

PROVINCE OF QUÉBEC

CITY OF CÔTE SAINT-LUC

BY-LAW No. 2233

**BY-LAW CONCERNING A PLANNING
ADVISORY COMMITTEE**

At a Special Council Meeting of the City of Côte Saint-Luc, held at 5801 Cavendish Boulevard, on Monday, December 19, 2005 at 8:00 p.m. at which were present:

His worship the Mayor Anthony Housefather, B.C.L., L.L.B., M.B.A., presiding

Councillor Sam Goldbloom,

Councillor Michael Cohen,

Councillor Dida Berku, B.C.L.

Councillor Steven Erdelyi, B. Sc., B. Ed.

Councillor Allan J. Levine, B. Sc., M.A.

Councillor Glenn J. Nashen,

Councillor Mitchell Brownstein, B. Comm., B.C.L., L.L.B.

Councillor Ruth Kovac,

ALSO PRESENT:

Mr. David Johnstone, Director General

Mr. Jonathan Shecter, Coordinator of Legal Services and City Clerk

CONSIDERING section 146 of the ACT RESPECTING LAND USE PLANNING AND DEVELOPMENT (R.S.Q., chapter A-19.1), the council of a municipality may, by by-law,

- 1° establish a planning advisory committee;
- 2° assign to such committee powers of study and recommendation in regards to planning, zoning, subdivision and building;
- 3° empower the committee to establish its rules of internal management;
- 4° provide that the term of office of the members must not exceed two years and that it may be renewed.

IT IS ENACTED AND ORDAINED as By-Law No. 2233 entitled "BY-LAW CONCERNING A PLANNING ADVISORY COMMITTEE" as follows:

SECTION I

ESTABLISHMENT

1. The Planning Advisory Committee of the City of Côte Saint-Luc, referred to as the committee is established.
2. The committee is responsible for:
 - a. Reviewing and submitting to the municipal council recommendations on all applications relating to minor exemptions, master development plans, site planning and architectural integration programmes, specific construction alteration or occupancy proposals for immovable or authorized conditional uses;
 - b. Reviewing and submitting to the municipal council recommendations on draft by-laws to amend the Urban Planning by-laws;
 - c. Reviewing and submitting to the municipal council recommendations on all questions relating to urban planning referred by the municipal council.

SECTION II

CONSTITUTION

3. The committee is made up of seven members designated by a municipal council resolution, that three of whom are members of the municipal council, one of which acts as chairperson, and four are municipal residents, among whom two individuals are chosen for their training and expertise in urban planning, architecture, heritage or real estate.
4. No more than three substitute members, including a member of the municipal council and two municipal residents, are appointed by the municipal council to replace committee members who are absent or unable to act.

SECTION III

REPLACEMENT OF MEMBERS

5. The municipal council may replace committee members by resolution.
6. A vacancy in the office of committee members must be filled by a municipal council resolution within three months of the date of occurrence.

SECTION IV

TERMS OF OFFICE

7. The first term of office is two years for four of the committee members, and one year for the three others. Every subsequent term of office is two years.
8. At the end of a term, every member remains in office until he is replaced or reappointed by a municipal council resolution.
9. Any vacancy during a member's term of office is filled for the remainder of the term of the member to be replaced.

SECTION V

ASSISTANCE

10. The Director responsible for urban planning designates the employees of the department who will assist the committee in its proceedings.
11. One of the members assisting the committee in its proceeding acts as committee secretary. He or she sets the schedule of meetings, draws up the committee agendas, reports and notices.

SECTION VI

CONFLICT OF INTEREST

12. Members and substitute members must declare any personal interest they may have in a project submitted to the committee.
13. No member or substitute member may take part in a committee decision bearing on a project in which he or she has an interest.

SECTION VII

MEETINGS

14. No committee meeting may be held at the same time as a municipal council meeting.
15. Unless the municipal council decides otherwise, all committee meetings are held *in camera*, but the committee may, with the approval of the majority of members, invite any person able to provide useful information about a project or its impact on the built area. The persons invited may provide the committee with the information required, but may not take part in proceedings. All members of the municipal council who are not members of the committee have an *ex officio* right to attend all meetings.
16. The committee must adopt internal rules concerning in particular the terms of declaration of interest referred to in article 12, the holding of meetings, and the form of reports.
17. The quorum in committee meetings is four members.
18. The recommendations of the committee are adopted by a majority of members present.
19. Every committee meeting is presided by the committee chairman or, in his absence, by a member designated by the committee members.
20. A committee member is entitled to be reimbursed for expenses incurred in

the performance of his duties, but all expenses must have been authorized by the municipal council.

SECTION VIII

COMING INTO FORCE

21. This by-law shall come into force in accordance with the law.

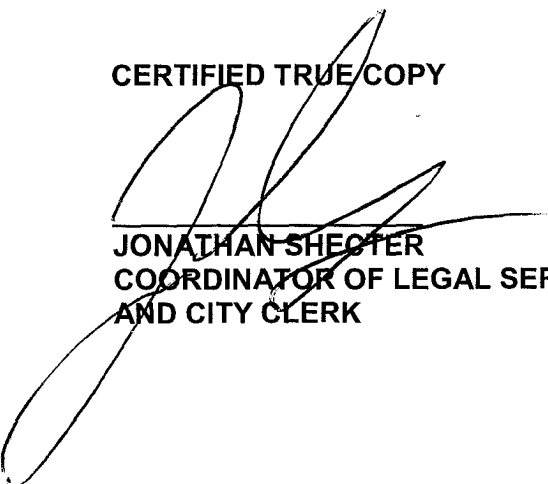
(s) Anthony Housefather

ANTHONY HOUSEFATHER
MAYOR

(s) Jonathan Shecter

JONATHAN SHECTER
COORDINATOR OF LEGAL
SERVICES AND CITY
CLERK

CERTIFIED TRUE COPY



JONATHAN SHECTER
COORDINATOR OF LEGAL SERVICES
AND CITY CLERK

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CITY OF CÔTE SAINT-LUC

BY-LAW No. 2233

BY-LAW CONCERNING A PLANNING
ADVISORY COMMITTEE

ADOPTED ON: December 19, 2005

IN FORCE ON: January 18, 2006

CERTIFIED TRUE COPY