings due to the arena in 2019 that are non-recurring in 2020

Note 2: Reduction due to new funding model for the employee pension plan

## Local Expenses Public Safety (Public Security, EMS, vCOP) \$1,826,260

	Budget 2020	Budget 2019
Emergency Medical Services / Public Security and vCOP	1,768,870	1,732,970
Building Maintenance	57,390	49,640
Total Expenses	\$1,826,260	\$1,782,610
Increase over prior year	2.45%	11.37%

# Local Expenses Public Works \$9,901,130

	Budget 	Budget 2019
Administration	1,127,320	1,077,950
Building Maintenance	1,101,850	1,021,240
Road Services	1,537,990	1,218,920
Vehicle Maintenance	1,393,730	1,301,350
Snow Removal	2,677,830	2,549,150
Street & Traffic Lights	352,850	358,100
Parks & Green Areas	1,709,560	1,848,540
Total Expenses	<u>\$9,901,130</u>	\$9,375,250
Increase over prior year	5.61%	5.33%

#### Local Expenses Environmental Services \$4,625,590

		Budget 2020	Budget 2019
Water Distribution - Debt Service		572,780	585,710
Water Distribution - General		2,162,680	2,170,030
Water Distribution - Lead	Note 1	532,970	0
Garbage Removal/Disposal		1,357,160	1,081,700
Total Expenses		4,625,590	3,837,440
Increase over prior year		20.54%	
Water Purchase - Agglomeration Apportionment	Note 2	1,376,300	1,344,670
Increase over prior year		2.35%	-4.08%

Note 1: A provision has been established to test drinking water and create an action plan in 2020 Note 2: Agglomeration agreement cost distribution for the water is based on consumption and included in the Quote-part charge to the City

#### Local Expenses Water Distribution - Lead Service Lines \$532,970

- A new budget has been established to cover expenses related to water service line made of lead
  - Accelerated water testing for homes with lead service lines will be completed in 2020 in order to gather accurate information
  - A one-time rebate of \$50 to purchase water filters will be made available to homeowners in the areas affected
    - Information regarding the rebate will be published in early 2020
  - An action plan regarding replacing the water service lines will be established in late 2020 once the results of the water testing has been received

# Local Expenses Recreation, Culture and ACC \$6,906,100

	Budget	Budget
	2020	2019
Administration	1,128,750	1,034,550
Aquatic and Community Centre	2,707,130	2,896,500
Building Maintenance - Recreation/Gym/Pool	140,590	146,360
Gym Expenses	79,050	92,410
Arena Operations	831,700	717,720
Skating Rink Activities/Grants to Associations	64,250	189,860
Parkhaven Pool Activities	288,630	315,230
Tennis Club	108,600	117,000
Parks/Playgrounds Activities	773,140	720,880
Building Maintenance - Park Chalets	107,070	55,920
P.E. Trudeau/Kirwan Parks Maintenance	203,640	252,320
Senior Services	10,250	19,450
Special Events	149,400	145,270
Social Cultural Activities	313,900	432,030
Total Expenses	\$6,906,100	\$7,135,500
Decrease over prior year	-3.21%	4.26%

# Local Expenses Eleanor London Côte Saint-Luc Public Library \$3,088,060

	Budget 	Budget 2019
Library Services Building Maintenance	\$2,819,560 <u>268,500</u>	\$2,691,980 259,620
Total Expenses	3,088,060	2,951,600
Increase over prior year	4.62%	2.52%

# Local Expenses Debt Service and Financing Costs \$5,840,810

	Budget 2020	Budget 2019
Interest/Financing Payments	1,331,030	1,326,830
Capital Repayments	5,090,700	4,985,000
Provincial Share of Capital Repayments	-680,920	-638,170
Provision/System Reserve Note 1	100,000	0
Total Expenses and Capital Repayments	\$5,840,810	\$5,673,660
Increase over prior year	2.95%	5.04%

Note 1: A system reserve has been created for unforeseen expenses. The reserve represents 0.1% of the budgeted operating expenses

#### Local Expenses C.M.M. and Appropriations \$908,640

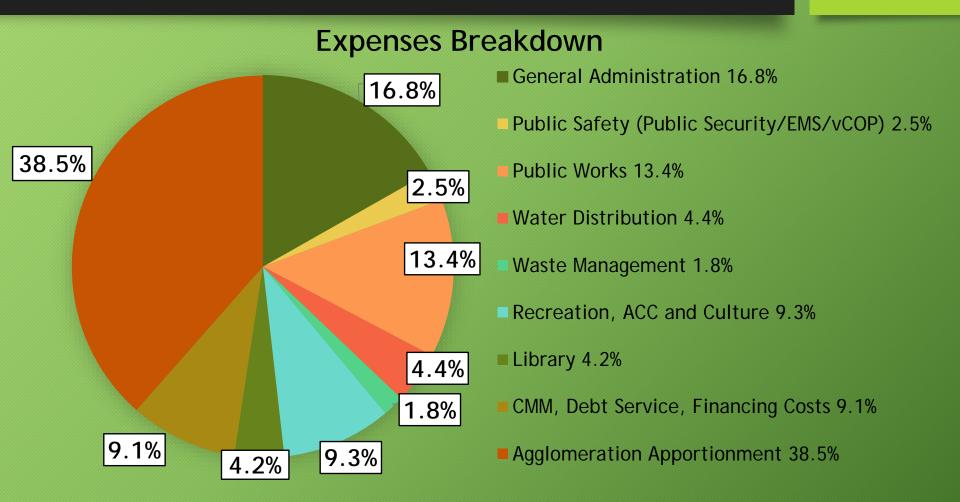
	Budget 2020	Budget 2019
Contribution- Community Metropolitan Montreal	\$519,650	\$491,000
Appropriation to/from Capital/Working Fund	455,740	462,120
Appropriation to/from Operating Surplus	0	0
Appropriation-Water Financial Reserve Note 1	0	-150,000
Appropriation needed in future - pension & other	-66,750	-60,500
Total Expenses and Appropriations	\$908,640	\$742,620
Increase over prior year	22.36%	0.94%

Note 1: The credit from the Water Financial Reserve has not been required for several years, therefore, eliminated in 2020

## Total Expenses - Summary \$73,997,900

	Budget 2020	<u></u> %
General Administration	12,452,710	16.8%
Public Safety (Public Security/EMS/vCOP)	1,826,260	2.5%
Public Works	9,901,130	13.4%
Water Distribution	3,268,430	4.4%
Waste Management	1,357,160	1.8%
Recreation, ACC and Culture	6,906,100	9.3%
Library	3,088,060	4.2%
CMM, Debt Service, Financing Costs	6,749,450	9.1%
Agglomeration	28,448,600	38.5%
Total Expenses	73,997,900	100.00%

#### Expenses Breakdown



## Operating Budget Summary

	Budget 2020		Budget 2019
Total Revenues	\$73,997,900	1.66%	\$72,793,010
Total Local Expenses and Appropriations	45,549,300	4.37%	43,641,350
Agglomeration Apportionment - Water Agglomeration Apportionment - Other Total Agglomeration Apportionment	1,376,300 27,072,300 28,448,600	2.35% -2.64% -2.41%	1,344,670 27,806,990 29,151,660
Total Local Expenses and Agglomeration Apportionment	73,997,900	1.66%	72,793,010
Surplus/(Deficit)	<u>-</u>	<u> </u>	-

### Operating Budget

## Municipal Property and Water Reserve Tax Rates

### Côte Saint-Luc Municipal Property Tax Rates

#### **Residential Properties**

	2020	2019
Residential properties	1.0419	1.0781
Special Tax - Water Reserve	0.0503	0.0517
	1.0922	1.1298
Apartments 6+ units properties	1.2419	1.2883
Special Tax - Water Reserve	0.0503	0.0517
	1.2922	1.3400
Vacant land	2.0838	2.1562

### Côte Saint-Luc Municipal Property Tax Rates

#### **Non-Residential Properties**

	2020	2019
Non-residential /Industrial properties < \$45M		4.0698
Non-residential /Industrial properties > \$45M	<u>-</u>	5.4263
Non-residential - Reference Sub-category	3.9592	
Non-residential - Shopping Mall Sub-category	4.1611	
Non-residential - Office Tower Sub-category	4.1611	
Non-residential - Railway Sub-category	4.8698	
Non-Residential - Special Tax - Water Reserve	0.6500	0.6865

Note: As per section 244.64.1 of the Act Respecting Municipal Taxation, sub-categories were created for non-residential properties for the 2020-2022 valuation roll

#### Property/Water Tax Increase Example Average Residential Home (house, condominium, townhouse)

Example of a tax bill for an average family home with a value of \$545,000

2020

<b>Property</b>	evaluation	for taxation	purposes

Tax rates per \$100 of property evaluation:

General tax rate

**Special Tax - Water Reserve** 

**Total taxes** 

Increase/(decrease) in taxes

Percentage taxes increase/(decrease)

2020			2017		
\$499,800			\$477,200		
Rate	\$		Rate	\$	
1.0419	\$5,208		1.0781	\$5,145	
0.0503	\$251		0.0517	\$247	
1.0922	\$5,459		1.1298	\$5,392	
	\$67				
1.2	1.2%				

2019

Note: For comparison purposes, the 2019 property evaluation has been restated to include newly constructed homes 2020 property evaluation represents the 1/3 of the increase between the 2017-2019 and 2020-2022 valuation rolls

#### Property/Water Tax Increase Increase for Residential Property (single family house, condominium, townhouse)

- The increase in taxes can be explained by the percentage increase in property value between the 2017-2019 and 2020-2022 valuation roll.
- Based on the average increase of 14.2% for a family home (house/condo/townhouse), this is what a taxpayer can expect:
  - 35.7% of family home taxpayers will see a reduction in their taxes in 2020 compared to 2019
  - 14.1% of family home taxpayers will see an increase between 0% and 1.2% in their taxes in 2020 compared to 2019
  - 14.8% of family home taxpayers will see an increase between 1.3% and 1.9% in their taxes in 2020 compared to 2019
  - 35.4% of family home taxpayers will see an increase greater than 1.9% in their taxes in 2020 compared to 2019

### Capital Investment Budget

# 2020 Projects

### Capital Investment priorities for 2020

- Road resurfacing and sidewalk repair projects
- Traffic lights and LED street lights
- City Hall building envelope
- Arena roof replacement
- Replenishment of Public Works aging vehicle fleet

## Water Infrastructure \$200,000

- New TECQ grant for 2019-2023
- The City will deposit the programming of work to the MAMH for approval in 2020
- Professional services for the intervention plan required for the grant

#### Watermain Statistics

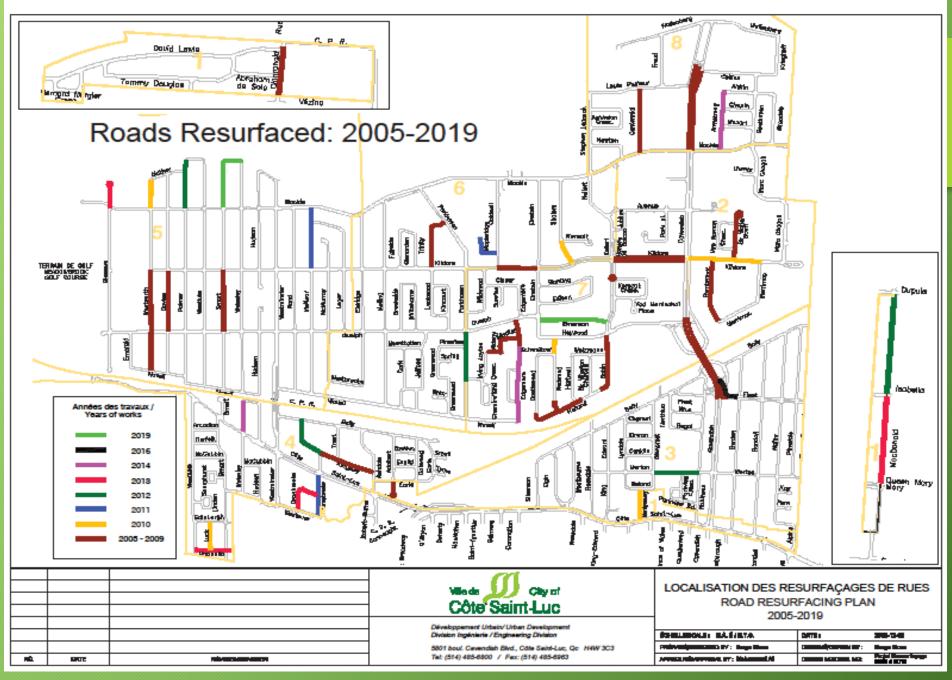
Total length of watermains network = 73,349m

	Length of Watermains Sleeved (m)	Percentage of Watermains Sleeved	
2007-2019	17,476	23.8	

	Watermain Breaks	Average
2007-2011	142	28.4
2012-2019	84	12
	Change	-58%

## Road/Sidewalk Infrastructure \$3,260,000

- Road Resurfacing Planned streets:
  - Côte Saint-Luc Road
  - Hudson
- Sidewalk Repairs Various locations
  - Approximately 9,250 m of sidewalk replaced in past 5 years
- Traffic Lights
- LED Lights



## Parks and Playgrounds \$470,000

- Purchase and planting of trees
- Small park upgrades & playground equipment
- Trudeau Park Baseball field fences

### Building and Local Improvements \$3,783,000

- ACC Accessibility buttons for remaining doors and sound baffling for indoor pool
- Recreation Centre air conditioning unit
- Arena Roof replacement and electronic scoreboard
- City Hall Building Envelope
- Public Works Yard Renovations Professional Services

### Vehicles, Machineries and Equipment \$1,220,000

#### Vehicles and Machineries

- 3 Six-Wheeler Dump Trucks (replacing 2004, 2004 and 2006 vehicles)
- Pick-up Truck (replacing 2007 vehicle)
- Street Broom (replacing 1997 vehicle)
- Loader with Snow-Blower (replacing 1991 vehicle)
- 2 Tractor with Salt Spreader (replacing 2006 vehicles)
- Salt Box (replacing 1995 equipment)
- Tree Trunk Chipper (replacing 1995 equipment)

## I.T. / Public Safety Equipment \$157,000

- Security Cameras System
- Audio/Video Conference Room Equipment Upgrade
- Computers
- Server replacement
- Defibrillators

#### Capital Investment Three-Year Plan 2020-2021-2022

Title	Description	2020	2021	2022
Infrastructure	Repairs and resurfacing of sections of roads and sidewalks; Traffic lights; LED lights; Intervention plan	3,930,000	7,406,000	10,000,000
Buildings & Local Improvements	City Hall building envelope; Arena roof replacement and electronic scoreboard; ACC accessibility buttons and sound baffling	3,783,000	2,050,000	1,525,000
Vehicles/Machineries and Heavy Equipment	Vehicle & equipment replacements	1,220,000	853,500	767,000
Office (IT) Equipment/ Furniture	Computers and equipment; software; security cameras; AV equipment in conference rooms	157,000	211,500	237,000
Other	Defibrillators	30,000	45,000	0
Total		\$9,120,000	<u>\$10,566,000</u>	<u>\$12,529,000</u>

#### Capital Investment Three-Year Plan 2020-2021-2022

	2020	2021	2022
Capital Expenses	\$9,120,000	\$10,566,000	\$12,529,000
Non-Refundable QST	407,000	527,0000	625,000
Capital Projects (net taxes)	9,527,000	11,093,000	13,154,000
Less: Federal/Provincial Grants	(210,000)	(4,724,400)	(6,647,500)
Other Sources of Funding	(3,284,000)	(393,700)	(605,800)
Sub-Total	(3,494,000)	(5,118,100)	(7,253,300)
Capital Expenses to be Financed	\$6,033,000	\$5,974,900	<u>\$5,900,700</u>

#### Question period