

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL HELD ON
MONDAY, DECEMBER 20, 2021, AT 6:00 P.M. BY WAY OF
VIDEOCONFERENCE¹**

PRESENT:

Mayor Mitchell Brownstein, B. Comm., B.C.L., L.L.B. presiding
Councillor Lior Azerad
Councillor Sidney Benizri
Councillor Dida Berku, B.C.L.
Councillor Mike Cohen, B.A.
Councillor Steven Erdelyi, B.Sc., B.Ed.
Councillor Mitch Kujavsky
Councillor Andee Shuster

ALSO PRESENT:

M^e Jonathan Shecter, City Manager, Director of Legal Services and
City Clerk, acted as Secretary of the meeting
Ms. Nadia Di Furia, Associate City Manager

**A BUDGET PRESENTATION WAS GIVEN AT 6:00 PM AND ENDED AT
6:59 PM**

**QUESTION PERIOD (DEALING EXCLUSIVELY WITH THE BUDGET AND
CAPITAL EXPENDITURES PROGRAMME)**

There were no questions asked.

211231

ADOPTION OF THE BUDGET FOR THE 2022 FISCAL YEAR

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED

"THAT Côte Saint-Luc City Council hereby adopts the 2022 Operating Budget
as follows:

Revenues	\$ 78,388,700
Expenses and Appropriations	\$ 78,388,700
Surplus / (Deficit)	\$ 0

Hereby annexed to the minutes to form an integral part of said document
entitled: "Annex A".

CARRIED UNANIMOUSLY

¹ Tonight's council meeting was held by way of videoconference by virtue of Ministerial Order 2020-029 adopted by the Quebec government on April 26, 2020.

211232

**ADOPTION OF THE THREE-YEAR PROGRAMME OF CAPITAL EXPENDITURE
FOR 2022-2023-2024**

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED

"THAT Côte Saint-Luc City Council hereby accepts and adopts the Three-Year Programme of Capital Expenditure for 2022, 2023 and 2024 for a total of \$37,058,000, plus applicable taxes, hereby annexed to the minutes to form an integral part of said document entitled: "Annex B".

CARRIED UNANIMOUSLY

211233

APPROVAL OF THE ADJOURNMENT OF THE MEETING

It was

MOVED BY COUNCILLOR ANDEE SHUSTER
SECONDED BY COUNCILLOR MIKE COHEN

AND RESOLVED:

"THAT Côte Saint-Luc City Council hereby authorizes the Mayor to declare the Meeting adjourned."

CARRIED UNANIMOUSLY

**AT 7:03 P.M. MAYOR BROWNSTEIN DECLARED THE MEETING
ADJOURNED.**

MITCHELL BROWNSTEIN
MAYOR

JASON PRÉVOST
ASSISTANT CITY CLERK

LIST OF ANNEXES		
Resolution number	Corresponding Annex	Document
211231	Annex A	2022 Operating Budget Summary For the year ending December 31, 2022
211232	Annex B	Capital Investment Budget Three-Year Plan 2022 – 2023 - 2024

City of Cote Saint-Luc
Operating Budget Summary
For the year ending December 31, 2022

	Budget 2018 \$	Budget 2019 \$	Budget 2020 \$	Staff 2020	Budget 2021 \$	Staff 2021	Budget 2022 \$	Staff 2022	Variance	
									Budget 2022 vs. 2021 \$	%
REVENUES										
Revenues from local taxation										
Municipal Taxes	57,936,700	59,532,000	60,566,800		61,333,460		62,932,400		1,598,940	2.61%
Local improvement tax	79,230	79,480	79,900		104,000		102,000		(2,000)	(1.92%)
Special Tax - Water Reserve	3,704,800	3,806,500	3,787,400		3,796,060		3,821,800		25,740	0.68%
Special Tax - Road Reserve	0	0	0		0		312,600		312,600	
Tariff - Black Waste Bin	0	0	0		240,000		0		(240,000)	(100.00%)
Tariff - Swimming Pools	0	0	0		0		50,000		50,000	
Compensation for City Services	0	0	0		0		14,700		14,700	
Sub-total	61,720,730	63,417,980	64,434,100		65,473,520		67,233,500		1,759,980	2.69%
Compensation in lieu of taxes										
Quebec: Social Affairs and Education	1,337,000	1,382,000	1,450,000		1,475,000		1,550,000		75,000	5.08%
Canada: Post and other	78,960	80,800	82,400		83,800		85,000		1,200	1.43%
Sub-total	1,415,960	1,462,800	1,532,400		1,558,800		1,635,000		76,200	4.89%
Other revenues										
Aquatic and Community Center	917,480	812,900	734,680		726,850		726,380		(470)	(0.06%)
Recreation / Library and cultural activities	1,583,560	1,504,180	1,418,480		1,367,050		1,423,620		56,570	4.14%
Permits & Licences	440,900	611,800	467,800		322,800		388,600		65,800	20.38%
Property Transfer Duties	2,200,000	2,650,000	2,800,000		3,200,000		4,000,000		800,000	25.00%
Fines and Costs	455,000	475,000	475,000		375,000		500,000		125,000	33.33%
Interest Revenues	591,000	611,000	611,500		627,000		576,000		(51,000)	(8.13%)
Proceeds from sale of land/lanes	10,000	25,000	10,000		48,000		150,000		102,000	212.50%
Services rendered by Public Works/Engineering	95,000	95,000	102,000		105,000		110,000		5,000	4.76%
Services rendered to the Fire Department	60,000	60,000	60,000		60,000		60,000		0	0.00%
Services rendered by Emergency Medical Services	16,800	16,800	16,800		16,600		23,800		7,200	43.37%
Conditional Transfers & Government Grants	779,120	811,400	1,100,990		1,210,180		1,420,170		209,990	17.35%
Miscellaneous Revenues	256,580	239,150	234,150		177,550		141,700		(35,850)	(20.19%)
Sub-total	7,405,440	7,912,230	8,031,400		8,236,030		9,520,270		1,284,240	15.59%
TOTAL REVENUES	\$70,542,130	\$72,793,010	\$73,997,900		\$75,268,350		\$78,388,770		\$3,120,420	4.15%
EXPENDITURES										
General Administration										
City Council	360,060	435,760	435,770	9	446,190	9	457,190	9	11,000	2.47%
Finance	844,510	840,360	884,850	12	902,670	12	879,530	12	(23,140)	(2.56%)
General Council / Purchasing	357,170	343,090	363,870	5	370,690	5	380,720	5	10,030	2.71%
City Manager	548,630	590,320	601,100	5	612,700	5	611,590	5	(1,110)	(0.18%)
Information Systems	879,110	851,600	810,160	3	820,460	3	872,780	3	52,320	6.38%
Public Relations and Communication	424,670	444,370	463,790	5	448,970	5	475,300	5	26,330	5.86%
Legal Services / City Clerk	294,020	317,490	332,590	4	343,020	4	429,830	5	86,810	25.31%
Human Resources	568,340	610,720	605,260	7	668,550	7	711,900	8	43,350	6.48%
Undistributed Administration expenses	758,260	580,020	983,640		1,283,170		1,290,320		7,150	0.56%
Employee's Contributions - Fringe Benefits	5,039,420	5,725,100	5,515,500		5,595,900		6,016,800		420,900	7.52%
Building Maintenance - City Hall	335,060	333,400	366,950	1	400,490	1	418,780	1	18,290	4.57%

City of Cote Saint-Luc
Operating Budget Summary
For the year ending December 31, 2022

	Budget 2018 \$	Budget 2019 \$	Budget 2020 \$	Staff 2020	Budget 2021 \$	Staff 2021	Budget 2022 \$	Staff 2022	Variance	
									Budget 2022 vs. 2021	
									\$	%
Engineering	526,580	534,070	540,530	7	590,490	7	633,490	8	43,000	7.28%
City Planning & City Inspection	453,010	536,370	548,700	7	562,760	8	661,650	8	98,890	17.57%
Depreciation - General Administration							443,900		443,900	
Depreciation - Urban Planning							16,100		16,100	
Sub-Total	11,388,840	12,142,670	12,452,710	65	13,046,060	66	14,299,880	69	1,253,820	9.61%
Public Safety										
Emergency Medical Services / Dispatch	770,520	619,190	639,500	5	631,930	5	646,130	5	14,200	2.25%
Public Safety - Administration	0	360,470	336,270	4	357,090	4	382,840	4	25,750	7.21%
Public Security / Fire Department	817,040	789,820	833,690	12	873,130	12	855,250	12	(17,880)	(2.05%)
vCOP	13,130	13,130	16,800		13,130		13,130		0	0.00%
Depreciation - Public Safety							92,200		92,200	
Sub-Total	1,600,690	1,782,610	1,826,260	21	1,875,280	21	1,989,550	21	114,270	6.09%
Public Works										
Administration	1,051,010	1,077,950	1,127,320	14	1,462,900	18	1,499,040	18	36,140	2.47%
Building Maintenance	1,004,820	1,021,240	1,101,850	11	1,172,880	11	1,034,890	9	(137,990)	(11.77%)
Road Services	1,078,500	1,243,920	1,537,990	27	1,627,000	27	1,819,430	26	192,430	11.83%
Vehicle Maintenance	1,284,570	1,301,350	1,393,730	6	1,450,640	6	1,515,190	6	64,550	4.45%
Snow Removal	2,469,960	2,549,150	2,677,830		2,728,670		2,791,300		62,630	2.30%
Street & Traffic Lights	308,750	358,100	352,850		369,760		363,300		(6,460)	(1.75%)
Parks & Green Areas	1,703,490	1,823,540	1,709,560	29	1,766,730	30	2,006,630	32	239,900	13.58%
Depreciation - Public Works							2,552,300		2,552,300	
Sub-Total	8,901,100	9,375,250	9,901,130	87	10,578,580	92	13,582,080	91	3,003,500	28.39%
Environmental Services										
Water Distribution	2,158,780	2,170,030	2,695,650		2,691,170		2,582,910		(108,260)	(4.02%)
Water Distribution - Debt Service	558,000	585,710	572,780		576,340		579,840		3,500	0.61%
Garbage Removal/Disposal	1,081,700	1,081,700	1,357,160		1,729,570		1,412,170		(317,400)	(18.35%)
Depreciation - Environmental Services							916,600		916,600	
Sub-Total	3,798,480	3,837,440	4,625,590	0	4,997,080	0	5,491,520	0	494,440	9.89%
Recreation										
Administration	968,540	1,041,330	1,128,750	15	1,115,520	14	1,113,540	14	(1,980)	(0.18%)
Building Maintenance - Recreation/Gym/Pool	139,650	139,580	140,590		168,630		164,150		(4,480)	(2.66%)
Gym Expenses	83,440	92,410	79,050		101,790		94,010		(7,780)	(7.64%)
Arena Operations	636,430	477,230	591,250	7	608,910	7	596,920	6	(11,990)	(1.97%)
Building Maintenance - Arena	241,400	240,490	240,450		236,300		277,200		40,900	17.31%
Skating Rinks/Grants to Associations	85,410	189,860	64,250		84,450		94,030		9,580	11.34%
Parkhaven Pool Activities	308,530	315,230	288,630	S	278,660	S	322,020	S	43,360	15.56%
Tennis Club	114,530	117,000	108,600	S	113,160	S	123,150	S	9,990	8.83%
Parks/Playgrounds Activities	457,110	440,660	430,770	S	427,820	S	502,340	S	74,520	17.42%
Sports/Playground Apparatus	328,180	280,220	342,370	6	301,480	6	349,430	6	47,950	15.90%
Building Maintenance - Park Chalets	60,130	55,920	107,070		100,690		105,920		5,230	5.19%
P.E. Trudeau/Kirwan Parks Maintenance	182,160	252,320	203,640	2	176,270	2	157,950	2	(18,320)	(10.39%)
Senior Services	20,380	19,450	10,250		9,750		1,750		(8,000)	(82.05%)
Special Events	143,800	145,270	149,400		161,440		155,820		(5,620)	(3.48%)

City of Cote Saint-Luc
Operating Budget Summary
For the year ending December 31, 2022

ANNEX A

	Budget 2018 \$	Budget 2019 \$	Budget 2020 \$	Staff 2020	Budget 2021 \$	Staff 2021	Budget 2022 \$	Staff 2022	Variance	
									Budget 2022 vs. 2021	
									\$	%
Social Cultural Activities	326,320	432,030	313,900	S	290,420	S	286,620	S	(3,800)	(1.31%)
Depreciation - Recreation, Library and Culture							3,217,300		3,217,300	
Sub-Total	4,096,010	4,239,000	4,198,970	30	4,175,290	29	7,562,150	28	3,386,860	81.12%
Library										
Library services	2,624,760	2,691,980	2,819,560	41	2,849,240	41	2,936,950	41	87,710	3.08%
Building Maintenance - Library	254,350	259,620	268,500		266,700		284,550		17,850	6.69%
Sub-total	2,879,110	2,951,600	3,088,060	41	3,115,940	41	3,221,500	41	105,560	3.39%
Aquatic and community centre										
Pool	1,314,710	1,441,200	1,262,730	3	1,195,110	3	1,250,190	3	55,080	4.61%
General Building	1,354,910	1,381,790	1,376,000	20	1,372,330	21	1,546,570	22	174,240	12.70%
Cardio-Vascular Fitness Equipment Room	10,630	11,300	13,000		10,000		5,770		(4,230)	(42.30%)
Toddler Exercise Room	17,520	3,500	3,500		8,500		7,500		(1,000)	(11.76%)
Teen and Game Room	29,160	34,460	32,900		25,250		28,000		2,750	10.89%
Kitchen/Multi-Purpose Room	20,750	24,250	19,000		23,600		26,690		3,090	13.09%
Sub-total	2,747,680	2,896,500	2,707,130	23	2,634,790	24	2,864,720	25	229,930	8.73%
Total expenses before debt service & financing costs	35,411,910	37,225,070	38,799,850	267	40,423,020	273	49,011,400	275	8,588,380	21.25%
Debt Service and Other Financing Costs										
Interest Payments / Bank Charges	1,279,390	1,326,830	1,331,030		1,247,070		1,038,000		(209,070)	(16.76%)
Agglomeration Apportionment (Quote-part)	27,039,930	27,255,990	26,521,300		27,494,200		30,452,300		2,958,100	10.76%
Quote-part Agglomeration - Cost of Water	1,401,820	1,344,670	1,376,300		1,334,900		1,361,600		26,700	2.00%
Quote-part Agglomeration- Downtown Contribution	551,200	551,000	551,000		564,000		570,000		6,000	1.06%
Contribution C.M.M.	500,000	491,000	519,650		527,440		537,130		9,690	1.84%
Provision/ Reserve	0	0	100,000		50,000		125,000		75,000	150.00%
Capital Repayments	4,739,800	4,985,000	5,090,700		5,697,000		5,158,800		(538,200)	(9.45%)
Provincial Share of Capital Repayments	(617,620)	(638,170)	(680,920)		(680,920)		(26,900)		654,020	(96.05%)
Appropriation to/from Capital Projects	0	0	0		0		0		0	0.00%
Appropriation to/from Working Fund	441,120	462,120	455,740		421,850		433,340		11,490	2.72%
Appropriation to/from Unrestricted Cumulative Surplus	0	0	0		(1,445,700)		(2,958,500)		(1,512,800)	104.64%
Appropriation to/from Financing Activity	(105,320)	(110,400)	(116,650)		(114,410)		(137,500)		(23,090)	20.18%
Appropriation to/from Water Financial Reserve	(150,000)	(150,000)	0		(300,000)		(300,000)		0	0.00%
Appropriation to/from Roads Financial Reserve	0	0	0		0		312,600		312,600	0.00%
Appropriation needed in future -Pension/Other	49,900	49,900	49,900		49,900		49,900		0	0.00%
Sub-Total	35,130,220	35,567,940	35,198,050		34,845,330		36,615,770		1,770,440	5.08%
TOTAL EXPENSES	70,542,130	72,793,010	73,997,900	267	75,268,350	273	85,627,170	275	10,358,820	13.76%
Other Adjustments - Depreciation Related to Long-Term Debt		\$0	\$0		\$0		(7,238,400)		(7,238,400)	
TOTAL EXPENSES AND ADJUSTMENTS	\$70,542,130	\$72,793,010	\$73,997,900		\$75,268,350		\$78,388,770		\$3,120,420	4.15%
SURPLUS/(DEFICIT)	0	0	0		0		0			

**City of Cote Saint Luc
Capital Investment Budget Three-Year Plan
2022-2023-2024
Revised: December 20, 2021**

	2021	2022	2023	2024	Total
Infrastructure	\$11,385,900	\$10,750,900	\$9,874,900	\$8,521,900	\$29,147,700
Buildings & Local Improvements	\$2,052,500	\$639,800	\$2,010,000	\$2,282,500	\$4,932,300
Vehicles/Machinery and Heavy Equipment	\$778,500	\$696,500	\$727,700	\$805,600	\$2,229,800
Office Equipment/Furniture	\$211,400	\$274,400	\$186,200	\$47,600	\$508,200
Other	\$159,000	\$80,000	\$80,000	\$80,000	\$240,000
Sub-total	\$14,587,300	\$12,441,600	\$12,878,800	\$11,737,600	\$37,058,000
Non -Refundable QST	\$713,840	\$601,490	\$642,000	\$585,000	\$1,828,490
Capital projects(net taxes)	\$15,301,140	\$13,043,090	\$13,520,800	\$12,322,600	\$38,886,490
Financing Sources					
Working Fund	-\$559,300	-\$494,800	-\$279,500	-\$210,100	-\$984,400
Reserve - Water Financial Reserve/Parkland Funds					\$0
Balances Available from Open/ Closed By-laws		-\$186,000			-\$186,000
TECQ Grant - Estimate	-\$3,103,240	-\$6,028,290	-\$5,047,800	-\$146,980	-\$11,223,070
TECQ Grant - 20% Special Project(s)					\$0
MEES Grant - Estimate	-\$3,944,100				\$0
Other Grants (Charging Stations) - Estimate		-\$34,000			-\$34,000
Other Sources of Financing	-\$71,800				\$0
Cumulative Surplus	-\$1,637,700	-\$315,000	-\$315,000	-\$315,000	-\$945,000
Total to be financed with Long-Term-Debt	\$5,985,000	\$5,985,000	\$7,878,500	\$11,650,520	\$25,514,020

FINAL